



Congratulations, you are expecting!

What should you do?

Contact Karen Osborne - Employee Health Services @ 215.400.6296 or klosborne@philasd.org and provide the following information:

Name

Employee ID#

Expected Due Date

Current address

Current telephone number

- **If you are an expectant mother, a Maternity Procedure information letter will be mailed to your home.**

- **If you are an expectant father, leave information will be sent to your School District email account.**