1. Parent/Guardian must register with an email address.

For help at any step of the process, contact us at 215-400-4270.
2. Parent/Guardian consents to release of information.

****I state that I am the parent or legal guardian of the child I am filling out a preschool application on behalf of. I consent to disclosing my child’s name, address and other personal information. This will be used should I need assistance to help me match my child with one or more suitable preschools.

The consent I am granting here is for assistance to match my child with one or more suitable preschools.


4. Parent/Guardian updates Family Profile.
For help at any step of the process, contact us at 215-400-4270.

5. Parent/Guardian updates contact information (under family profile).
6. Parent/Guardian updates secondary contact information (under family profile)

7. Parent/Guardian updates income information (under family profile)
8. Parent/Guardian clicks on **New Child Application.**
(Second child under **New Family Member Application.**)

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There are two basic steps in completing your child's enrollment application:
1. Click “Submit family profile” and enter general info, contact info, and income for the child separately.
2. Click the New Child Application or New Family Member button and complete information for the rest of the family member.

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For help at any step of the process, contact us at 215-400-4270.
For help at any step of the process, contact us at 215-400-4270.

9. Parent/Guardian clicks on **Finalize and Submit**.

(Once submitted, we can see the application in our system)

10. Parent/Guardian submits supporting documents by clicking **Upload Documents**