



## Job Opportunity Posting: High School Athletic Coach

SCHOOL	SPORT	RANK/ LEVEL	POST DATE	END DATE
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### Job Description:

Work with students at the High School Level to develop the skills needed to successfully participate in a particular sport (including developing positive sportsmanship and work ethic) as well as participate in post-secondary athletics as a player or coach.

Each of the following criteria will be considered by the principal, in collaboration with the building committee, in evaluating applicants for new appointments to coaching positions.

### Responsibilities:

- ⇒ To supervise and teach all aspects of the total sport program.
- ⇒ To conduct daily practices and/or athletic contests.
- ⇒ To supervise locker rooms, and other athletic facility areas during all practices and contests.
- ⇒ To be responsible for completing all clerical duties accurately and on time.
- ⇒ To enforce and abide by all PPL, District XII, and PIAA policies.
- ⇒ To maintain records, statistics, and inventory of team competition.
- ⇒ To keep an accurate inventory of equipment and supplies.
- ⇒ To monitor attendance, and academic eligibility of student-athletes.
- ⇒ To act in accordance with all building and School District of Philadelphia rules and regulations regarding the role of a teacher and coach in the district.
- ⇒ To be responsible for Assistant Coaches, where applicable.
- ⇒ To work with the Athletic Director to prepare, sign, and distribute certificates at the conclusion of the season.
- ⇒ Attend both pre-season and post-season coaches meetings for the PPL and PIAA.

### Requirements:

- ⇒ Applicants must be knowledgeable of all current athletic policies for competition and eligibility as prescribed by the School District of Philadelphia, Pennsylvania Interscholastic Athletic Association (PIAA), National Federation of State High School Associations (NFHS), and the National Collegiate Athletic Association (NCAA) and keep abreast of theories and techniques of the sport
- ⇒ Applicants must have organizational ability involving large groups, keeping accurate records and meeting deadlines.
- ⇒ Applicants are required to be present for total supervision of activities. This includes but is not limited to, caring for injured players, riding buses, supervising locker rooms and athletic areas.

- ⇒ Applicants must demonstrate the ability to deal in a competent manner with parents, custodial staff, officials and other coaches.
- ⇒ Applicants must have the ability to assist players in making sound moral judgments concerning their conduct on and off the field.
- ⇒ Applicant must participate based on the contest schedule developed by the sport chairperson, and conduct team programming for a minimum of five (5) days per week including practices for the duration of the season. Contests scheduled on evenings, weekends and non-school days, including all PPL and PIAA playoffs.
- ⇒ Applicants must attend all mandatory PPL and PIAA scheduled coaches meetings

### **Qualifications:**

- ⇒ Applicants must be certified, satisfactory teachers employed by the School District of Philadelphia.
- ⇒ Have no unsatisfactory documentation pending or currently on file.
- ⇒ Have an excellent attendance and punctuality record during the last three (3) years (defined as no more than eighteen (18) occasions of lateness or absence for illness in the last three (3) years). A consecutive period of absence constitutes one occasion.
- ⇒ Applicants must have obtained a rating in the sport for which they apply.  
**\*If a certified satisfactory teacher applicant is identified, that is not rated as Level IV (Highly Qualified); the position must be re-advertised at the conclusion of the season.**
- ⇒ Applicants should have playing and/or coaching experience on an organized team in order to display a sound technical knowledge of sport and the rules involved as well as keep abreast of current theories and techniques of the sport.
- ⇒ Applicants must produce evidence of certification in the area of prevention and care of injuries, First Aid, CPR/AED, Sudden Cardiac Arrest Awareness, and Concussion Awareness with an accredited agency (NFHS).
- ⇒ Applicants must produce evidence of coursework as stated by the PIAA Coaching Education Requirements and By-Laws within two (2) years of date of hire.
- ⇒ Applicants must have evidence of good rapport with students and faculty.

**Compensation:** Compensation as listed in the [Collective Bargaining Agreement](#)

Interested applicants should submit a letter of interest listing qualifications to:

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**PRINCIPAL**

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**ATHLETIC DIRECTOR**