



THE SCHOOL DISTRICT OF PHILADELPHIA

**The School District of Philadelphia
Office of Curriculum and Instruction
T-4 - Anti-Racist and Social Justice Resources Writer
Job Summary**

Essential Functions

Write and develop curriculum and curate resources that align and focuses on anti-racism and social justice

Essential Duties and Responsibilities

Responsibilities include but are not limited to the following:

- Participate in 3 hours of curriculum training and project overview
- Develop and curate curricular resources to reflect an instructional focus on anti-racism and social justice for grades 4-12
- Evaluate and amend current curriculum and curricular resources to reflect an instructional focus on anti-racism and social justice for grades 4-12
- Review and provide feedback on new curricular additions with the larger team to help inform edits for final publication

Must Agree To

Participate in up to 60 hours of curriculum writing, reviewing and editing beginning in July 6, 2021, to be completed through:

- Mandatory virtual collaborative writing sessions (dates TBD)
- Mandatory in-person collaborative writing sessions when applicable (dates TBD)
- Remote writing to be done during any remaining hours not completed through collaborative work group sessions

Requirements

- Previous experience with unit planning, preferably Understanding by Design (UbD) and writing curriculum beyond everyday lesson planning Possess valid PA teaching certificate
- Previous experience teaching with and writing anti-racism and social justice curriculum
- Have a minimum 5 years social studies classroom experience in grades 5, 8, or high school U.S. History
- Demonstrate effective communication skills, and display the ability to function as a constructive team member when working with peers and administrators
- Have an excellent attendance and punctuality record during the last (3) years (defined as no more than 18 occasions of absence for personal illness, illness in the family or lateness during the last 3 years. A consecutive period of absence constitutes one occasion)



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- Have no anecdotal record on file and have not been subject to any disciplinary action within the last (18) months.
- Be a regularly appointed teacher in the School District of Philadelphia

Application Procedure

Interested applicants should submit the following to socialstudies@philasd.org

- Resume
 - Letter of intent that highlights how they meet the criteria in their submissions, along with what they hope to gain from the experience in the letter of intent. If candidates are equal, system seniority will be used to make the final determination.
 - Please do not directly contact the Social Studies Curriculum Specialists about the position. All questions should be submitted to the Curriculum Office's Special Project Assistant, Kara J. Adams, at Kadams@philasd.org.
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