

THE SCHOOL DISTRICT OF PHILADELPHIA
ANNE FRANK ELEMENTARY SCHOOL

2000 Bowler Street
Philadelphia, Pennsylvania 19115-3399

MR. KOMINS, PRINCIPAL

“Working, striving everyday to do the best we can!”

Telephone (215) 400-3070

Fax (215) 400-3071

Parent and Family Engagement Policy

School Year 2020-2021

Revision Date: 04/30/2020

In support of strengthening student academic achievement, **Anne Frank Elementary School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school’s expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school’s plan submitted to the local educational agency (LEA).

The **Anne Frank Elementary School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Anne Frank Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

1. Parents will be included in the decision-making process of the Title I Budget and School Instructional Plan through their involvement in the Coordination of Efforts Team, Home and School Association, Professional Development Days and School Improvement Planning Meetings. Dates: August 24-28, 2020, September 4, 2020, October 9, 2020, November 3, 2020, December 11, 2020, January 15, 2021, February 19, 2021, and March 19, 2021.
2. Anne Frank Elementary School will host a Title I Winter Parent Meeting (Winter 2020) and a Title I Spring Parent Meeting (Spring 2021) where parents will help develop our Parent and Family Engagement Policy, review our Title I budget and review our school's Comprehensive Plan. This year's meetings were held on September 26th, 2019 and April 30, 2020.

Section B: ANNUAL TITLE I MEETING

Anne Frank Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- At our Annual Title I Meeting on September 24, 2020, parents will be informed about the following topics: how Title I works, how parents can stay involved and work with educators, the Title I Budget, Parent Rights to Know, school curriculum, and academic standards and assessments. Moreover, an evaluation of the Parent Involvement Policy will be conducted. The Home and School officials and the Principal will jointly run the meeting. Surveys will be administered to determine parent interest and need. When areas of concerns are identified, a plan of action will be developed.

Section C: COMMUNICATIONS

Anne Frank Elementary School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate

to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) The Parent and Family Engagement Policy will be given out to parents and our Annual Title I Meeting as well as posted online on our website.
- 2) Monthly Calendar
- 3) Twitter
- 4) Anne Frank School Website
- 5) Weekly Robo Calls from the principal
- 6) Letters from the principal and classroom teachers are sent home whenever information needs to be conveyed to parents.
- 7) Report Card Conferences
- 8) Meet the Teacher Night
- 9) School Advisory Council Meeting
- 10) Communications from the school are sent home in parent-friendly language and translation services are available in partnership with the District Multilingual Office.

Section D: SCHOOL-PARENT COMPACT

Anne Frank Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Anne Frank Elementary School will meet with all stakeholders, including parents, staff, and community partners to develop the School-Parent Compact in the spring of 2021. We will review previous year's expectations and make changes based on current data trends. This year's meeting was held on April 30, 2020.

Section E: RESERVATION OF FUNDS

Anne Frank Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- Anne Frank Elementary School will share with parents the budget for parent and family engagement activities and programs and elicit input during the Winter Title I Parent meeting, held this year on January 14, 2020.

Section F: COORDINATION OF SERVICES

Anne Frank Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including

public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Make available the staff of the Office of Educational Equity, Office of School Support, and Office of Language Access Services and Community Outreach and regional staff for technical assistance
- Coordinate through school and parent organizations, including Home and School Associations
- Provide coordination of professional development efforts through the Office of Family and Community Engagement.

Section G: BUILDING CAPACITY OF PARENTS

Anne Frank Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress
 - e) How to work with educators to improve the achievement of their child
 - Topics a-e above will be part of the parent presentation at our Title I Annual meeting in September. We will also hold the following trainings throughout the year:
 - Math Night
 - Lexia and iReady Workshops
 - Kindergarten Literacy Initiative
 - ESOL Literacy Training

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Anne Frank Elementary School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

The Anne Frank Elementary School will, with the assistance of the School District, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners. On November 3, 2020, the faculty and staff will review the results of parent surveys/parent input during a professional development session in order to implement and coordinate parent programs and build ties between parents and our school.

Anne Frank Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing professional development to staff
- Kindergarten literacy initiative
- ESOL literacy initiative

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct phone conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parents and family engagement activities.

_____ M. Komins _____
Principal Signature

09/21/20 _____
Date