

PTA Meeting Minutes
January 16, 2019 - 6:00 p.m.
Nebinger Library

Attendees:

Michele Ditto	Heather Morrison	Rebecca Femia
Keiya Peel	Jonathan Martin	Bridget Huffman
Dwayne Peel	Tiffany Nguyen	Rose Wood
Sara Rice	Ben Schindler	

Call to Order: The meeting was called to order at 6:08 p.m. by Heather Morrison, PTA President.

Approve Meeting Minutes: Minutes from the December, 2018 were reviewed and approved by all in attendance.

Officer Reports:

Heather Morrison, President:

- Currently planning Spring Fundraiser (March 30) with a committee of volunteers
- Still running Spanish meetings with Jessica Sanchez
- Received two grants
 - \$2000 from QVNA, both will purchase Chromebooks
 - \$5000 from Lowe's - requires \$1000 from PTA and the creation of a little free library
- Recyclebank points are going toward a project for water fountains at school. District is providing one; we are hoping to get two more.

Keiya Peel, Vice President:

- Claire's Gourmet fundraiser kickoff is on 2/5/2019; the fundraiser will run until 2/27. Order pickup is on 3/13. This fundraiser will also go to Chromebooks.
 - We earn \$5 minimum per item. \$100 goes to the top seller, and there will be gift cards and prizes for top-selling classrooms.

Sara Rice, Treasurer:

- Have completed the transition from HSA bank account to PTA. Bethanne and I met to hand off the documents and she wrote me a check for the funds in the HSA account.
- Our current ledger balance: \$14,122.27
 - \$1337 earmarked for this year's Library Budget
 - \$2125 earmarked for this year's Science Olympiad Budget
 - \$1123.11 earmarked for Color Games including \$177.60 from Box Tops.

- \$700 still reserved for Fresh Artists for breathable panels in front of the building
- We are also committed to the following for next year:
 - \$2400 for the Library
 - \$2000 for Science Olympiad
 - \$3300 for EgoPo
- Total uncommitted funds: \$1,137.16
- Our Holiday Sale was successful. This was not a fundraiser for our school.
- Donations funded most of the Back to School breakfast for the staff. We received \$145 in donations, and the cost was \$168.32
We put down a deposit on the Spring Fundraiser location. \$250 balance and possibly more for event insurance.
- We bought the required liability insurance policy for the PTA – we will need a volunteer to meet with me monthly to meet the insurance’s requirement for oversight on balancing the books. (*Secretary’s note: Jonathan Martin has volunteered for the position.*)
- The paperwork has been filed for state tax exemption.
- I filed the paperwork with PayPal for our charity status as well, but they have been slow to process everything.

New Business:

- Committees Needed
 - Bylaws - Need to be customized to fit our needs.
 - Color Games - Work with Jamie Shindell
 - In-School Fundraising - Claire’s Gourmet, Scholastic Book Fair
 - Community Outreach - Open Houses
 - Volunteer Coordination (*Secretary’s note: Bridget Huffman has volunteered for this position.*)
- Spring Fundraiser - our first large-scale event
 - Principal St. Louis asked for auditorium upgrades. We are waiting on estimates, but our fundraising goal is \$50,000.
 - Event will be held on 3/30 at 7:30pm at The Broad on Mifflin - \$50 admission includes food and drink. There will also be a live auction.
 - The fundraiser will kickoff our campaign.
 - We need auction donations, sponsorships, volunteers (*Secretary’s note: Jonathan Martin volunteered to get involved.*)

Membership: New members are Rebecca Femia, Jonathan Martin, and Rose Wood.

Open Floor

- Ben Schindler, SAC Update:
 - There was no SAC meeting today, but the December meeting was with Councilman Squilla, Rep. Simms, police, BVNA, and QVNA to discuss student

and pedestrian safety at 5th & Carpenter, 7th & Carpenter/Passyunk, and 6th & Christian.

- City of Phila. is trying to create “slow zones,” called for applications by 1/18. A Nebinger neighbor submitted an application for Front Street to 11th Street, Washington Avenue to Christian Street.
- Ideally there will at least be a plan for traffic at 5th & Carpenter by the end of the school year.
- Kindergarten registration opens on January 22.
- Schoolyard is on break for now, but we’ll need more volunteers to help open and close the yard once the weather is nicer.
- QVNA is hosting an MLK Day of Service on January 21 from 10am-12pm. Volunteers will clean up Nebinger’s schoolyard and garden.

Adjournment: The meeting was adjourned at 6:49 p.m. by Heather Morrison, PTA President

Minutes by Michele Ditto, PTA Secretary