

THE SCHOOL DISTRICT OF PHILADLPHIA  
SCHOOL REFORM COMMISSION  
Office of Capital Programs  
440 North Broad Street, 3<sup>rd</sup> Floor – Suite 371  
Philadelphia, PA 19130

TELEPHONE: (215) 400-4730

**Addendum No. 1**

**Subject: RFP/RFQ to Provide Material Testing Services on an As-Needed Basis Due Tuesday, July 25, 2017 at 2:00PM**

**Location: Various Schools**

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**This Addendum, dated July 18, 2017, shall modify and become part of the RFP Proposal. Any items not mentioned herein, or affected by, shall remain strictly in accordance with the original document.**

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1. If the Prime Proposer is a M/WBE certified business, can the Prime Proposer self-fulfill the M/WBE requirements of the contract or does the 15-20% participation need to be fulfilled completely by subcontractors?

**Answer: The Prime Proposer has met the MBE/WBE participation goals if the Prime Proposer is a MBE or WBE certified business.**

2. Do ALL services/tests listed in the RFP's attachment E need to be provided by the Prime Proposer and/or his subcontractors? Or can the proposal be sent back with only specific prices given for select services that the Prime Proposal and his subs would like to provide?

**Answer: ALL services/tests listed in the RFP's attachment E must be provided by the Prime Proposer and/or his subcontractors.**

3. Can a firm submit as a Prime Proposer and also be included on other proposals as a Subcontractor?

**Answer: Yes.**

4. Is there a separate project management rate to be used for professional review and preparation of reports?

**Answer: No.**

5. Attachment A requests "Gross Fees from Contracts". Are they gross fees associated with only testing and inspection services or for all services a firm provides?

**Answer: For all services the firm provides.**

6. Are electronic signatures acceptable?

**Answer: No**

7. Attachment A, Section II requests “Licensed Staff” and requests PA License numbers. Is this only for professional staff (i.e. Engineers, Architects, Land Surveyor)?

**Answer: Yes.**

8. What sections of Attachment A do subconsultants need to complete?

**Answer: All that is applicable to them.**

9. Please provide the “Sample Professional Design Services Contract.” The referenced link on the website does not work.

**Answer: The sample Contract is posted under the RFP.**

10. Are reimbursable costs (i.e. mileage) allowable as part of the contract? If so, are they to be listed somewhere?

**Answer: Reimbursables are approved on a project by project basis and not in the main contract. Items that can be billed as reimbursable are listed in the contract; mileage is not a reimbursable expenditure.**

11. On page 5 of the RFP, several non-destructive testing services are listed, but pricing is not included in Attachment E. Will additional prices not specifically listed in Attachment E be reviewed on an as-needed basis after the contract has been awarded?

**Answer: Yes.**

12. Attachment E, page 2 – Please clarify “Building Façade/Walls”. Is this a structural condition assessment or a material test?

**Answer: Material testing.**

13. Attachment E, page 2 – Please clarify “Engineering Consultation.” Is there a specific discipline of engineering this is to pertain to (i.e. civil engineering, structural engineering, mechanical engineering, etc)?

**Answer: Any and all disciplines as required by the inspection and testing activity.**

14. Attachment E, page 2 – Please clarify “Laboratory Testing.” Is this for professional consultation or a specific laboratory test?

**Answer: Specific laboratory test as required by L+I on a specific project.**

15. Attachment E, page 2 – Please clarify “Materials Evaluations.” Is this for an on-site consultation or a material test?

**Answer: Material test.**

16. Attachment E, page 3 – Please clarify “Failure Analysis.” Is this an on-site consultation or a material test?

**Answer: Material test.**

17. Attachment E, page 2 and 3 – “Expert Witness” is listed on each page. Are different services required with different rates? Should Expert Witness fees be provided for different engineering and testing disciplines?

**Answer: Yes.**

18. Attachment E, page 3 – Please clarify “Vibration Consultation.” Is this for professional engineering services associated with building vibrations or site vibrations for construction activity? If either, is this a cost of consultation only or the cost of equipment and monitoring vibration at one location?

**Answer: This is the cost of equipment and monitoring vibration of site on a specific project.**

19. Attachment E, page 3 “Geotechnical” – Please clarify what kind laboratory testing is requested, or should the proposers provide a list of laboratory tests?”

**Answer: The proposer should list all laboratory tests in connection with soils including, compaction, air content, bearing capacity, etc.**

20. Attachment E, page 3 “Geotechnical” – Please clarify “Geotechnical Evaluation and soil borings” – Is this an hourly cost to monitor borings and prepare reports, or should this also include the costs of drilling?

**Answer: This is a cost to monitor borings and prepare reports as well as the lump sum costs of drilling on certain projects or assigned tasks.**

21. Attachment E, page 4 “Concrete” – Please clarify “ACI tech (cast cylinders)”. This is listed as “Cost/Each”. Is this referring to a cost per cast cylinder, cost per trip to the site, or an hourly rate for a ACI certified concrete technician?

**Answer: SDP does not reimburse for mileage. Cost per each is the lump sum for a technician to cast the cylinders per trip.**

22. Attachment E, page 4 “Concrete” – Please clarify “Drilled Anchor Inspection.” Is this an hourly rate or a cost for the labor for a technician to inspect each drilled anchor?

**Answer: This a cost for the labor for a technician to inspect each drilled anchor.**

23. Attachment E, page 4 “Masonry” – Please clarify if the following may be hourly rates: “acceptance testing, inspect masonry placement, inspect at batch plant.”

**Answer: This is an hourly rate.**

24. Attachment E, page 5 “Structural Steel” – Please clarify if the following may be hourly rates “shop welding inspection, field welding inspection, field inspection bolts, fireproofing.”

**Answer: This is an hourly rate.**

**END OR ADDENDUM #1**