

Thomas K. Finletter School

As a reminder, Chromebooks are the property of the School District of Philadelphia and when they were distributed to parents/legal guardians for instructional use, you assumed responsibility for this device. Please ensure that you maintain your child's device and ensure that it is in a safe and secure location so that it can be used for the upcoming school year. If you have questions or concerns regarding a Chromebook, please contact [215-400-4444](tel:215-400-4444) or FamilyTechSupport@philasd.org

Chromebook - Summer Care

YES- YOU GET TO KEEP YOUR CHROMEBOOK ALL SUMMER!



When the school year ends, you might wonder what to do with your Chromebook. Here are some of the best practices from Google to help ensure your device works as expected for next school year.

Storage Tips

If you plan to store Chromebooks for an extended period, follow these long-term storage steps:

- Do not stack devices on top of one another, because the weight can damage screens.
- Place the Chromebooks in a secure location, such as a cabinet or cart where they won't be accidentally knocked over or stepped on.
- Store your Chromebooks in a cool, dry area. Be sure they avoid direct sunlight.
- Keep track and take care of cords, cables, and removable storage devices.
- Be sure that the lid is free from any objects before closing.
- Be sure that the lid is always closed and tightly secured when moving or storing.
- Keep food and drinks away from the Chromebook and the charger.
- Follow the instructions below.

Preparing Your Chromebook for Long-Term Storage

1. Charge your Chromebooks so that the battery is at least 80% full.
This ensures that even when the battery discharges while unplugged over the summer, it won't fully run out of power.
2. To slow the discharge rate during storage, do not physically remove the battery from the Chromebook for storage. Instead, take the following steps:
 - Connect the device to a charger and turn it on.
 - Hold Refresh  and Power  at the same time.
 - While holding these keys, remove the power cable from the device and then release the keys. The device should shut down and remain off.
 - Confirm the battery disconnect worked by pressing the power button. The device should not power on, despite having a battery charge. The Chromebook won't power on by touching the power button or opening the lid, until you plug the device back to a power source.

This is the ideal way to store devices. It reduces battery discharge to a minimum, prevents constant charge and discharge from reducing the battery life, and keeps the Chromebook in a stable, powered-off state.

Note: If you can't put your model of Chromebook into the battery disconnect state described above, charge the battery to at least 80%. Then, turn off the Chromebook, unplug it from a power source, and store it in a cool, dry place.



Battery Tips

- Do not let the Chromebook battery fully discharge over the summer. Even when a Chromebook is off, its battery continues to slowly lose charge. If left long enough, the batteries might no longer function and can't be recharged.
- At the same time, you shouldn't keep Chromebooks plugged into a cart or charger while in storage for months. This can reduce battery life and lead to other issues. If you're storing Chromebooks for a long time, charge them to at least 80% and unplug them from a battery source, following the instructions below.