

# THE SCHOOL DISTRICT OF PHILADELPHIA

SECTION: 200 Pupils

TITLE: Reporting of Student  
Progress

ADOPTED: April 27, 1981

REVISED: January 18, 2018

## 212 REPORTING OF STUDENT PROGRESS

### **Purpose**

The School Reform Commission believes that cooperation and communication between school and home is a vital component in the growth and education of each student. The SRC acknowledges the school's responsibility to keep parents/guardians informed of student welfare and academic progress.[1]

### **Authority**

The SRC directs that the District's instructional program shall include a system of measuring all students' academic progress.[2]

The SRC directs the establishment of a system of reporting student progress that includes academic progress reports, grade reports, and parent/guardian conferences with teachers.

In order to ensure meaningful participation, parents/guardians whose dominant language is not English shall be offered appropriate interpretation and translation services for grade reports and other appropriate notices related to the reporting of student progress. [3]

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative procedures for reporting student progress to parents/guardians, including annual publication of marking guidelines which outlines the grading guidelines for reporting student progress in grades K-12. The marking guidelines will be available to all parents/guardians on the District website.

All appropriate staff members, as part of their professional responsibility, shall comply with the systems established for measuring and reporting student progress.

### **Mandatory Regulatory Guidelines**

Various methods of reporting, appropriate to grade level and curriculum content, shall be utilized.

Both student and parent/guardian shall receive warning of a pending grade of failure, or one that would adversely affect the student's academic status.

Scheduling of parent-teacher conferences shall occur at times and places that ensure the greatest degree of participation by parents/guardians.

Grade reports shall be issued at intervals of not less than nine (9) weeks.

Review and evaluation of methods of reporting student progress to parents/guardians shall be conducted on a periodic basis.

**Legal References:**

1. Pol. 216 - Student Records
2. Pol. 127 - Assessment System
3. Pol. 138 - English as a Second Language/Bilingual Education Program

**Related Information:**

24 P.S. 510

24 P.S. 696

24 P.S. 1531

22 PA Code 4.11

Philadelphia Home Rule Charter - 12-300