

**INTERMEDIATE UNIT #26  
GRANT COMPLIANCE OFFICE**

**GRANT QUOTATION FORM**

<b>A. GOODS</b> <b>(Not already on Master Contract)</b> <b>(minimums by threshold)</b> <b>(\$22,500 and over goes to Procurement for IFB)</b>			<b>SERVICES</b> <b>(Not already on Master Contract)</b> <b>(minimums by threshold)</b> <b>(\$100k and over requires formal RFP / RFQ)</b>			
<b>Up to \$10,000 - Micro</b>	<b>\$10,001 to \$22,500</b>	<b>\$22,501 and Above</b>	<b>Up to 10,000 – Micro</b>	<b>\$10,001 to \$20,000</b>	<b>\$20,001 to \$99,999</b>	<b>\$100,000 or More</b>
<b>(1 verbal quote- must be necessary and reasonable)</b>	<b>Minimum of 3 verbal price quotes</b>	<b>IFB through Procurement and Board Action</b>	<b>(1 verbal quote- must be necessary and reasonable) - LCA</b>	<b>Minimum of 3 verbal quotes LCA</b>	<b>Minimum of 3 written price quotes Board Action</b>	<b>Formal RFP/RFQ Board Action</b>

**B. GOOD / SERVICE DESCRIPTION**

**C. GRANT NAME:**

**D. ACCOUNT CODES:**

**E. Doc. No.:**

**F. SELECTION CRITERIA**

The following suppliers were asked to quote

**G. DATE**

**H. COMPANY/CONTACT NAME/CONTACT NUMBER**

**I. AMOUNT QUOTED**


**J. THE RECOMMENDED QUOTE IS FROM:**

**K. FOR AN AMOUNT OF:**

**L. The recommended vendor does not appear on federal, state, or District lists of debarred or suspended vendors (see GP1800 for list access instructions). Verified as Not Debarred**

**M. JUSTIFICATION:**

**N. GCO COMMENTS:**

**O. PRGM MGR. / SCHOOL PRINCIPAL SIGNATURE**

**P. GRANT COMPLIANCE MONITOR SIGNATURE**