

Application Type	Fee
In-State – Program completed through a PA Approved Provider	
Instructional, Vocational, Intern	
Educational Specialist	\$200
Administrative/Supervisory	
Letter Of Eligibility (LOE)	
Commission Qualification Letter (CQL)	
Out-of-State – Program completed outside PA	
Instructional	\$260
Educational Specialist	
Administrative/Supervisory/LOE/CQL	
Act 48 Extension Request	\$0
Certificate of Preliminary Education (Nurse, Funeral Director)	\$50
Charter School Teacher Designation (for HQT purposes only)	\$0
Deletion of Certificate Area	\$75
Emergency Permits	
Type 01, 04, 08	\$100
Type 06 (day-to-day)	\$5
Endorsement	\$100
Instructional Add-On	\$200
Level II	\$200
MEQs/BEQs	\$100
Private Academic	\$175
Program Specialist	\$200
Public Librarian	\$0

Application Type	Fee
Resource Specialist	\$100
TTP & TTP Conversion	\$200
Veteran's Preference	\$35
Voluntary Inactivation/Removal	\$75

Application fees are non-refundable. The fee will be retained by the Commonwealth whether or not the transaction results in the issuance of a certificate.

Payment may be made:

- Online via credit card (Visa, MasterCard, Discover Card) through the Teacher Information Management System (TIMS) or,
- By mailing to the Pennsylvania Department of Education (PDE) a U.S. money order for the appropriate fee made payable to the "Commonwealth of Pennsylvania," along with the coversheet printed at the end of the TIMS application process.