

# Tips for Preventing...



# SLIPS

- ✓ **Wear fully enclosed shoes with non-slip soles.**
- ✓ **Clean up spills immediately or notify the custodian or building engineer.**
- ✓ **Post caution signs (i.e. “Wet Floor”).**
- ✓ **Wipe your feet on mats at the entrances.**

REMEMBER THAT SAFETY IS EVERYONE'S RESPONSIBILITY!

- ✓ **Keep all walkways and pathways clear of boxes, materials and clutter.**
- ✓ **Never carry anything that will obscure your view while walking.**
- ✓ **Move electrical cords out of walkways or tape them down.**
- ✓ **Report loose carpeting or floor tiles to building engineer immediately.**
- ✓ **Slow your pace down when walking across wet floors.**



# FALLS

- ✓ **Always use a stepladder or stool for reaching overhead.**
- ✓ **Never stand on tables and chairs.**
- ✓ **Always use handrails while walking up and down the stairs.**
- ✓ **Do not climb ladders with tools in your hands, have someone hand them to you.**

The School District of Philadelphia – Office of Risk Management