

William W. Bodine High School for International Affairs
Parent and Family Engagement Policy
School Year 2020-2021
Revision Date: April 29, 2020

In support of strengthening student academic achievement, **William W. Bodine High School for International Affairs** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **William W. Bodine High School for International Affairs** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA.

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

William W. Bodine High School for International Affairs will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **Bodine will hold an annual Winter Title I Meeting and a Spring Title I Meeting to gain parent input towards improving the school programs and designing Title I policies. This document will be reviewed and developed jointly with parents each spring. This year the revision meeting took place on April 29, 2020.**
- **Bodine will maintain a school webpage with ongoing updates regarding school activities, parent activities, the school calendar of events, and policies and procedures.**
- **Bodine will maintain a School Advisory Council consisting of elected voting members who are at least half parent representatives.**

Section B: ANNUAL TITLE I MEETING

William W. Bodine High School for International Affairs will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **Bodine will hold its annual Title I Meeting on Tuesday, September 15, 2020, at 5:00 p.m. in the Bodine High School Auditorium or Virtually on Zoom.**
- **Topics to be discussed at the Annual Title I meeting include: Title I requirements and parent rights, the parent documents, schoolwide plan, academic standards, assessments, how to work with educators, how to monitor your child's progress, and curriculum.**

Section C: COMMUNICATIONS

William W. Bodine High School for International Affairs will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) **Bodine will distribute and review the current Parent and Family Engagement Policy and School-Parent Compact at the Annual Title I Meeting. Policies will also be available on the Bodine school webpage.**
- 2) **Bodine will hold parent information and input meetings monthly at varying times of day, to include morning, afternoon, evening, Saturday and virtual meetings.**
- 3) **Bodine, upon request, will reimburse parents for transportation to/from announced parent meetings, and will provide child care services when available.**
- 4) **Bodine will provide communications about school functions in English as well as languages indicated by parents for whom English is not their first language, when requested.**

Section D: SCHOOL-PARENT COMPACT

William W. Bodine High School for International Affairs will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **Bodine will host a Spring Title I Meeting by March 2021 open to all parents to develop a draft of the School-Parent Compact for the following school year after the Principal and School Leadership Team have met to review data, prioritize needs, and develop and discuss ideas. This year an input meeting was held on April 29, 2020.**
- **During the parent meeting, parents will work in groups to review the recommendations from the School Leadership Team and provide feedback.**
- **The drafted School-Parent Compact will be discussed with students to gain their feedback before creating the final version of the School-Parent Compact.**
- **The final version of the School-Parent Compact will be distributed to parents, students, and teachers/staff at the beginning of the school year in September.**
- **Monthly meetings will allow for the school team to track the success of the components listed in the School-Parent Compact.**

Section E: RESERVATION OF FUNDS

William W. Bodine High School for International Affairs will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **At the Winter Title I Meeting, the use of Title I funds will be shared and input will be solicited from parents as to how to spend any remaining funds allocated for the current year.**

Section F: COORDINATION OF SERVICES

William W. Bodine High School for International Affairs will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **Bodine will seek out and maintain partnerships with community-based organizations to assist parents with college and career readiness preparations and support as well as supports for other pertinent academic, emotional, and personal needs to support student success.**

Section G: BUILDING CAPACITY OF PARENTS

William W. Bodine High School for International Affairs will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
 2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
 3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress
 - e) How to work with educators to improve the achievement of their child
- **Bodine will invite parents to monthly meetings to update them on ways to support their children as they prepare for college and career, including dual enrollment, financial aid, college applications, testing, and scholarships.**
 - **Topics a) through e), as well as an outline of Bodine's curriculum, are all covered during the annual Title I meeting in the fall.**

Section H: BUILDING CAPACITY OF SCHOOL STAFF

William W. Bodine High School for International Affairs will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- **Bodine will provide professional development for teachers and staff regarding the trauma-informed classroom, communications with parents, outreach to students and parents using technology resources, and community partnerships.**
- **Bodine will conduct a PD with staff, informed by parent input solicited via surveys, around working effectively with parents. This will occur during a district PD day in the Fall or Winter 2020.**

William W. Bodine High School for International Affairs will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- **Bodine will provide teachers with reasonable time and support to ensure parents are kept aware of their children's progress and ways the teachers and parents will support the needs of the students.**

Michele Wilson-Dawson

Principal Signature

10/14/2020

Date