



Central High School
Parent and Family Engagement Policy
School Year 2020-2021
Revision Date: May 13, 2020

In support of strengthening student academic achievement, **Central High School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Central High School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

Central High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **Involve parents throughout the year in the planning, review and improvement of the school's parental involvement policy. Parents were given the opportunity to give input into the development of this year's policy during the month of May via email. Our Annual Spring Meeting with Parents was scheduled to be held on April 15, 2020. Due to Covid-19 pandemic however, we shared the policy with parents through email on May 13, 2020.**
- **Involve parents throughout the year in the development of any school wide program plan.**
- **Solicit input from parents in the development of parent workshops.**
- **Provide transition opportunities and orientations for Freshman and their parents.**

Section B: ANNUAL TITLE I MEETING

Central High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **Parents will be notified by website, Robocall, social media and/or email regarding when the Annual Title I meeting will take place, this year we anticipate holding our Annual Title I parent meeting in September of 2020. At meeting, the principal or their designee will make a presentation that includes information about the state's academic standards and assessments, school's Title I program, use of Title I funds including the 1% parent set aside, parent Rights to Know and other parent requirements, the school parent and family engagement policy and school parent compact, working with educators and information about the school's curriculum.**

Section C: COMMUNICATIONS

Central High School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) **Monthly Home and School Meetings- President McKenna or a designee will attend all monthly Home and School meetings to provide updates on school activities and programs, school data, budget and expenditures and other vital information.**
- 2) **Workshops may be accessible to parents at various times in the day. We will learn from parents the types of workshops they would like to have and deliver these workshops at a time convenient to most parents. Report card conferences are held both during daytime and evening hours (in the fall) to allow for maximum parent participation.**

- 3) **Communication will be via email, social media, robocall, and/or Central website. School updates will be sent out to parents in various forms for emergencies or need to know cases. Communication will be sent out in various languages, when available, that is accessible to all parents.**
- 4) **We have access to BCAs (Bilingual Counseling Assistants) who support communication with parents in other languages when necessary. We can also utilize the District's Family and Community Engagement office to provide workshops and other valuable resources for parents.**

This policy will be placed on the Central High School website under the Parent Section and in the Student Handbook by September 2020.

Section D: SCHOOL-PARENT COMPACT

Central High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Our Annual Spring Meeting with Parents was scheduled to be held on April 15, 2020. Due to Covid-19 pandemic however, we shared the policy with parents through email on May 13, 2020. Parents were given the opportunity to make changes and give input into the Parent Compact and Parent Engagement Policy. We also, remind parents and staff during the school year about the Compact:

- **Quarterly professional development opportunities in person or virtually, if needed.**
- **Open Forum Discussions with the principal during Home and School Meetings**
- **Parent Teacher Conferences: November 19-20, 2020 (evening conference on Nov. 19), February 4-5, 2021 and April 15-16, 2021.**

Section E: RESERVATION OF FUNDS

Central High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Parent participation at our annual Winter meeting, held this year on January 8, 2020 where we solicited feedback on the following:

- **suggestions from parents on spending Title I parent involvement funds**
- **suggestions from parents regarding programs and concerns that should be addressed and implemented during the 20-21 school year**
- **review suggestions given by parents at last year's annual Winter meeting and how we implemented those suggestions were addressed in last year's budget**

Section F: COORDINATION OF SERVICES

Central High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **CHS Home and School meetings 2nd Wednesday of each month**
- **Parent-Teacher conferences (November, February, April)**
- **CORA - Counselor referral needed**

- **Family Practice and Counseling Network – Health Resource Room Referral (Rm. 10)**
- **Associated Alumni of Central High School**

Section G: BUILDING CAPACITY OF PARENTS

Central High School will build the parents’ capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State’s academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child’s progress
 - e) How to work with educators to improve the achievement of their child
 - **Parents will have access to teachers’ syllabi on Infinite Campus.**
 - **Parent-Teacher meetings are held by appointment regarding student academic progress.**
 - **The school will host parent trainings throughout the school year on various subjects related to helping parents support student learning at home, ie Literacy, Math, Technology, FASFA, College Prep and SAT prep.**
 - **Topics a) through e) above are covered during our presentation to parents as part of our Annual Title I Parent Meeting held in the fall of each year at Back to School Night as well as during monthly Home and School meetings.**

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Central High School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- **Monthly parent-selected professional development opportunities and inclusion in school wide professional development with teachers and staff when able.**
- **On-going workshops are held for teachers and staff on the engagement of parents as partners. Additionally, staff will be trained in effective parent communication, engagement and cultural awareness during school district professional development throughout the year. At a district professional development day during the Fall or Winter, staff will be trained in working with parents as equal partners and will review results of school level parent survey data.**

Central High School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- **Email**
- **Phone call**
- **Conference** (in person or virtually, if needed)

Principal Signature

Timothy J. McKenna

Date 6/11/2020