

## Minutes from 10.12 Bylaws meeting:

Attending- Elana Solomon, Nicole Geiger, Judy Shelton, Tamika Washington and Natasha Andjekovic

1. Examined SDP bylaw sample and Greenfield's SAC Bylaws and will be modelling ours after a combination of theirs.
2. Masterman vision, mission and decision making process was approved in 2018 by SAC. We will be using them without change.
3. Worked on and finalized drafts for objectives and membership.
4. Have some questions for Melanie from FACE before continuing. Shared with her via email, but for the group they are:

1. Membership- This is what we should have now in regards to parents and staff. We did not have elections because of COVID, so we are short parents, but when we have elections in the spring this is the balance we are looking for. Our big question is... Is it too many?

"THE SAC must include a simple majority of family members. Along with the school principal, school staff and community members. The breakdown of seats will be as follows 14 parents, 1 principal, 1 HSA representative, 2 students (one representative from each school), 5 staff and 2 community members"

2. HSA Representative- Does the Representative from the HSA have to be the President, or can it be an Executive Board member or someone selected by the President?

3. We should have 2 community members. Ms Brown has picked one in the past few years. This year it is the new Equity liaison for the school. There should be a second one. We were thinking of having it written like this

Interested community members can fill out the FACE application form (link below) or approach the principal or SAC leadership for the link. Ms Brown shall select one position from a staff member within the school who also serves as a community liaison. In the case where there is no such position, the principal may select a community member of her choice. For the second community member position, in the case where there are more applications than the 1 position, the SAC shall decide by vote who best serves the interests of the school from the applications submitted to FACE.

4. We would like to be able to elect alternates on standby in case we have to remove a member. Are we allowed to do this? See below:

If you are absent for 2 consecutive meetings without prior notification, SAC will remove the member for failure to satisfy any SAC responsibilities as set forth herein. The vacancy will be filled at the next election cycle. (OR WITH AN ALTERNATE???)- MELANIE- can we have elections for that? )(oops- forgot to ask Melanie this--- will send another email.

5. About the number of parents having to be 51% of SAC. Is that still in effect? A member feels like they recently read in FACE SAC documents that there was a change to this a few years ago 2016-7 maybe and it is not the case anymore?

5. Next meeting Monday, October 26 at 7:30 for anyone who would like to join. Email [esolomon@philasd.org](mailto:esolomon@philasd.org) for the Zoom link
6. Goal is to complete the bylaws for feedback and input in December and voting early in the new year.