

Step sheet: How to find your school's Food Menu on the Nutrislice website

The School District of Philadelphia has contracted with Nutrislice to provide a simple, easy-to-use tool for staff, students and parents to view their school's food menu. This step sheet will show you how to access their website and find your school-specific menu so that it can be added to your school's website for staff, students and parents.

First, you will need to access their main site and navigate to your school's information. Then copy and paste that URL as a link onto your SDP school website.

Visit the main Nutrislice site: <https://philasd.nutrislice.com>

There are two basic ways to find your specific school site:

1. Click on a school name from a list of schools - either from the 'All Locations' list or from the smaller list that will show if you select one of the groupings (Elementary, Middle, HS, etc.). Example: Academy at Palumbo
2. Use the 'Find a Location' search bar at the top of the page or as you type in a school name – the list of schools that match that name will shrink. Example: 'Academy' – yields 7 results

Once you land on the 'Menu Page' for your school, Copy and paste the URL to your School web page however, you would like it to appear - either exactly as it is below, as a hyperlink, or as part of a "List"

<https://philasd.nutrislice.com/menu/academy-at-palumbo?mode=browse>

Congratulations! That is all you have to do. Information at this link will be updated on a regular basis so you should not have to revisit this page very often but if you would like, you can save future steps by making your school a 'Favorite'.

How to tag and use 'Favorites': Next to each school name is a 'Heart' icon. Initially the heart is just an empty outline. If you click on the Heart icon, it will turn solid red – this site is now tagged as a Favorite the site will then be stored in the 'Favorites' page. Click on the 'Favorites' icon and it will show all schools that you have tagged.

Note: this feature does not automatically work on any new device you use like a new phone or laptop, since you do not log in or create an account. Therefore, you will have to find/favorite it again on any new device you use down the road.

Thanks and we hope you like the new system!