

THE SCHOOL DISTRICT OF PHILADLPHIA  
SCHOOL REFORM COMMISSION  
Office of Capital Programs  
440 North Broad Street, 3<sup>rd</sup> Floor – Suite 371  
Philadelphia, PA 19130

TELEPHONE: (215) 400-4730

**Addendum No. 1**

**Subject: RFP/RFQ to Provide Professional Mechanical, Plumbing, Fire Protection  
And Electrical Engineering On An As-Needed Basis  
Due Tuesday, July 25, 2017 at 2:00PM**

**Location: Projects for Various Schools**

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**This Addendum, dated July 14, 2017, shall modify and become part of the RFP Proposal. Any items not mentioned herein, or affected by, shall remain strictly in accordance with the original document.**

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**Questions/Answers:**

**1.Question:**

**Is the respondent to this RFP required to include 15-20% sub-consultant MBE/WBE participation with each for a combined total of 30-40%?**

***Answer:***

***No, the respondent will include a combined total of 15-20% .***

**2. Question:**

**Does the School District require the proposal for MEP & Fire Protection Design Services to be in a particular format, such as SF 330?**

***Answer:***

***Respondent should follow the format in the RFP.***

**3. Question:**

**The information requested in Section 6.0 Proposal Requirements, Sub Section B., C., and F. are also included in the Form SF 330, should we duplicate this information?**

***Answer:***

***Yes***

**4. Question:**

**If the Respondent is a MBE and or a WBE certified firm, is there still a requirement to include 15%-20% M/WBE participation?**

***Answer:***

***No***

**Addendum No. 1 (cont'd)**

**5. Question:**

**On the Fee proposal Sheet, there is a labor category under the MEP Engineering Firm for Cost Estimator, in addition to one under the Cost Estimating Firm. Is it the intent to have an employee of the MEP Firm designated as cost estimator in addition to having a third party cost estimator on the team?**

***Answer:***

***No, you may list an employee of your firm or an employee of a sub-consultant.***

**6. Question: Can you provide clarification regarding the role of the elevator Technician? Would that individual be responsible for hands-on work and repair of elevators, or would it be more of a consulting role for assessments and designs?**

***Answer:***

***Consulting role for assessments and designs.***

**7. Can we submit a statement from our bank confirming our firm's financial integrity and financial health in lieu of a Financial Statement?**

***Answer:***

***No, we require a Financial Statement.***

**END OF ADDENDUM NO. 1**