



FRANKFORD HIGH SCHOOL
Parent and Family Engagement Policy

School Year 2018-2019
Revision Date: {08/1/2018}

In support of strengthening student academic achievement, **Frankford HS** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Frankford HS** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
- Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) Parents play an integral role in assisting their child's learning
 - (B) Parents are encouraged to be actively involved in their child's education at school
 - (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
 - (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

Frankford HS will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **Parents were invited to give input into the planning of parent engagement activities and the development of the parent and family engagement policy and school parent compact at a parent input meeting that was held on March 13, 2018.**

Section B: ANNUAL TITLE I MEETING

Frankford HS will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **During back to school night in the Fall, the principal or designee will make a presentation to parents that will serve as the Annual Title I Parent Meeting. This will include information for parents about the requirements of Title I, parent rights under the law, the state academic content standards and assessments, how to work with educators and ways to monitor student progress, as well as information about the school curriculum, credit earning toward on-time graduation and other information to help parents support student academic progress and success.**

Section C: COMMUNICATIONS

Frankford HS will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- **Frankford HS will make every effort to provide families with School District and school-wide information in a timely manner by using the Parent Portal, FKD Schools-website, mailing and social media outlets**
- **Parental and Family Engagement meeting will take place both during and after school**
- **SAC meetings will take place in the morning every 3rd Friday of the month at 9:00-10:00am**
- **SAC meetings will take place on the following evenings listed below at 5:30-630pm**
- **October 17, 2018: FAFSA Night**
- **October 25, 2018: Freshman Commitment Ceremony**
- **November 14, 2018: Coffee House**
- **December 19, 2018: Winter Title I**
- **January 16, 2019: Day of Service Volunteerism**
- **February 13, 2019: FASFA Night**
- **March 13, 2019: School Improvement /Budget/Spring Title I**
- **April 16, 2019: Parental Workshop on Keystone Exams**

- **May 15, 2019: Parental Workshop on Keystone Exams**
- **June 2019: End of the Year Graduation**
- **Parent and Family Engagement Center (computers, printer, and pamphlets)**
- **All School District and School-wide print rich materials and information will be sent home in parent-friendly language and can be easily translated into various languages through coordination with the district Multilingual office and Pacific Translators.**

Section D: SCHOOL-PARENT COMPACT

Frankford HS will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **Parents were invited to give input into the planning of parent engagement activities and the development of the parent and family engagement policy and school parent compact at a parent input meeting that was held on March 13, 2018.**

Section E: RESERVATION OF FUNDS

Frankford HS will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **Frankford has established an informational Parent Resource Center. School staff will maintain this center.**
- **Frankford provides workshops and information that will assist parents in acquiring the skills necessary to assist their students. SAT preparation classes with usage of the SAT Solutions Workbook, computer workshops and college access workshops, and online financial aid workshops are available for them.**
- **At the annual Title I Winter Parent Meeting, parents will be given the opportunity to share in the decision-making about the use of Title I funds, including how to spend the 1% parent set aside.**

Section F: COORDINATION OF SERVICES

Frankford HS will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **Frankford HS will provide parental workshop in the evening to train the parents and to play an integral part of their child learning techniques to improve the quality of studying and not the quantity of study time.**
- **Frankford HS will inform parents of the existence of the district parent engagement center at 440 North Broad Street.**

Section G: BUILDING CAPACITY OF PARENTS

Frankford HS will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- **Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and**

- Materials and training to help parents to work with their child to improve their child’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) **The challenging State’s academic standards**
 - b) **The State and local academic assessments including alternate assessments**
 - c) **The requirements of Title I, Part A**
 - d) **How to monitor their child’s progress**
 - e) **How to work with educators to improve the achievement of their child**
 - f) **Students will follow the Promotion and Graduation requirements adopted by the School District of Philadelphia. Various forms of assessment are used to measure student progress including standardized test scores and benchmark assessment. Parents are sent communication providing information about these and inform them in how to monitor and assist their children including the use of SIS (Student Information System).**
 - g) **During back to school night in the Fall, the principal or designee will make a presentation to parents that will serve as the Annual Title I Parent Meeting. This will include information for parents about the requirements of Title I, parent rights under the law, the state academic content standards and assessments, how to work with educators and ways to monitor student progress, as well as information about the school curriculum, credit earning toward on-time graduation and other information to help parents support student academic progress and success.**

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Frankford HS will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Frankford HS, with the assistance of the School District, will inform staff of professional development opportunities and encourage and inform personnel of strategies to utilize parent involvement. In the Fall or Winter, Frankford will include a presentation during one of the district PD days on effective parent engagement and communication that will include review of the results of school level parent surveys.
- The counselors regularly meet with leadership team and other staff to give suggestions for improving parental communication with involvement. This takes place at safety team meetings, as well as at teacher professional development.

Frankford HS will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing necessary literacy training for parents from Title I, Part A funds
- Arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school, in order to maximize parental involvement and participation in their children's education;

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

FRANKFORD HIGH SCHOOL will use multiple means of encouraging parents and guardians to participate in activities that will enhance the education of their children by inviting them to different activities of interest throughout the school year.

Dr. Calderone
Principal Signature

9/17/18
Date