

SCHOOL DISTRICT OF PHILADELPHIA

CENTRAL HIGH SCHOOL

PARENT INVOLVEMENT POLICY

2017-2018

PART I. GENERAL EXPECTATIONS

Each school in its School-wide Parental Involvement Policy must establish the school's expectations for parental involvement. *[Section 1118(a)(2), ESEA.]*

The Central High School agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its School District of Philadelphia plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the School District of Philadelphia's plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

- The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

[NOTE: The School- wide Parental Involvement Policy must include a description of how the school will implement or accomplish each of the following components. *[Section 1118(a)(2), ESEA.]* Regardless of the format the school chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.]

1. The Central High School will take the following actions to involve parents in the joint development of its school-wide parental involvement plan under section 1112 of the ESEA:

The Central website (Centralhigh.net) and Home and School meeting invitations will be used to advertise and communicate to parents/guardians about the Home and School meeting that will review last year's policy and make changes to this year's Parent Involvement Policy.

2. The Central High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Parents were invited on 3/9/16 to provide input around the discussion of school improvement and the 2017 school budget. Parents will be invited through Home and School meeting communications and Centralhigh.net to participate in the March in the budget and school planning meeting during the Home and School's March meeting. At that time parents will be given an opportunity to review the plan and the budget and ask questions and make suggestions regarding what they would like included in the plan.

3. The School District of Philadelphia will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- In collaboration with the Grants Compliance Monitor, School-Community Liaisons, Philadelphia Home and School Council (PHSC), Title I Parent Advisory Committee, The Philadelphia Right to Know Educational Task Force, PARENT POWER, and other parent groups, provide workshops to schools on parent engagement.
 - Provide professional development by parents/caregivers for new and existing principals and other administrators on how to develop promising partnerships with parents/caregivers.
 - Train new and existing staff with parental engagement duties (e.g., School Improvement Support Liaisons, School-Community Liaisons, School Community Coordinators, and Bilingual Counselor Assistants) to assist school sites in implementing parental engagement.
 - Make available the staff of the Office of Educational Equity, Office of Specialized Instructional Support, and Office of Family and Community Engagement staff for technical assistance.
 - The Grants Compliance/Title I Office will provide technical assistance to schools and parent organizations, such as the Title I Parent Advisory Committee (PAC), Home and School Associations, The Philadelphia Right to Education Task Force, PARENT POWER, and other organized parent groups.
 - Provide coordination of professional development efforts through the Office of Leadership and Development.
 - Provide workshops to parents on supporting student achievement and parent engagement.
3. The **Central High School** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: [Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs], by:

Not Applicable

4. The **Central High School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A programs. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Evaluations are made throughout the year during monthly Home and School meetings, IB and AP information sessions conducted by the President. We will provide a survey to parents during the November Parent-Teachers conferences to obtain information regarding the Parent Involvement Policy. Ms. Scott will tally the response from the survey and make the results available to administration, teachers and parents in order to address the areas of concerns that develop from the results. Also, in the spring of 2017, the School District parent survey will be distributed to gather information to address any concerns of parents. The school will collect and use the data to evaluate its

parent involvement policy for more effective parental involvement, and revise and update as needed.

6. The Central High School will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The Central High School will, with the assistance of the School District, provide assistance to parents, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Title I-Part A,
- how to monitor their child's progress, and
- how to work with educators.

During Back-to-School night on September 22, 2016, the President provided the State's academic and achievement standards as well as the State's local assessments. The president also, discussed the Title I funding, parent involvement and Right To Know requirements. Parents can monitor their child's progress through FamilyNet, EdLine, and Gradebook. Parents can also monitor their child's progress during Report Card Conferences. Parents are also encouraged to work with their child's teachers and counselors to ensure academic success.

B. The Central High School will, with the assistance of the School District, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Sharing skill development in Academic support, mentoring parents on how to support their child's rigorous academic program at Central. Workshops will be available for parents to provide technology training on FamilyNet and EdLine. During Freshman Orientation and the November Report Card Conferences, parents will be given the opportunity to be trained on EdLine and FamilyNet. Parents will also be invited to attend any workshops or information sessions regarding the College and Financial Aid application process.

C. The Central High School will, with the assistance of the School District, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

In addition to the existing protocols, information will be provided to all staff, including non-instructional staff, on how to improve communication and better support parents. Educators will have the opportunity to receive additional training provided during one or more of the following District professional development days, September 30, 2016, November 8, 2016, January 3, 2017, March 6, 2017 (half) and/or March 31, 2017 (half). Survey data collected will also be used to inform staff about the concerns of parents.

- D. The Central High School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

In the main office, parents have access to a designated computer and work station. There is also an abundance of resource material for parents. The counselors are available upon request and The Home and School has a designated area where parents are welcomed. The parent and Family Resource Centers (several locations throughout the district) serves as a catalyst for creating a culture of accountability and gives all stakeholders ownership that meet the diverse needs of all families, as stated on the SDP website.

- E. The Central High School will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

School Communication will occur through written form, Parent Link Phone System, posted on the Central.net website and hard copies when necessary will be distributed to students. Bilingual counseling assistants will translate school communication in the target language (s) for parents. The School District's Office of Translation is utilized when needed.

PART III. SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School's Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school, in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

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PART IV. ADOPTION

This Central High School Parental Involvement Policy has been developed jointly with, and agreed on with, parents as evidenced by the attached sign in sheets

The school will distribute this policy via Centralhigh.net to all parents on or before October 31, 2016.

(Signature of Principal)

(Date)