Title: Unpaid (but work study eligible) Legal Intern – Summer 2021
Department: Office of General Counsel

The School District of Philadelphia is the cornerstone provider of public education in Philadelphia. Over 131,000 students entrusted to the District arrive at school every day with an extraordinary range of needs and aspirations. We are committed to delivering on their right to an excellent public school education, and we are particularly focused on ensuring every student has access to exceptional educational opportunities close to where they live. Equity is our mandate. Critical to this effort are leaders who are dedicated to expanding the opportunities available to children across our city. They must be creative and flexible leaders who are resilient and responsive in the face of many challenges as we strive to make all schools great.

Unpaid (but work study eligible) internship positions available in Summer 2021

An internship with the School District’s Office of General Counsel provides law students with the opportunity to be involved in preparing legal advice and providing representation to the Board of Education, School District of Philadelphia and its employees on a wide array of legal matters. The School District is offering unpaid (but, Work Study eligible) Summer 2021 (full-time) internship opportunities that will provide experience in the following practice areas:

- Torts and claim litigation, defense, and subrogation;
- Civil rights;
- Special education;
- Labor and employment; and
- Compliance and ethics, general school law.

Please indicate your preference for the above practice area(s) in your cover letter.

The internship will be remote, but local interns may have the possibility of in person opportunities.

Minimum Required Education and Compliance

- Completion of first or second year from an accredited law school.
- Applicants who are chosen and accept a position as a legal intern must pass a health screening and provide the following clearances:
  - Child Abuse Clearance (less than one year old)
  - Criminal Record Check (less than one year old)
  - FBI Clearance (less than One Year)
  - Act 126 Clearance (less than 5 years old)

Application Materials

Applicants must provide a resume, cover letter and law school transcripts. The School District supports nondiscrimination in hiring. The internship program is an unpaid opportunity; however, you may be eligible for Work Study payments through your law school. Please send your application materials to kdutch@philasd.org. Applications for the Summer opportunity will be accepted until all positions are filled.