

**THE SCHOOL DISTRICT OF PHILADELPHIA  
Office of Capital Programs  
440 North Broad Street, 3<sup>rd</sup> Floor – Suite 371  
Philadelphia, PA 19130**

TELEPHONE: (215) 400-4730

**Addendum No. 001**

**Subject: Comprehensive School Portfolio Review  
RFP No. RFP-51419**

**Location: Various**

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**This Addendum, dated May 23, 2019, shall modify and become part of the Contract Documents for the work of this project. Any items not mentioned herein, or affected by, shall be performed strictly in accordance with the original documents.**

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**Revise as indicated below or by attachment**

- 1. According to Tab 8 – Good Standing or Subsistence Certificate, all proposers must submit a copy of their firms Good Stating or Subsistence Certificate. The company is not a Pennsylvania company, so we are not eligible for a certificate. Does this disqualify us from submitting? If not, does the District require a different certificate in its place? According to Tab 9 – Completed Executed Forms & Attachments, the proposer is to provide a copy of their “Certificate of Tax Clearance” with the City of Philadelphia. The company is not a City of Philadelphia company, we are not able to provide this. Does this disqualify us from submitting? If not, does the District require a different certificate in its place?**
  - a. While the Certificate of Good Standing (Subsistence Certificate) from the PA Department of State and Certificate of Tax Clearance from the City of Philadelphia are NOT required to be submitted with the proposal; however, they will be required to enter a contract with the school district. Registration with the Commonwealth of Pennsylvania, Department of State and a Commercial Activities License from the City of Philadelphia, Department of Licenses and Inspections may be a prerequisite to obtaining these documents. Out of state and out of city firms are advised to contact the Department of State and/or the Department of Licenses and Inspections, as applicable.**

**END OF ADDENDUM #001**