

SCHOOL: Jenks

SCHOOL YEAR: 2018-19

RIGHT TO KNOW COMMUNICATIONS LOG

Right to Know When a Student is Instructed by a Teacher Who is Not Appropriately State Certified for 4 or More Consecutive Weeks

Under ESSA, parents *must* be notified when their child is being taught for four (4) or more consecutive weeks by a teacher who is not appropriately state certified. Use this log to document which students receive this notification and the dates the notification is sent home.

Please be advised that this notification is sent home to parents *as necessary*. This notification should not automatically be sent home with every student in the school.

TEACHER NAME	ROOM NUMBER/ SUBJECT TAUGHT	DATE LETTER SENT HOME

Please put an X here if all teachers are Appropriately State Certified.

✓ By typing my name below using my Google access, I certify that the above log is accurate to the best of my knowledge.

Siouda Douglas, 
Principal's Signature

10/17/18
Date

9/14/18

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF GRANT COMPLIANCE AND FISCAL SERVICES
440 NORTH BROAD STREET
PHILADELPHIA, PENNSYLVANIA 19130-4015**

**Cari Cantor
DIRECTOR**

September 4, 2018

Dear Parents:

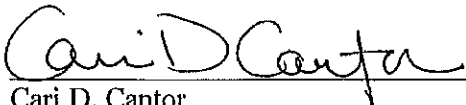
As a parent of a student attending a school that is receiving Federal Title I dollars, you have the right to know the professional qualifications of the teacher(s) and instructional paraprofessional(s) who instruct your child.

Federal law requires every Title I school district to comply and to provide you with the requested information in a timely manner. All schools have on file a listing of faculty members and their professional qualifications.

If you would like to know the professional qualification information regarding your child's teacher(s) or paraprofessional(s), please call the school to set up an appointment to speak to the principal or the principal's designee.

We look forward to a productive school year, and we assure you that together we will make a difference in your child's life.

Sincerely,



Cari D. Cantor
Director, Office of Federal Programs