



## ***Feltonville School of Arts and Sciences Parent and Family Engagement Policy***

***School Year 2019-2020  
Revision Date: May 16, 2019***

In support of strengthening student academic achievement, Feltonville School of Arts and Sciences receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Feltonville School of Arts and Sciences agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

## **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

### **Section A: JOINTLY DEVELOPED**

Feltonville School of Arts and Sciences will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- *Parents will be invited to jointly develop this policy during the Spring Title I meeting. This year, we met with the parents on 4/4/19.*
- *Back to School Night: September 2019 5:00pm-7:00pm*
- *Provide Monthly SAC Meetings & Bi-Monthly Parent Workshops*
- *Send fliers and monthly calendars home about upcoming events*
- *Invite parents to serve as school volunteers*
- *Invite parents to participate in school parent meetings and serve on our SAC*
- *Invite parents to Budget Meetings*

### **Section B: ANNUAL TITLE I MEETING**

Feltonville School of Arts and Sciences will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- *The Annual Title I meeting will be held on Back to School Night: September 26, 2018 5:00pm-7:00pm*
- *The Annual Meeting will address Title I requirements, parent requirements, the schoolwide plan, curriculum, academic standards, assessments, how to work with educators, and how to monitor your child's progress.*

### **Section C: COMMUNICATIONS**

Feltonville School of Arts and Sciences will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- *Send fliers to inform parents of Bi-Monthly Parent Workshops*
- *Send fliers home encouraging participation in Report Card Conferences*
- *Utilize Phone Blast Messaging Service to inform parents of important information*
- *Utilize Twitter to inform parents of important information*
- *Attendance and Focus Group Meetings*
- *Participation in monthly SAC Meetings*
- *Invite parents to Budget Meetings*
- *Feltonville School of Arts and Sciences will actively recruit parents along with our Communities In Schools Site Manager and Assistant Program Coordinator through home visits, phone calls, social media, and fliers. It will enlist parents at every meeting, develop home and school memberships, follow up with phone contact and invite parents in for committee or volunteer service.*

## **Section D: SCHOOL-PARENT COMPACT**

Feltonville School of Arts and Sciences will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- *Parents are invited to the Spring Title I meeting to review and give input into the development of the School-Parent Compact. This year, the parents were invited to Feltonville Arts and Sciences to discuss and update the compact on Monday April 4, 2019.*

## **Section E: RESERVATION OF FUNDS**

Feltonville School of Arts and Sciences will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- *Parents will be invited to review and give input to the school budget at the Winter Title I Parent Meeting. Specifically, parents will be asked to give feedback regarding the 1% parental engagement set-aside funds.*
- *The 18-19 School Budget was discussed at a parent meeting on April 4, 2019.*

## **Section F: COORDINATION OF SERVICES**

Feltonville School of Arts and Sciences will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- *Feltonville Arts and Sciences provides a Parent Resource Center in the front lobby for parents to access material on attendance, bullying, interventions, etc. We encourage our parents to visit this resource center.*

## **Section G: BUILDING CAPACITY OF PARENTS**

Feltonville School of Arts and Sciences will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - a) The challenging State's academic standards
  - b) The State and local academic assessments including alternate assessments
  - c) The requirements of Title I, Part A
  - d) How to monitor their child's progress
  - e) How to work with educators to improve the achievement of their child

- *September 2019 (4:30pm-5:00pm)—Title I Meeting- Title I requirements, parent documents, the schoolwide plan, academic standards, assessments, how to monitor their child’s progress, how to work with educators, and the curriculum will all be discussed with parents.*
- *September 2019 (5:00pm-7:00pm)—Back To School Night provides an opportunity to meet your child’s teachers and school leadership.*
- *Monthly calendar and updates to provide parents with an invitation to meetings, workshops, etc.*
- *Trainings offered for Parents*
  - (1) Parent Portal*
  - (2) Learning English For Parents & Families*
  - (3) College & Career Readiness – How to help your children succeed*
  - (4) Effective School SAC*
  - (5) Literacy / Math trainings*

**Section H: BUILDING CAPACITY OF SCHOOL STAFF**

Feltonville School of Arts and Sciences will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- *Providing informational sessions and resources facilitated by parents, staff, and community partners to FSAS staff on engaging parents and community members during professional development sessions throughout the school year including:*
- *Professional development days will be offered to staff in the Fall/Winter. During these sessions, staff will be given best practices on how to work with parents as equal partners and how to communicate effectively with parents.*
- *Results of the parent survey will be reviewed with staff during these professional developments.*

Feltonville School of Arts and Sciences will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

*Letters and other communications to parents are sent in parent friendly language and the School District Family and Community Engagement Office is able to translate written parent communication into world languages upon request.*

**PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS**

- **Adopting and implementing model approaches to improving parental involvement**
  - *Feltonville School of Arts and Sciences will actively recruit parents along with our Communities In Schools Site Manager and Assistant Program Coordinator through home visits, phone calls, social media, and flyers. It will enlist parents at every meeting, develop home and school memberships, follow up with phone contact and invite parents in for committee or volunteer service. Parents are participants every month at our SAC meetings*
- **Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;**
  - *Invite parents to participate in school parent meetings and serve on our SAC*

**Principal Signature**

**Date**