SCHOOL DISTRICT OF PHILADELPHIA

PAYROLL ADJUSTMENT TO GROSS (S-324)

Fund	Agency	Org.	Activity	Object	Job#/Rpt

Date: _____

Year: _____

Period Ending: _____

Employee Name	Employee ID Number	Appointment I.D.	Pay Type	Adjustment Amount	Date(s) Worked	Number of Hours, Days	Hourly Rate	Daily Rate

School / Organization

Administrator's Signature

Approved By Name & Title

Description of Project / Remarks

Classification & Compensation

Name:_____ Date:_____

Financial Planning / Grants Fiscal

Name:_____ Date:_____