**THE SCHOOL DISTRICT OF PHILADELPHIA**

**OFFICE OF GRANT DEVELOPMENT & COMPLIANCE**

**440 N. BROAD STREET, SUITE 341**

**PHILADELPHIA, PENNSYLVANIA 19130**

**From:  Geraldine Levy, Director                                     TELEPHONE (215) 400-5450**

**Grant Fiscal Services                                                       FAX (215) 400-4511**

To:             High School Principals

                  High School Guidance Counselors

Date:         February 21, 2018

Subject:     Francis H. Thole Essay Contest

                  Constitution of the United States of America

Once again, we are pleased to announce Francis H. Thole Essay Contest sponsored by the Board of Directors of City Trusts. Please share this announcement with all English Teachers and High School Guidance Counselors. All high school seniors are encouraged to write an essay on the Constitution of the United States of America. A cash prize will be award to one student at each high school that participates.

The manner in which the contest conducted is determining of the Department Head and is subject to the following conditions:

* All 12th grade students must be given the opportunity to participate
* Students may select any aspect of the US Constitution as the basis of their essay
* Essays should be no fewer than 800 and no more than 1200 words in length

Once the Board of City Trusts has determined winner, please send a letter on school letterhead with the name, address and home telephone number of the student chosen by your school, along with a copy of the essay, to:

 School District of Philadelphia

Grant Fiscal Services, 3rd Floor Portal D Suite 341

440 N Broad Street

 Philadelphia, Pa. 19130

**Attn:  Geraldine Levy**

**By May 18, 2018, the letter with attachments can also be email to glevy@philasd.org; however, faxed copies of the information is not accepted**