

Patterson Elementary School

Parent's Handbook for Hybrid Learning



**Patterson Elementary School
7000 Buist Avenue
Philadelphia, Pennsylvania 19140**

**Kenneth Jessup
Principal**

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PREPARING FOR ADMISSION AND DISMISSAL:

Students and staff will follow visual cues including signage, floor and wall decals, and colored tape indicating social distancing parameters and directing traffic flow through building entrances, exits and other common areas. Arrival of students will be staggered to promote social distancing and safe management of walkers and personal vehicles. If you plan on driving, use Holbrook Street and/or Buist Avenue to ensure the safety of traffic on 70th Street and social distancing.

ARRIVAL AND ENTERING:

Patterson *Kindergarten* students will enter through the rear door. (Holbrook Street & Buist Avenue)

Patterson *First grade* students will enter through the front door. (70th Street & Elmwood Avenue)

Patterson *Second grade* students will enter through the front door. (70th Street & Buist Avenue)

- **KINDERGARTEN -admission will begin at 8:25am**
- **FIRST GRADE - admission will begin at 8:30am**
- **SECOND GRADE - admission will begin at 8:35am**

DISMISSAL:

Leaving school similar to arrival, please use 70th Street and/or Buist Avenue to park. Walk to your child's assigned door to pick up your child. Dismissal of students will be staggered to promote social distancing and safe management of walkers and personal vehicles.

- **KINDERGARTEN - dismissal will begin at 2:50pm - -rear door Holbrook & Buist**
- **FIRST GRADE - dismissal will begin at 2:55pm - - second front door on 70th near Elmwood Avenue**
- **SECOND GRADE - dismissal will begin at 3:00pm -- front door 70th and Buist Avenue**

HYBRID SCHEDULING:

- Monday/Tuesday – students attending in person on Monday and Tuesday, and digitally Wednesday through Friday.
- Thursday/Friday – students attending in person Thursday and Friday, and digitally Monday through Wednesday

MEALS:

- All students will be offered a grab-and-go breakfast as they enter the school building and enjoy breakfast in their classroom.
- Lunch: Students will maintain six feet of social distance in the cafeteria or classroom depending on the need to enjoy their meal.
- Water: Students should bring their own water bottles that are clearly labeled with their name. Touchless hydration stations will be used for replenishing water

MOVEMENT AND CLASSROOM SPACES:

- The floors and stairways will be clearly marked with 6ft distancing.
- Each classroom will be provided with hand sanitizer and cleaning supplies. Schools will use a combination of some or all of the following measures to maximize distance between students and staff during face-to-face instruction:
 - ❖ Assigning seats
 - ❖ Spacing desks six (6) feet apart
 - ❖ Removing desks where possible; or placing an “X” visibly on desks where needed
 - ❖ Using visual aids on floors and walls to illustrate movement and and

- spacing within classrooms
- ❖ Arranging all desks to face in the same direction
- ❖ Using large tables with children assigned seats at the ends

STUDENTS WITH COMPLEX NEEDS:

Students with Complex Needs (Students whose Individual Education Plans require extensive support and services) will be assigned to in-person learning four days each week unless the family and school-based IEP team determine that an alternate schedule or digital learning is more appropriate. Complex Needs students will attend in-person learning on Monday, Tuesday, Thursday, and Friday. Wednesday will be 100% digital learning for all students.

PERSONAL PROTECTIVE EQUIPMENT AND FACE COVERINGS:

In accordance with Centers for Disease Control and Prevention (CDC) guidelines, the Philadelphia Department of Public Health (PDPH), and the Pennsylvania Department of Education (PDE), all School District of Philadelphia employees, students, contractors, vendors and visitors must wear a face mask that covers the mouth and nose at all times while in a District space (buildings, grounds, security desks, conference rooms, etc.). When worn properly, wearing a mask helps reduce the spread of the coronavirus by reducing droplet transmission between people. As a reminder, face masks do not replace the need to maintain social distancing, frequent hand washing, and our rigorous cleaning and disinfecting routines. Personal Protective Equipment (PPE) has been ordered and delivered to the school for school staff and student use, inclusive of Pre-Kindergarten.

Please follow the guidance below for applying, removing, and cleaning the five types of masks approved for wear by school district students. Hand hygiene should be performed before and after applying and removing a mask.

Type and Intended Use of Masks				
Approved Masks	Disposable Surgical Mask	Cloth Mask	Neck Gaiters	Face Shields
				

- Students may wear personal, clean, well-maintained masks appropriate for the school environment that meet one of the approved face masks types identified in the chart above.
- Students must wear a face mask at all times in hallways, classrooms, public spaces and other common areas across district spaces.
- Students should remain mindful not to unnecessarily touch masks except for removal for meals and breaks.

MASKS: (when to take a “mask break”)

- Eating or drinking if seated six feet away from others.
- Engaged in any activity for which maintaining at least 6 feet apart is assured (e.g. face mask breaks, recess, outdoor P.E.etc.)
- When masks are removed, they must be placed below the chin, in a pocket or on the lap. Masks should not be placed on tabletops or other communal surfaces.
- Students will be instructed when they may take “mask breaks” and remove their masks, such as during mealtimes, and when outdoors and more than six feet apart from other people. Mask breaks will be 15 minutes maximum.

ACCOMMODATIONS:

Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings.

Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.

Students with the following conditions, as well as others, are eligible to use a face shield in place of a mask. This list is not exhaustive. Additional requests will be considered on an individual basis.

- Tracheostomies
- Neuromuscular and other conditions that limit the ability to self-remove a mask
- Autism
- Hearing Impairment
- Chronological young age
- Developmental young age Cognitive impairment
- Facial deformities that make mask wearing difficult

Prior to entering any school district facility, students who are unable to wear a mask on account of a health-related or other concern should contact Student Health Services via the school nurse for further instructions.

PARENT PRESCREENING EXPECTATIONS:

[Visitor Protocol.docx COVID-19 Building Pre-Entry Screening Form – Employee Health Services](#)

All parents/guardians will be required to conduct a daily Pre-Arrival Screening of their children at home, before their children leave for school, which involves taking temperatures daily and monitoring for the symptoms identified below. If any of the following are true, the parent/guardian must keep the student at home and contact the school nurse for further instructions. Students do not need to present any documentation upon entry to a school building.

If the answer is “yes” to any of the screening questions, the student must NOT go to a school district property.

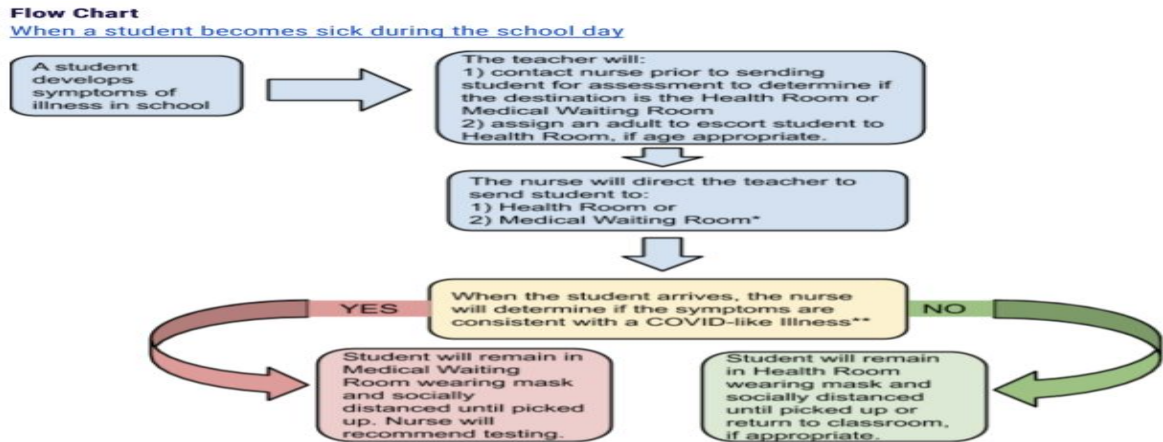
Two are more symptoms associated with COVID-19 like illness:

- Fever = to or > 100.4 F
- Dry cough (not related to a pre-existing condition)
- Shortness of breath if not related to asthma
- Chills/Rigors
- New loss of taste or smell
- Vomiting and/or diarrhea Pre Screener for Parents to Post at Home

STUDENTS AND STAFF WHO DEVELOP SYMPTOMS DURING THE DAY:

Students and Staff who develop symptoms during their work day, consistent with a Covid-like illness, will pursue testing to determine their health status. Students who develop symptoms during the school day, consistent with a Covid-like illness, will be tested by the Certified School Nurse using a rapid antigen test that will give the results in less than 15 minutes, prior to being sent home. Further follow up will be dependent on the test results. COVID-19 Testing of Asymptomatic Staff and Students Asymptomatic testing is intended to support multiple layers of precautions to mitigate risk. These precautions include information, and education

grounded in the Health and Safety Measures. Rapid response Covid-19 testing will occur based on a percentage of the enrollment in every school. Communication Protocol for Covid-19 Cases The plan below outlines the District’s strategy to effectively communicate with our staff, students and their families about the preparation for, response to and management of positive cases of COVID-19 in our community in order to minimize the spread of COVID-19 infection in schools



RESPONSE COORDINATION:

Only the Philadelphia Department of Public Health can determine the need for and activate the closure of a class, school, district building, or all schools and district buildings in the county during a public health emergency. No single employee entity will make the decision to close a school or department.

DISTRICT ROLE AND RESPONSIBILITY:

The District’s response to a positive case of COVID-19 in a staff member or student will be directed by the PDPH. ALL communication with the PDPH related to COVID-19 will be conducted solely by the offices of Student Health Services (students) and Employee Health Services (staff) with the PDPH school liaison. This communication will include the following: quarantine recommendations, contact tracing initiation and PDPH approved communication for the affected segment of the school community.

In the event that a person who has tested positive for COVID-19 has been within a District school/facility, the following steps will be taken:

- The District will confer with the PDPH to confirm test results, determine the cohort to be quarantined if necessary, deliver the appropriate communication to the building occupants, and if necessary determine the scope and duration of any school closures.
- The District will inform the building community of a positive case of COVID-19, to include students, families, staff, and union leaders.
- The District will not identify the name, grade, or age of the student(s) or staff member(s) confirmed to have tested positive for COVID-19.

- The District will communicate plans for school and office closures and event/group activity cancellations as appropriate and in as timely a fashion as possible.

The decision to quarantine individuals exposed to a positive case and/or close a classroom, grade, floor or building will be made by the Philadelphia Department of Public Health and based on specific criteria. No District employee can make that decision.

NOTIFICATION PROCEDURE FOR INTERNAL/EXTERNAL COMMUNICATION:

In the event of a positive case of COVID-19, the departments and/or people noted below will be contacted, consulted and/or instructed as needed. The flow of information, and appropriate target audience will be initiated by the lead offices Student Health Services (students) or Employee Health Services (staff). The offices will ensure that all who are directly affected are appropriately notified in accordance with PDPH guidelines, while maintaining confidentiality, as required by Health Insurance Portability and Accountability Act (HIPPA) for staff, and Family Education Rights and Privacy Act (FERPA) and state law related to privacy of educational records and other privacy laws.

- Close contacts: students and staff who have been exposed will be notified and required to begin 14-day quarantine.
- Staff: all building staff, including substitute staff members, will be made aware of a positive case in their building by communication sent by the designated administrator.
- Families: all families of students attending the school will be notified of a positive case, regardless of exposure level.

SCHOOL CLOSURES:

The decision to quarantine individuals exposed to a positive case and/or close a classroom, grade, floor or building will be made by the Philadelphia Department of Public Health and based on specific criteria. No District employee can make that decision.

SCHEDULING ADJUSTMENTS:

- Beginning February 8, 2021 until February 19, 2021, teachers will participate in professional learning in preparation for students transitioning back to school buildings on February 22, 2021. During this time, schools may need to operate on a modified transition schedule.
- On Monday, February 8, 2021 all Pre-Kindergarten-second grade students will engage in asynchronous learning for the entire day while returning staff engage in health and safety training and get acclimated to their building.
- From February 9, 2021 -February 19, 2021 professional learning and classroom set up will occur beginning at 12:00pm each day. Therefore, all Pre-Kindergarten-second grade synchronous instruction must occur prior to noon, including specials. PreK-grade 2 students will engage in all asynchronous learning during the afternoon from February 9, 2021-February 19, 2021.
- Wednesday will be the Friday schedule starting the week of February 22, 2021.

SUPPORTING DOCUMENTS
HEALTH AND HYGIENE PROTOCOLS

SOCIAL DISTANCING PROTOCOLS

PARENT SCREENING FORM:

COVID-19 Building Pre-Entry Screening Form for Students

Parents/Students: All parents/guardians will be required to conduct a daily Pre-Arrival Screening of their children at home, before their children leave for school, which involves taking temperatures daily and monitoring for the symptoms identified below. If *any* of the following are true, the parent/guardian must keep the student at home and contact the school nurse for further instructions.

Name of School: John M. Patterson
School Phone Number: 215-400-8190
Name of School Nurse: Dr. Daye-Lee

In the past 24 hours, has your child had one of the following symptoms unrelated to a pre-existing medical condition: frequent cough or shortness of breath?

- Yes
- No

In the past 24 hours, has your child TWO of the following symptoms unrelated to a pre-existing medical condition: sore throat, chills, headache, muscle pain, new loss of taste or smell? * Required

- Yes
- No

In the past 24 hours, has your child have you experienced a fever of 100.4°F or above? * Required

- Yes
- No

Has your child been in close physical contact with someone who tested positive for COVID-19 within the past 14 days? *Close contact: Within six feet of a Covid positive person for a total of 15 minutes or more over a 24-hour period during the 48 hours before the positive person exhibited symptoms or if asymptomatic, 48 hours before the Covid test was administered.

- Yes
- No

Has your child traveled outside of Pennsylvania in the past 10 days?

- Yes
- No

Important Information and Reminders!

Students Who Attend School on their Unassigned/Non-Scheduled Day Our students' health and safety is the priority in an environment conducive to optimal learning! As we return to in-person learning with a schedule that is quite different than ever before, there will be occasions when children attend school on their incorrect day in accordance to their assigned scheduled day.

Students who *attend incorrect/unassigned day* [Protocol Link](#)

Important Information and Reminders!

Students Who Refuse to Wear a Face Mask Our students' health and safety is the priority in an environment conducive to optimal learning! As we return to in-person learning that is quite different than ever before, there will be occasions when students, who are not exempt from wearing a mask, may refuse to wear one. From a Health and Safety perspective, mask breaks are permitted during the day when students are greater than 6 feet apart. Mask breaks can occur for a maximum of fifteen minutes per break. Mask breaks are most conducive at times for example, when students are outside for recess or when in a large area. It is recommended that prior to students returning to in-person learning, students should practice wearing their masks during digital learning for extended periods when lessons are conducted.

Students who *refuse to wear a mask* [Protocol Link](#)