

# THE SCHOOL DISTRICT OF PHILADELPHIA

SECTION: SCHOOL REFORM  
COMMISSION

TITLE: POLICY DEVELOPMENT

ADOPTED: October 5, 2011

REVISED:

	<p style="text-align: center;">008. POLICY DEVELOPMENT</p> <p>Section 1. <u>Purpose</u></p> <p>The School Reform Commission is dedicated to the provision of maximum educational opportunity for all students. The SRC recognizes the importance of developing a framework of reference that guides decision-making at every level and unites school and community in a common endeavor. Therefore, a clear definition of the goals and activities by which emerging policy or policy change shall occur is essential.</p> <p>Pol. 003 Policies are principles adopted by the SRC to chart a course of action. They tell what is wanted and may include why and how much. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting a number of problems and narrow enough to give clear guidance. Policies are guides for action by the administration, who then sets the rules and regulations to provide specific directions to school district personnel.</p> <p>Section 2. <u>Delegation Of Responsibility</u></p> <p>Pol. 000, 003 The SRC shall administer all policies that apply specifically to the SRC, individual Commissioners, and their activities.</p> <p>Pol. 000, 003 The Superintendent or designee shall administer all policies that involve the administration of educational programs and their supportive services.</p> <p>Section 3. <u>Guidelines</u></p> <p>The steps in developing a policy for SRC consideration shall be in accordance with the following:</p> <ol style="list-style-type: none"> <li>a. Consultation with the endorsers of the policy to determine their objectives.</li> <li>b. Establishment of a timetable.</li> </ol>
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<p>Pol. 003</p> <p>Pol. 007</p>	<ul style="list-style-type: none"><li>c. Involvement of appropriate staff and/or community members to obtain full understanding of the need for change in current policy.</li><li>d. Determination of feasibility of implementation of proposed policy.</li><li>e. Examination of federal, state, and municipal law and regulations as well as legal decisions resulting in an opinion from district legal counsel of the legality of the proposed policy.</li><li>f. Contact with the Pennsylvania School Board Association to learn of relevant practice in the state and country.</li><li>g. Preparation of the policy statement together with a summary of its purpose, background, legal justification, basic provisions, arguments for and against its adoption, and back-up materials.</li><li>h. A final review of the statement for its clarity, brevity, and user friendliness.</li><li>i. Presentation to the SRC for discussion and action.</li></ul> <p>Evaluation of the policies shall be made on a continual basis in terms of productivity and response to changing conditions.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407</p> <p>Home Rule Charter – 12-209</p> <p>School Reform Commission Policy – 000, 003, 007</p>
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