

THE SCHOOL DISTRICT OF PHILADLPHIA  
SCHOOL REFORM COMMISSION  
Office of Capital Programs  
440 North Broad Street, 3<sup>rd</sup> Floor – Suite 371  
Philadelphia, PA 19130

TELEPHONE: (215) 400-4730

**Addendum No. 1**

**Subject:** RFP for Professional Design Services  
Major Renovation  
Proposal due: Friday, June 1, 2018 at 2:00PM

**Location:** Andrew Hamilton Elementary School

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**This Addendum, dated May 25, 2018, shall modify and become part of the RFP Proposal. Any items not mentioned herein, or affected by, shall remain strictly in accordance with the original document.**

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**Questions and Answers**

1. **Question:** There was a sign-in sheet at the walkthrough – can you please share it?

**Answer:** Please see attached.

2. **Question:** Does the SDP have AV standards that would apply to this project? If so please provide.

**Answer:** AV equipment is not included in the scope for this project.

3. **Question:** Does the SDP have theatre lighting standards that would apply to this project? If so please provide.

**Answer:** Theatre lighting is not included in the scope for this project.

4. **Question:** Does the SDP have CCTV standards that would apply to this project? If so please provide.

**Answer:** See Scope Determination Report for security system requirements.

5. **Question:** Does the SDP have finishes or other standard selections that would apply to this project? If so please provide.

## Addendum No. 1 (cont'd)

**Answer:** A finish scheme will be developed by the design consultant and submitted to SDP for review and approval during the Design Development phase. Materials shall be cost-effective, durable, easily maintained and sustainable.

6. **Question:** Will the roof replacement contract be completed prior to the commencement of this construction project?

**Answer:** Yes.

7. **Question:** Are there any other pending construction projects for this site?

**Answer:** No.

8. **Question:** Will the school be occupied during this construction project? If so will phasing plans and strategies be the responsibility of the design team or the contractor?

**Answer:** The school will be occupied during construction. The phasing plan will be developed during design. The design consultant will establish a phasing plan subject to SDP approval. The phasing plan will maintain school operations during construction and protect building occupants from construction activities.

9. **Question:** Is the hydraulic elevator a replacement or a modernization scope? Will the final scope be determined by the elevator consultant on the design team or by SDP?

**Answer:** The elevator shall be modernized. The elevator consultant on the design team shall evaluate the existing elevator and propose the final scope subject to review and approval by SDP.

10. **Question:** Will there be any significant renovations to the Gym, Cafeteria, music studio, auditorium or library?

**Answer:** Please refer to Scope Determination Report.

### General

#### 1. **RFP Section 8.0 Phases of Service**

Remove the "Reimbursable Services" section in its entirety and replace with the following:

Reimbursable Services:

All reimbursable expenses shall be submitted to SDP for review and approval prior to commencement of the work.

The following investigations are reimbursable services that shall be undertaken in order to confirm existing conditions and scope of work. These investigations shall be

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performed during the Schematic Design phase. The design consultant shall retain licensed contractors to conduct each investigation. Contractor proposals shall be submitted to SDP for review and approval prior to commencement of the work. No markup is permitted on contractor fees. At the conclusion of each investigation, reports shall be provided to and reviewed with SDP including recommendations for extent of scope to be included in the Major Renovation project.

- Retain a licensed electrician to survey existing panels, circuitry and breakers to confirm circuitry routing for terminal equipment and remaining capacity of panel boards to serve new and upgraded equipment.
- Retain a qualified contractor to conduct an investigation into the sanitary waste piping using visual investigation and imaging technology to locate damaged piping and quantify the extent of potential failures.
- Retain a qualified contractor to conduct an investigation into the storm drainage piping using visual investigation and imaging technology to locate damaged piping and quantify the extent of potential failures.

Design consultant shall identify and recommend additional investigations requiring contracted services that are necessary for complete and accurate documentation of the scope of work, subject to SDP approval.

**End of Addendum No. 1**



# THE SCHOOL DISTRICT OF PHILADELPHIA

## ANDREW HAMILTON ELEMENTARY SCHOOL MAJOR RENOVATION

Design Services RFP - Walkthrough  
May 18, 2018 - 2:00 PM  
5640 Spruce St, Philadelphia 19139

### Attendance List

Name	Title/Company	Phone Number	Email Address
Arun Steck	PM ADRA ENGINEERS	610 459 7996	ASteck@ADRAENGINEERS.COM
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