PROJECT IDEA WORKSHEET

WHAT is your project idea?
  • Explain

WHO is involved?
  • Which school(s)?
  • Do you have Principal approval?
  • Who is the lead in the project?
  • Who are the partners?
  • Which SDP 440 offices are involved?
  • Who are the vendors/contractors?
  • Who is fundraising?
  • Who is writing grants?
  • Staffing the project?
  • Who is providing maintenance/stewardship?

WHOWill the project be implemented?
  • Which school year? Afterschool?
  • Fall/Winter or Spring Term?

WHERE in the school will the project be implemented?
  Is the location physically ready now for the project?

WHY does your school need this program?
  • Is the project a priority for the Principal?

HOW much will the project cost?
  • Is the project for 1 year or multiple years?
  • If a permanent project, how will sustainability be addressed?

HOW will the project be implemented?
  • Is it related to existing curriculum or is it a new curriculum?
  • If the project has a teacher professional development component, how will it be provided?