

Kensington CAPA High School
Parent and Family Engagement Policy

School Year 2020-2021
Revision Date: May 14, 2020

In support of strengthening student academic achievement, **Kensington CAPA High School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Kensington CAPA High School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school wide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY
COMPONENTS**

Section A: JOINTLY DEVELOPED

Kensington CAPA High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Winter & Spring Title input Meeting- a meeting was held on May 14, 2020 for parents to provide input into the development of the parent and family engagement policy and school parent compact.
- Conduct parent meetings on the third Wednesday of each month beginning in September
- Review plan with advisory groups connected with school
- SAC Meetings and Surveys

Section B: ANNUAL TITLE I MEETING

Kensington CAPA High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- Back to School Night will be held on September 30, 2020 from 5:30PM to 7:30PM. During this time, the principal or designee will give a presentation to parents on the requirements of Title I part A, parent rights under the law, the state academic content standards and assessments (Keystones) and how to work with educators and monitor student progress.
- Parent Family Engagement Policy and Parent Compact distributed at Back to School Night and are posted on the school website.
- Discuss issues with the Title I Advisory Committee at the annual meeting on September 30, 2020.

Section C: COMMUNICATIONS

Kensington CAPA High School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of

participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) School Website
- 2) School and District fliers
- 3) Monthly School Calendar
- 4) Monthly Parent/SAC Meetings and other parent meetings are held at various times to accommodate parent schedules
- 5) Communications from school are sent home in parent-friendly language in English and Spanish. Other languages are available for written and verbal communication from the school through partnership with the district office of translation services.

Section D: SCHOOL-PARENT COMPACT

Kensington CAPA High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards:

- Send invitation to parents to join review committee
- Use results of parent survey (re: programs, needs, etc.)
- Spring Title I Meeting during March/April 2021
- A meeting was held on May 14, 2020 to give parents input into the development of the parent and family engagement policy and school parent compact.

Section E: RESERVATION OF FUNDS

Kensington CAPA High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- Holding a Winter Title I Meeting. This year, the meeting was held on January 16, 2020. During this meeting, budget priorities were shared and parents had the opportunity to give input into decisions about the spending of Title I dollars, particularly the 1% parent set aside. We plan to hold our next winter meeting in January 2021.

Section F: COORDINATION OF SERVICES

Kensington CAPA High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Work in collaboration with the FACE office

- Work in collaboration with the Philadelphia Education Fund
- Collaborate with Congreso (OST & Elect)
- Upward Bound

Section G: BUILDING CAPACITY OF PARENTS

Kensington CAPA High School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress
 - e) How to work with educators to improve the achievement of their child

- we have periodic events such as game night, dance night, etc.
- Parent resources and information are made available upon request through the Community Relations Liaison and /or administration.
- Resources such as websites, parent organization, quarterly newsletters, curriculum overview for each 9 weeks, etc.
- Community Relations Liaison will facilitate monthly parent volunteer orientations
- Various workshops (homework help & attendance) will be held throughout the year that meet the requirements set by the State's academic standards, student academic achievement, and assessments.
- Back to School Night, September 30, 2020 from 5:30PM to 7:30PM. During this time, the principal or designee will give a presentation to parents on the requirements of Title I part A, parent rights under the law, the state academic content standards and assessments (Keystones) and how to work with educators and monitor student progress.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Kensington CAPA High School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- District wide Professional Development- during one of the district professional development days in the Fall or Winter, staff will be trained on effective strategies for parent engagement and ways to communicate effectively with parents. This training will be informed by the results of the school parent surveys that will be shared with staff at this time.

Kensington CAPA High School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Collaborating with community partners (LULAC, Congreso, Gear Up, Philadelphia Education Fund)
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations in parental involvement activities.

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- Encourage and motivate parents to attend the FACE Workshops and classes that the School District offers throughout the year.

Principal Signature

Date