

**THE SCHOOL DISTRICT OF PHILADELPHIA
DR. TANNER G. DUCKREY SCHOOL**

Dr. Tanner G. Duckrey School Technology Use Agreement

Dear Parents/Guardians,

Dr. Tanner G. Duckrey School firmly believes that technology is a tool for learning that teachers use to expand their instructional practices, and is a vehicle that can enhance instructional delivery, enrich student performance, and increase student engagement. Internet access, which is available to every student and teacher, offers an overabundance of educational opportunities. Through the School District of Philadelphia, the Internet is filtered and monitored for content that is harmful to minors. We will continue to educate our students on appropriate online behaviors, including how to properly access materials and to interact with others appropriately on social websites. Students will also be educated on cyber bullying and how to respond to socially inappropriate communication. The School District of Philadelphia blocks all access to inappropriate content on the Internet. Duckrey School strives to teach all of our students how to carefully protect their online identity and how to handle cyber bullying and how to respond when confronted with instances of inappropriate communication online.

This school year your child will be utilizing many technology tools in their classrooms and computer labs. They will use technology to increase reading and math scores, conduct research, and learn about the many different aspects and roles that technology plays in our society. This technology use agreement covers the specific terms of technology use at Duckrey School.

Please sign and return the agreement attached to this sheet by September 4th, 2018. In order for your child to use technology at Duckrey, you and your child must sign this agreement.

Thank you for your continued support in this educational process!

Sincerely,

David S. Cohen
Principal

Veronica Cronin
Assistant Principal

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Student Technology Agreement Terms

The following are the technology agreements that our students will follow as they use technology at the Dr. Tanner G. Duckrey School.

As a student at Duckrey School, I promise to use all school technology correctly and responsibly. I agree to follow these rules this school year:

1. I promise to use all technology in a responsible and careful manner. I will not damage hardware and software, or change any settings without adult permission.
2. I promise to never use technology to harass, frighten, or bully anyone, including teachers and classmates or other children.
3. I promise to never share my passwords with anyone other than my teachers and/or the principal.
4. I promise to obey the copyright laws, and not take credit for other's work.
5. I promise to let an adult know if I see or read something that is inappropriate, dangerous, threatening, or makes me feel uncomfortable while using technology.
6. I promise to use any technology and the Internet at Duckrey **for schoolwork only**. I will only use the programs, websites, and applications that the school has approved.
7. I promise to not look at, send or display inappropriate pictures or messages.
8. I promise to print only when my teacher instructs me to, and only to the printers that are in the labs.
9. I promise to not use technology to play online games that have inappropriate content, such as violence or graphic content.
10. I promise to follow the rules for online behavior and to appropriately interact with others, ethically and safely, on social networks sites, blogs, wikis, podcasts or any other tool that the school approves.

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Consequences:

First Offense:

The student will lose computer privileges for one week except for intervention, and the parents will be notified of the broken rule(s).

Second Offense:

The student will lose computer privileges for up to two weeks except for intervention, and the parents will conference with the teacher and/or principal to discuss the rule violation(s). Limited access to the computers and/or Internet may be enforced.

Third Offense:

The student will lose computer privileges for the remainder of the quarter except for intervention, and the student must meet with the teacher, principal and parents to develop a plan for continued computer use.

Students: I have read this agreement and understand all of the above promises, as well as the consequences. I also understand that my computer use is not private, and my teacher or any other adult, may look at my work to make sure that I am following these rules.

Student Name (Print) _____

Student Signature _____

Teacher _____ Grade _____

Date ____/____/____

Parents: I have read and discussed this Technology Use Agreement with my child. I give permission for my child to use any technology that is offered at Duckrey. I understand that it is a privilege for my student to utilize this technology. I agree that my child will follow the rules, as well as the consequences.

(Note: Your child must have a signed Technology Use Agreement in order to be permitted to use any of the school technology tools.)

Parent Name (Print) _____

Parent Signature _____

Date ____/____/____