

## Open Enrollment Communication

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**From :** Benefits Announcement <donotreply-04292102@philasd.org>

Thu, Apr 29, 2021 01:59 PM

**Subject :** Open Enrollment Communication

**To :** everyone <everyone@philasd.org>

Dear colleagues,

**Open enrollment begins on Saturday, May 1st.** This announcement includes important information about the open enrollment period but first to share great news - there is no increase to medical premiums!

All forms will be made available starting May 1st on the [Open Enrollment website](#). You have from May 1st through May 31st to make changes to your health coverage, Life Insurance, or Salary Continuation program (Wage Continuation). You only have to take action if you want to change your benefits. However since certain things can only be done during the open enrollment window, like enrolling or cancelling Wage Continuation coverage, it is critical to make those changes during open enrollment.

Please note that in order to complete the forms, you must be signed into your District Google account. If you are completing the Google forms, there is no need to email your application unless you did not upload required documents. All forms and supporting documents can be sent to [openrollment@philasd.org](mailto:openrollment@philasd.org) from now and until May 31st, 2021.

We are available to help with any questions or concerns you may have via phone at (215) 400-4630, email at [openrollment@philasd.org](mailto:openrollment@philasd.org) or through Zoom. Virtual open enrollment office hours are every Tuesday from 3:30 to 4:30 during the month of May via Zoom. Register for virtual office hours [HERE](#).

**If you are not currently enrolled in health care benefits, and do not elect coverage during this open enrollment, you have, by default, waived enrollment under our plan.**

Sincerely,

The School District of Philadelphia  
Office of Benefits and Retirement