



Frankford High School
Parent and Family Engagement Policy
School Year 2019-2020
Revision Date: March 20th, 2019

In support of strengthening student academic achievement, **Frankford High School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Frankford High School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

Frankford High School:

Will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Parents are invited to attend and provide input into three Title I meetings a year.
 - Annual(Fall)- Back to School/Annual Title I meeting.
 - Winter (Dec/Jan) - This is for parents to discuss the needs of the school and to provide input to the school wide plan and school budget.
 - Spring(March/April) – This is an opportunity for parents to provide input in to the Parent Compact and Parent and Family Engagement Policy. This meeting was held March 20th 2019 for the 2019-2020 school year.

Section B: ANNUAL TITLE I MEETING

Frankford High School:

will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Will invite parents to attend the Annual Title I meeting in Fall of 2019. This will be held on Back to School night in September 2019 (specific date to be determined). The principal or designee will make a presentation for parents that will include information about the requirements of Title I, The parent rights under the law and the state academic content standards and assessments. They will also provide information on how to work with educators and ways to monitor student progress. They will provide information on the school curriculum and credit earning toward on-time graduation. They will also provide parent supports for student academic progress and success.

Section C: COMMUNICATIONS

Frankford High School:

will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Frankford HS will make every effort to provide families with school district and school-wide information in a timely manner by using the Parent Portal, Frankford High School website, social media, canvassing, emails and mail.

Section D: SCHOOL-PARENT COMPACT

Frankford High School:

Will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Invite parents to the Spring Title I (March/April 2020) meeting to provide input into the planning of parent engagement activities and the development of the Parent and Family Engagement Policy and School-Parent Compact. This was held March 20th, 2019 for the 2019-2020 school year.

Section E: RESERVATION OF FUNDS

Frankford High School:

Will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- At the Winter Title I meeting on January 16th, 2019 the parents discussed and provided input on how the 1% of Title I funds should be spent for the 2019-2020 school year.

Section F: COORDINATION OF SERVICES

Frankford High School:

Will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Working with parents with the STEPS program at the school
- Provide access to community resources as provided to the school
- Work with district to provide services to families
- Provide parents of the existence of the district parent engagement center at 440.

Section G: BUILDING CAPACITY OF PARENTS

Frankford High School:

Will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
 2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
 3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) **The challenging State's academic standards**
 - b) **The State and local academic assessments including alternate assessments**
 - c) **The requirements of Title I, Part A**
 - d) **How to monitor their child's progress**
 - e) **How to work with educators to improve the achievement of their child**
- Invite parents to attend monthly SAC meetings that are held the 3rd week of the month (dates to follow)
 - Invite parents to attend Title I meetings:

Annual (September) Winter (December/January) Spring (March/April)

- Family Engagement Liaison, School staff and partners to provide parent workshop on various topics suggested by parents.
 - FASFA, Freshman Commitment Ceremony, Coffee House, School musical, Volunteer Orientation training, Naviance Training, College and Career readiness, Financial literacy,
- Provide parents information on FACT Training (Family Academy Courses and Training) for parents that is offered by the office of Family and Community Engagement.
- Provide families information on family engagement events and activities held on the district level and school level.
- Frankford High School has established an informational Parent Resource Center.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Frankford High School:

Will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Frankford will provide a professional development around effective parent engagement and communication to staff in the Fall/Winter 2019. This will include a review of the school wide parent surveys.
- Leadership team will meet with Counselors and other staff regularly to give suggestions for improving parent communication and engagement. This is included in safety planning meeting and teacher professional development trainings.
- Frankford will offer professional development on the school level on various topics to support student success.
- Frankford will provide staff development on the district level on various topics related to their area of expertise.

Frankford High School

Will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing literacy training for parents.
- Arranging school meetings and events on various days and times. Conduct in-home conferences between school staff who work directly with participating children for families who are unable to attend.
- Provide alternate methods of how meetings are held.

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- **School Sports Events**
- **Student lead activities (ex. Musical, Freshman Commitment Ceremony)**
- **Parent Coffee House**
- **Workshops and Informational sessions**

Principal Signature

Date