



Be prepared.

All staff and students need a clear exit route in case of emergency!

	Every exit route to the outdoors/street must be free of ALL obstructions, furniture or equipment!
	Is there more than one way out?
	Exits discharge to the street, courtyard or other open space, playground or field.
	Doors shall swing in the direction of travel.
	All exits must have adequate lighting.
	There is no storage of flammable or combustibles in exit hallways
	There shall be no flammable or combustible decorations hanging above exit routes or across classrooms.
	Exits must be marked with visible signs and arrows.
	Exit signs shall be distinguishable in color and size.
	Exit signs shall always be illuminated!
	Doors, passageways, and stairs not leading to an exit must be marked with "Not an Exit" or "Storage Room" or similar wording.