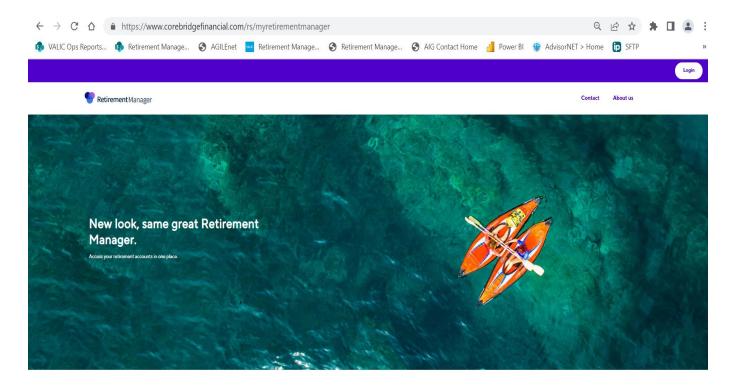
## New Hardship Withdrawal Certificate Instructions Go to <u>www. corebridgefinancial.com/rs/myretirementmanager</u> Retirement Manager Participant Call Center: 1-866-294-7950



Click Login and click Login link under Participant

https://myplan.myretirementmanager.com	/participant/public/l	login/?PHILA-SD#/			Q	
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Pretirement Manager					Contact About Us	
		Sign in				
	Username		Forgot username			
	Password		Forgot password			
			SHOW			
	Remember Me					
		SIGN IN				
		First time user? Get started				
Security   Privacy   Accessibility			2	AIG AIG Reti	irement Services	

# Click the "First time user? Get Started" button if you are a first-time user.

6	https://myplan.myretirementmar	nager.com/pa	rticipant/public	/userverifica	ation?register	#/				Q	È	☆	*
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				Cancel	Next								
	Security   Privacy   Accessibility	y					A	AIG Reti	rement Serv	rices			

#### **Enter School District of Philadelphia**

Select Continue. You will be brought to page where you make a username and password, and select a picture to help remember your password if you forget. Please write down your username and password. You may have to sign in once your username and password is created, or click HOME once you have created your username and password.

https://myplan.myretirementmanager.com/participant/p	oublic/userverification?register# Q 🖻 🛧 😫
rs 🟟 Retirement Manage 📀 AGILEnet 🚾 Retirement Mana	age 📀 Retirement Manage 📀 AIG Contact Home 🚽 Power BI 🍿 AdvisorNET > Home 🍺 SFTP
Pretirement Manager	Contact About Us
	Let's start with the basics         Bese enter the following information. All fields are required to not use spaces or deletes.         Last name         Bithdate (mmiddlyyyy)         Employee ID         Last 4 SSN         On paystub or call School         District for ID number (must be employee)v         Cancel
	AIG Retirement Services Ti-plan service, to support account and plan aggregation and compliance, provided by VALIC Retirement Services Company (WSCO). AIG
Retirement Services represents The Variable Annuity Life Ins. American International Group, Inc. (AIG).	urance Company (VALIC), Houston, TX and its subsidiaries, VALIC Financial Advisora, Inc. (VPA), and VRSCO. All companies are members of

## Enter last name, date of birth, employee id (Do not use spaces or dashes. Include leading zeroes to get your ID to 10 digits), and last 4 digits of SSN

Select Continue. You will be brought to page where you make a username and password, select a picture to help remember your password if you forget. Please write down your username and password. You will have to sign in once your username and

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<b>s</b>	VALIC Ops	Reports	🤹 R	Retirement Manage.	. 🔇 AGILEnet 🔤	Retirement Manage	🕄 R	etirement Mana	ige 🔇	AIG Co	ontact Home	Power BI	🍿 AdvisorNET > Home	ip si	-TP
Yo	u may be eligit	ole for the Ex	xpanded Ca	ap provision in the 403(b	) plan. Please contact your b	enefits office or financial adv	isor to determi	ine eligibility. <b< th=""><th><ul><li>Ali</li></ul></th><th></th><th></th><th></th><th></th><th></th><th></th></b<>	<ul><li>Ali</li></ul>						
													Profile 🗸   Sign out		
				P Retire	ment Manager		Overview	Manage 🗸	Learn 🗸	/			test		
				l want to	select option		^								
				[	Change contributions										
				Welcom Check out y	Request a loan Request a withdrawal View certificates View contributions								Total current balance \$37,440 <sup>00</sup>		
				Test 403 View plan c		rs			\$ <b>37,4</b> 4 Total ba		<b>View more</b>		Con -		
				Test 457 View plan o					Total bi	\$ <b>0</b> 00 alance	View more		I I dip into my nent savings? —⊳		

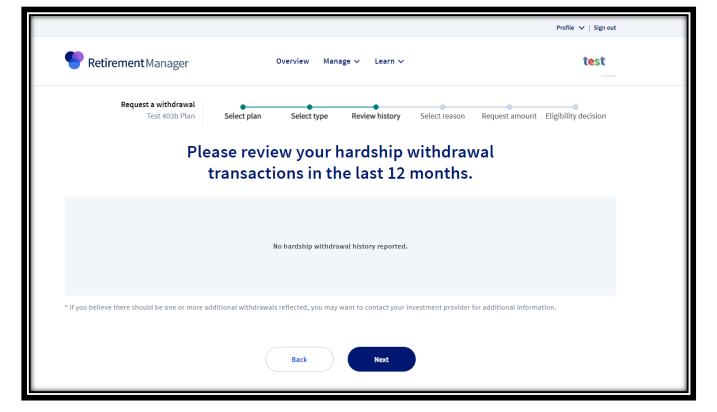
From the participant overview page select "Request a Withdrawal"

		Profile 🗸   Sign out
Retirement Manager	Overview Manage 🗸 Learn 🗸	test
Request a withdraw	l Select plan Select type	Finish
т	Which plan would you like to take a withdrawal from? Select a plan to continue.	
Т	st 457b Plan	
	Back to Overview	

		Profile ∨   Sign out
<b>Retirement</b> Manager	Overview Manage 🗸 Learn 🗸	test
<b>Request a withdrawal</b> Test 403b Plan	Select plan Select type	• Finish
	Select the type of withdrawal you woul	d
	like to request.	
	If you don't see an applicable reason below, consider requesting a loan.	
	Hardship Withdrawal     In-Service Exchange  Back Next Cancel	
	culter	
Security   Privacy   Terms of use   Accessi	bility	AIG Retirement Services

-Select plan type

- Select <u>Hardship Withdrawal</u> if you selected 403B plan or select <u>Unforeseeable Emergency</u> if you selected the 457B plan



#### Review hardship withdrawal history and click Next

<b>Retirement</b> Manager	Overview Manage 🗸 Learn 🗸	test
Request a withdrawal Test 403b Plan Select p	plan Select type Review history Select reason	Request amount Eligibility decision
Please se	lect one or more reasons for hardship withdrawal.	your
The investment pro	ovider may require supporting documentation for each reason	) selected.
	nses for you, your spouse, or your dependent (or primary beneficiary ur spouse if your plan allows).	
Expenses dire mortgage pay	ectly related to the purchase of your principal residence, excluding ments.	
post-seconda	ed educational fees, including room and board for the next 12 month: ry education for you, your spouse, your children, or your dependent: ficiary other than your spouse if your plan allows).	
Amounts requ	uired to prevent eviction from, or foreclosure on, your principal resid	ence.
	ral expenses for your deceased parent, spouse, child, or dependent ( ficiary other than your spouse if your plan allows).	or
	repair of damage to your principal residence that would qualify for th uction as defined in IRC section 165.	he
declared by ti principal resi	I losses (including loss of income) incurred as the result of a disaster he Federal Emergency Management Agency (FEMA). In addition, your dence or principal place of employment at the time of the disaster w area designed by FEMA for individual assistance related to the disast	as
Other		

Select one or more hardship withdrawal reason(s)

	Profile 🗸   Sign out	
Retirement Manager Overview M	anage 🗸 Learn 🗸 test	
Request a withdrawal Test 403b Plan Select plan Select type	Review history Select reason Request amount Eligibility decision	
	ardship withdrawal request nent provider below.	
<b>Test Vendor 1</b> As of date: 04/26/2023 (j)	<b>Test Vendor 2</b> As of date: 04/26/2023 (j)	
Available hardship amount () \$1,500.00 Requested amount	Available hardship amount () \$3,000.00 Requested amount	
	vendors that share data. If you believe you have a balance with a vendor ent provider directly for additional information. Withdrawal amount total:	

#### - Select vendor(s) and hardship withdrawal amount

After all the above steps:

- - Click the "I Agree" button to the Terms and Conditions
- - Print the certificate that pops up in a separate window and attach to paperwork you would have received from your vendor. You can also save the certificate as a pdf.
- Since you are printing a certificate, you do **<u>not</u>** need a signature from the School District.