

THE SCHOOL DISTRICT OF PHILADLPHIA

SCHOOL REFORM COMMISSION

Office of Capital Programs

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Philadelphia, PA 19130

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Addendum No. 1

Subject:

RFP to Professional Asbestos, Lead, and Mold Consulting and Analytical Services

Due: Monday, March 5, 2018 at 3:00 PM

Location: Various Schools

This Addendum, dated February 26, 2018, shall modify and become part of the RFP Proposal. Any items not mentioned herein, or affected by, shall remain strictly in accordance with the original document.

The District will extend the due date for Proposals to no later than 3:00pm on Monday, March 5, 2018.

Question #1

With regard to the RFP/RFQ for “Professional Environmental Consulting Services for Asbestos, Lead and Mold and Analytical Laboratory Services”, specifically the second page of the “Lead Fee Schedule” (page 38), could you please clarify the “turn-around time” for the lead samples, as has been done within the asbestos and mold fee schedules.

Answer #1

Item # 1 XRF - Results are to be received by SDP within 24 Hours of Sampling Event.

Item# 2, 3, 4, & 5 - Results are to be received by SDP within 48 Hours of Sampling Event.

Items # 6 & 7 – Results are to be received by SDP 5 Days after Sampling Event.

Question #2

With regard to page 61 of the Sample Contract – paragraph (f) Environmental Liability/Contractors Pollution Insurance, item (2) (iii), in the past, the School District has accepted a claims made policy with a tail for this coverage. The Sample Contract notes that if the School District decides to accept a claims made policy, it would be indicated in the Addendum or the RFP/RFQ Questions and Answers. I am respectfully requesting that the RFP/RFQ Questions and Answers clarify or confirm that the School District will continue to accept a claims made policy for this coverage.

Answer #2

Yes, the District will accept a claims made policy with a tail.

Addendum No. 1 (Cont'd)

Question #3

Additionally, the RFP notes that responses to question submitted will be posted online by 5 PM on **Monday**, the 26th of February and that proposals are due on **Thursday**, the 1st of March at 3 PM. This allows two days to incorporate any changes that need to be made to proposals in response to the questions and answers (leaving **Thursday**, the 1st of March for final assembly and delivery). While I do not know the extent of the questions that will be submitted or the responses that may be provided, to allow some time to incorporate any revisions that are necessary, would it be possible to extend the due date for proposals to perhaps **Monday**, the 5th of March?

Answer #3

The District will extend the due date for Proposals to no later than 3:00pm on Monday, March 5, 2018.

Question #4

Tab 2 is asking for Sample Reports for a long list of Plans, Designs, and Results. Please confirm that SDP wishes to see sample reports for all of the items listed.

Answer #4

The District is requesting various Sample Reports, please note that the evaluation criteria in Section 8.0 of the RFP speaks to the Quality of proposal depth response to Section 5.0, Project Scope. (Inclusive of Asbestos 5.1, Lead 5.2 and Mold 5.3).

Question #5

Tab 3 asks for three (3) references while the Evaluation Criteria (Section 8.0) mentions minimum of 5 references. Please clarify the number of references required

Answer #5

All Proposers should provide a minimum of three (3) references. The Evaluation Criteria will be adjusted to a minimum of three (3).

Question #6

The Fee Proposal (Section 7.0) seems to indicate requirement to include Personnel (Section 7.1). Should Personnel be included in Fee Proposal?

Answer #6

Information relative to Personnel should be included in Tab 3.

Question #7

If a company utilizes XRF Analyzers on a rental basis, as is now acceptable under the regulations governing these devices, how should the information requested in Item 5 on Page 13 be provided? Specifically, should the serial number, type and number of all XRF units maintained by the rental provider, that will potentially be used for this contract, be provided here?

Answer #7

Responders are to submit the XRF Analyzers information and Items 1 through 11 on page 13 as requested in the RFP.

Question #8

Please confirm the RFP #10052017-1-4 is the correct # to reference on proposal.

Answer #8

“PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES FOR ASBESTOS, LEAD, AND MOLD AND ANALYTICAL LABORATORY SERVICES” is the correct reference on the Proposal.

Addendum No. 1 (Cont'd)

Question #9

On Lead Section on page 12 of the RFP you state that "EACH CONSULTING FIRM SHALL SUBMIT WITH THEIR RESPONSE TO THIS SECTION, THE DOCUMENTATION LISTED IN THE FOLLOWING PARAGRAPHS 1 THROUGH 12", However there are only 11 items listed below. Is there one missing or just submit response to the 11 items?

Answer #9

Correction. There are only 11 items listed.

Question #10

The MBE Participation Plan Form page 30 is titled Attachment C. Do we use that form even though it is under Attachment D?

Answer #10

Attachment C and Attachment D are both required to be submitted in Tab 7.

Question #11

Are we allowed to use SDOP reports for any of the Sample reports that need to be submitted?

Answer #11

Yes.

Question #12

Tablets and software (page 6, 3.b) – Is there a specific software package that the School District uses? Is it mandatory that tablets be used or are laptops acceptable for use?

Answer #12

Tablets and/or Laptops are acceptable. The specific software the District uses is readily available without any additional cost to users.

Question #13

Must all 3 services (asbestos, lead, mold) be proposed on or may the consultant propose on just 1 or 2 of the services?

Answer #13

The District is looking for proposals for Professional Environmental Consulting Services for Asbestos, Lead and Mold and Analytical Laboratory Services. A majority of the work assignments overlap the various discipline services that are outlined in this RFP.

Question #14

Re. lead analysis: unlike for asbestos and/or mold, there are no turnaround times specified for lead samples. Will the School District specify lead turnaround time and revise the proposal sheet in an addendum?

Answer #14

Per this Q&A Addendum, Lead per sample fees in the RFP Fee Schedule should be priced as follows:

Item # 1 XRF - Results are to be received by SDP within 24 Hours of Sampling Event.

Item# 2, 3, 4, & 5 - Results are to be received by SDP within 48 Hours of Sampling Event.

Items # 6 & 7 – Results are to be received by SDP 5 Days after Sampling Event.

Question #15

Who is (are) the incumbent(s) for this contract?

Answer #15

Batta Environmental Associates, Inc., KEM Partners, Inc. AET, Vertex , Inc., TTI, Inc., G&C Environmental, Inc. , Synertech, Inc. , ETC, Inc. , Criterion, Inc. and USA Environmental, Inc. , pursuant to Resolution approved by the School Reform Commission.

Addendum No. 1 (Cont'd)

Question #16

What is the estimated annual value and/or number of projects awarded under this contract?

Answer #16

The estimated overall budget for these services is \$1,130,385.00. These services are shared by various vendors, hence there is no guarantee of any annual value or amount of projects awarded to any vendor.

END OF ADDENDUM NO. 1