

**Graduation Protocol
Irvine Auditorium
Perelman Quadrangle
3401 Spruce Street
Philadelphia, PA 19104**

Hello and congratulations to the graduate you are here to celebrate!

The graduation ceremony is being held in the beautiful Irvine Auditorium at the University of Pennsylvania which is located at the corner of 34th & Spruce Street.

*****Visit www.perelmanquad.com/directions for directions*****

To ensure a pleasurable event for all, we ask before attending the event that you please read over the following venue guidelines:

General Venue information

There are 12 handicapped (ADA) seats in Irvine Auditorium and all may be used if needed. This includes 4 in the front row of the Orchestra, 2 in the back of Orchestra House Right, as well as 4 in the Mezzanine and 2 in the Balcony.

Graduations must use tickets issued by Perelman Quadrangle (PQ). Any child 3+ must have a ticket to enter.

Event Start and Procession/Recession

During the procession, doors will be locked and no one will be allowed entry. At no point should the doors be opened during the procession without the House Manager's approval.

After the recession, patrons will be asked to leave the building. Students may remain to collect diplomas, but are expected to exit in a timely manner. Please be mindful that there may be another ceremony immediately following yours.

Policy Participants & Patrons:

Please note that patrons who do not abide by the facility policy may be denied access or escorted from premises.

- Patrons under the age of 3 must share a seat with ticket holder.
- Tickets cannot be refunded, reproduced, or exchanged.
- Alcohol and smoking are prohibited in the building.
- Cell phones must be silenced while in the performance area. Disruptive patrons will be asked to leave.
- The aisles must remain clear during the event. Standing or having any equipment obstructing the aisles or blocking the fire exits is prohibited.
- Irvine Auditorium is not responsible for lost or stolen items
- **Balloons and strollers are not permitted!**

Five minutes before the event begins, the doors to Irvine will close to set up for the procession. Patrons will not be allowed to enter until the after the procession has ended.