

Dear Families,

My name is Charlotte Porter and I am honored to be teaching your student English Language Arts this year.

This will be my third year teaching. My absolute favorite part about being an educator is getting to interact with students each day which makes the start to this online school year very bitter sweet. I am excited, nonetheless, to get to know and learn with your student.

About Me: I am originally from Seattle, Washington. I moved to Philadelphia right after college where I served as an Americorps member with City Year for two years and then taught English at Simon Gratz High School. When I am not teaching, I enjoy live music, eating, books, podcasts and traveling.

Online Classroom Expectations:

- 1. We respect each other.**
- 2. We put forth our best effort everyday.**
- 3. We arrive ready to learn:**
 - On time
 - With ALL our class materials
 - Camera on
 - Microphone muted
- 4. One person speaks at a time.**
- 5. We tell Ms. Porter if we need something.** Your student should chat me **privately** if they need to get up (for water, bathroom break etc.). They should also chat me if they need their camera off for any reason.

Grading Policy:**Classwork: (50%)**

Classwork will be graded daily on both completion and accuracy.

Assessments: (25%)

Students will typically be given assessments every week. While these are worth a significant portion their grade, there will always be opportunities for students to re-earn points.

Mindset: (25%)

These are points students earn by modeling class expectations and participating in class.

Contacting Me:

Please reach out to me with any information that could help me a better teacher to your student.

Phone: (206)-501-6081-Please call or text anytime between 7:30 a.m.-5:00 p.m., Monday-Friday.

E-mail: cpoter2@philasd.org Please e-mail me anytime.

Please send me a text or e-mail with your name and your students name at your earliest convenience so we can establish an early point of contact.

I look forward to our year together!

Charlotte Porter