

The School District of Philadelphia

Office of Research and Evaluation

440 North Broad Street, Suite 214
Philadelphia, PA 19130



**Research Review Committee
2017 DEADLINES**

Effective January 2017, all those submitting to the Research Review Committee must attend a Research Partnerships and Tiered Evidence Forum. These meetings are held once monthly, on Tuesdays at 1:00pm. Notice of attendance is highly preferred – dates of our Research Forums correspond with due dates. You can find specific dates on the next page.

Month	Submission Due Date	Month	Submission Due Date
JANUARY	January 6, 2017	JULY	July 7, 2017
FEBRUARY	February 10, 2017	AUGUST	August 4, 2017
MARCH	March 10, 2017	SEPTEMBER	September 8, 2017
APRIL	April 10, 2017	OCTOBER	October 6, 2017
MAY	May 5, 2017	NOVEMBER	November 10, 2017
JUNE	June 9, 2017	DECEMBER	December 8, 2017

Proposals must be received by the Office of Research & Evaluation by **4:30pm**, the close of the business day. Only completed proposals with the processing fee included will be reviewed by the Research Review Committee.

Proposals delivered through the U.S. Postal Service, UPS, FedEx, or other mail delivery service should be addressed as follows:

Research Review Committee
Office of Research and Evaluation
School District of Philadelphia
Portal A, 2nd Floor
Philadelphia, PA 19130

Questions? Please email researchreview@philasd.org or call 215-400-4260 for more information. This information was last updated in August 2017.

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**Research Review Committee
2017 RESEARCH FORUM DATES**

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Month	Research Forum Date	Month	Research Forum Date
JANUARY	January 10, 2017	JULY	July 11, 2017
FEBRUARY	February 7, 2017	AUGUST	August 1, 2017
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For out-of-state applicants who will be unable to attend a research forum in person, the RRC offers Research Forum Webinars. Webinars are held once monthly, when applicable. Please contact researchreview@philasd.org to inquire about a remote webinar.

The RRC suggests all researchers involved in a submitted proposal attend a research forum before submission. In the event that this is not possible, at least one member of the team must be on record as attending.

Questions? Please email researchreview@philasd.org or call 215-400-4260 for more information. This information was last updated in August 2017.