



BREAKFAST IN THE CLASSROOM & ALTERNATIVE BREAKFAST LOCATIONS

TEACHERS PLEASE:

- **DO MAKE CERTAIN THAT ALL 4 COMPONENT ITEMS ARE OFFERED, AND SET UP ON A TABLE.**
Bread (1 or 2) or Protein (1) or milk (1) and Juice (1)
- **DO MAKE CERTAIN THAT EACH CHILD SELECTS A MINIMUM OF 3 OR A MAXIMUM OF 4 COMPONENTS.**
4 component reimbursable meal - Cereal, Graham Cracker, Fruit Cup and a Milk is a reimbursable meal.
3 component reimbursable meal - Cereal, Graham Cracker and Fruit Cup
Non reimbursable meal - Cereal, Graham Cracker and Milk
- **DO MAKE CERTAIN THAT EACH CHILD SELECTS A FRUIT AS A COMPONENT**
- **DO MAKE CERTAIN THAT THE “BREAKFAST ROSTERS” ARE RETURNED TO THE CAFETERIA IMMEDIATELY FOLLOWING SERVICE**
- **DO MAKE CERTAIN ALL CHILDREN WHO HAVE CHOSEN TO PARTICIPATE IN THE BREAKFAST PROGRAM ARE MARKED (v) ON THE “BREAKFAST ROSTER” BY A RESPONSIBLE ADULT.**
- **DO HAVE A MONTHLY MENU AND JUSTICE FOR ALL POSTER POSTED AT EACH SERVING LOCATIONS.**

TEACHERS PLEASE:

- **DON'T ASSIGN A STUDENT TO MARK (v) THE “BREAKFAST ROSTER”.**
- **DON'T MARK (v) THE “BREAKFAST ROSTER” UNTIL AFTER THE STUDENT HAS SELECTED AT LEAST 3 COMPONENTS. (1 MUST BE A FRUIT COMPONENT)**
- **DON'T USE A STUDENT ATTENDANCE ROSTER AS A SUBSTITUTE FOR THE “BREAKFAST ROSTER”.**
- **DON'T DELIVER BREAKFAST TO THE STUDENT AT THEIR DESK. THE STUDENT MUST PERSONALLY SELECT THEIR BREAKFAST AFTER THEY HAVE BEEN OFFERED A CHOICE OF COMPONENTS.**

**TEACHERS, THANK YOU FOR YOUR PARTICIPATION AND CONTINUED SUPPORT
OF THIS VERY IMPORTANT BEGINNING OF OUR STUDENTS DAY**

STUDENTS PLEASE ENJOY YOUR BREAKFAST

LACTAID MILK IS AVAILABLE UPON REQUEST

Alternative Site Meals Program

The following is to be used to address those operations that serve meals in areas other than the cafeteria by a non-Food Services Employees. It will highlight the common issues that arise in such circumstances.

- All Alternative Site Meals Programs must be approved by Food Services.
- Training to review Food Service Policy must be complete **PRIOR** to start of program
- A POS computer key pad or a Food Services roster must be used daily
- Rosters must have the students first and last name.
- Rosters are used exclusively for identifying students that received breakfast by name
- Each breakfast served must follow the Offer vs. Serve Federal mandate. (See next page for details of OVS)
- Each lunch served must follow the Offer vs. Serve Federal mandate. (See next page for details of OVS)
- The serving line is to be set up in the following order: Entree. vegetable. fruit juice. and milk
- The assigned, responsible adult is to count all items before serving
- The assigned, responsible adult will observe that a reimbursable meal has been taken by the student
- After the required components are taken, the assigned, responsible adult is to place a check next the students name under the corresponding day of the week
- This is known as the Point of Service (POS)
- **The Point of Service (P.O.S.) is always at the end of the serving line**
- The completed roster is to be returned to the Food Services Manager/SFSW immediately following the conclusion of service along with any leftovers.
- The Food Services Manager/LFSW is to promptly input roster. Quantity sale cannot be used. Students must be entered by name, individually into the system.

DIVISION OF FOOD SERVICES
Alternative Site Regulations

For a meal to qualify for federal reimbursement, Federal Regulations state that the meal served to students, whether breakfast or lunch, must be offered in **TOTAL**; that is, **ALL COMPONENTS OF THE MEAL MUST BE OFFERED TO THE STUDENT.** The student must take a fruit or vegetable as one of his/her components. This is true even if the student intends not to consume an item.

Further, this concept of Offer vs. Serve (OVS) allows the student the opportunity to refuse up to two of the five meal components of the school lunch and one meal component of the breakfast offering while still allowing the District to claim reimbursement. For example:

A. Breakfast:

The OVS concept for breakfast allows the student to refuse one food item they do not intend to eat. Students are required to select at least ½ cup of the fruit component, Student may refuse a bread, protein or milk.

B. Lunch:

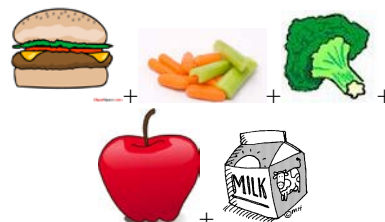
The OVS concept allows the student to refuse up to two food items that they do not intend to eat. Items refused may be any of the five components offered to the students, not including the fruit and/or vegetable component. Students are required to select at least ½ cup daily of the fruits or vegetables components for a meal to be considered reimbursable under OVS (effective July 1, 2012).

SAMPLE MENU

Breakfast: Corn Muffin
Apple Juice
Fresh Orange
Asst. Milk



Lunch: Cheeseburger
Carrot sticks
Broccoli
Apple
Asst Milk

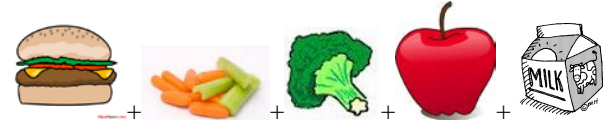


Sample platters for Reimbursable and non- Reimbursable meals

Helpful Hints: 1.) All 5 components may be taken.

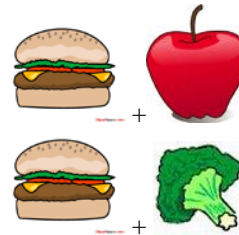
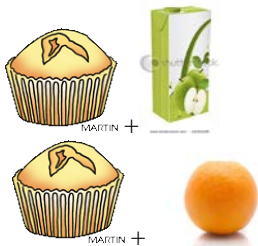
2.) Students can refuse 1 component for breakfast or up to 2 components for lunch.

3.) Milk is not require if 3 components are taken (1 being a fruit or vegetable)



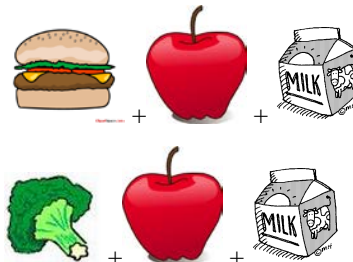
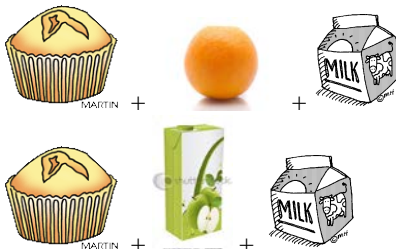
Minimum Reimbursable Options for Breakfast

Minimum Reimbursable options for Lunch



Additional reimbursable options for Breakfast

Additional reimbursable options for Lunch



Not A Reimbursable Breakfast

Not a Reimbursable Lunch

