

SCHOOL DISTRICT OF PHILADELPHIA
INFORMATION TECHNOLOGY
REQUEST FOR MAINFRAME USER ID

PLEASE PRINT CLEARLY

Name Last 4 digits of your SSN Mother's maiden name

email org number org name work phone #

_____ **MAINFRAME ACCESS** (needed for Advantage, Transportation, other data bases)
Fax Request to Data Operations Center -- 215-400-4441
This may take up to 5 days to get back to you
(After mainframe user ID is assigned the requestor must complete separate forms for access to specific databases such as Advantage.)

If you already have a Mainframe User ID and are just changing locations, you do not need a new user id. Simply contact the Advantage Help Desk at 215-400-4560 and they can take you through the process of accessing Advantage from your new location.

Requestor's Signature _____ Date _____
I have read and will comply with the School District's Computing and Internet authorized use Policy.

Approved by _____
Print SDP Director name and Title (MUST BE DIRECTOR LEVEL OR HIGHER)

Authorizing Signature _____ Date _____
I approve this user's access to the School District's computer resources.