



**Addendum No. 001**

Subject: RFP 19004 – Estimating and Scheduling Services

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This Addendum No 1, dated October 10, 2019, shall modify and become part of the Request for Proposal. Any items not mentioned herein, or affected by, shall be performed strictly in accordance with the original documents.

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1. Replace attachment “D” with the updated form attached below.
2. Please see answers to submitted RFI’s;

Question 1. Is this under the umbrella of the Supplemental Staffing Services contract, or a completely different, stand-alone solicitation?

Answer 1. Completely different stand-alone solicitation.

Question 2. The RFP for Professional Estimating and Scheduling Services request audited financial statements to be included. Because of the high cost of a financial audit, is a snapshot print-out or reviewed statement acceptable?

Answer 2. The latest audited less than 12 months old is preferred but statements reviewed by a CPA are acceptable. Statements compiled in house are not acceptable.

Question 3. In reference to the RFP noted above, we would like to know if an entity can submit as a prime, as well as a sub to another entity, for this pursuit. Please advise.

Answer 3. Yes, you can be a sub and a prime.

Question 4. On page 7 of the proposal it refers to a Tab 6 then Tab 8. Is there a Tab 7?

Answer 4. Tab 7 is not used for this RFP.

Question 5. Hi, other than over \$25k – is there an estimated value associated with this project?

Answer 5. The plan is to use these services on our larger projects but we reserve the right to use for any size project.

Question 6. Will those selected be required to work in the School District Administration Building?

Answer 6. Generally no. But may be required to attend meetings at sites or in our main building although we may decide to bring on a person full time in the future.

Question 7. Will the School District issue Task Orders for individual projects for estimating/scheduling services. Also, will we have the option to propose a fee?

Answer 7. Yes, we will request a proposed total hours/fee before issuing a task order.

Question 8. In addition, Attachment D for the above proposal has an incorrect title. It is from the CM submission. Please provide an updated/revised form.

Answer 8. Please see attached.

Question 9. If you are selected for this contract, does that preclude you from providing cost estimating as a sub-consultant for additional posted opportunities by the School District of Philadelphia?

Answer 9. The only limit would be that you could not perform two services on one project.

END OF ADDENDUM NO. 2

**ATTACHMENT "D"**

**Fee Proposal**

THE SCHOOL DISTRICT OF PHILADELPHIA  
PROFESSIONAL SUPPLEMENTAL ESTIMATING AND SCHEDULING SERVICES

Company Name:

Address:

Telephone:

Email:

\_\_\_\_\_  
(Trade Name of Firm)

\_\_\_\_\_  
(Signature of Owner or Partner)

Project Key Personnel List with Hourly Rates

PERSONNEL		Rate
1	Principal	\$
2	Senior Cost Estimator	\$
3	Cost Estimator	\$
4	Junior Cost Estimator	\$
5	Structural Cost Estimator	\$
6	Civil Cost Estimator	\$
7	Mechanical Cost Estimator	\$
8	Electrical Cost Estimator	\$
9	Scheduler	\$
10		\$
11		\$
12		\$