

School District of Philadelphia Crisis Response Protocol

Office of School Safety sends notification to SDP administrators which includes Assistant Superintendent and School Principal

School is informed of event by student family, staff, or community and informs Office of School Safety or Office of Prevention and Intervention

Office of Prevention and Intervention is informed and the crisis response protocol is activated. Prevention and Intervention Liaison checks if student has siblings. If siblings are identified and attend a different school(s), the process below also occurs in those schools.

Community Behavioral Health (CBH) is informed of incident. If student is connected to mental/behavioral health agency, they are informed. CBH is on standby to assist with additional support as needed.

Prevention and Intervention Liaison, with the school leader, completes crisis assessment that evaluates support needed immediately and in near future at the individual, classroom, and school-wide levels. Victim's family is contacted by school administration to determine what support is needed.

Prevention and Intervention Liaison identified additional supports that are needed for response. This includes, but not limited to:

Prevention and Intervention Liaison utilizes information obtained from the assessment with school team members to create the response plan. Prevention and Intervention Liaison communications response plan to Principal and identified staff. Plan is implemented.

- Additional Prevention and Intervention Liaisons
- Counselors or STEP team members from additional schools
- SDP's Employee Assistance Program
- Community Behavioral Health (CBH)
- Mental/Behavioral Health Providers
- Student Assistance Program Provider
- Network of Neighbors
- Uplift Center for Grieving Children
- The Philadelphia Alliance For Child Trauma Services
- Organizations that the school has established partnerships with

Prevention and Intervention Liaison follow-ups with school team to assess implementation of plan and what additional supports are needed within the upcoming weeks. This includes additional mental/behavioral health support, trainings, and connection with community partners.