

**THE SCHOOL DISTRICT OF PHILADELPHIA  
MEETING OF THE SCHOOL REFORM COMMISSION**

**JANUARY 18, 2018**

A public meeting of the School Reform Commission was held on January 18, 2018, in the Auditorium of the School District of Philadelphia Education Center, 440 North Broad Street.

The meeting was convened at 4:35p.m. by Chair Wilkerson.

Chair Wilkerson introduced Ronnie Thomas, senior at Philadelphia Virtual Academy, who provided a brief overview of this evening's meeting.

Evelyn Sample Oates, Deputy Chief of Communications, stated that at every School Reform Commission meeting, a representative from the Deaf-Hearing Communication Center is here to provide sign language interpretation of the proceedings. She also stated that representatives from the Office of Family and Community Engagement are stationed in the lobby to help with interpretation services. Ms. Sample-Oates stated that the proceedings of this SRC meeting are being streamed live on the Internet at [www.philasd.org/live](http://www.philasd.org/live) and can be seen on PSTV's Comcast Channel 52 and Verizon Fios Channel 20. She stated that the proceedings are also being recorded by The School District of Philadelphia and that the School District's recordings are protected by the Copyright Laws of the United States and may not be used in any manner without the express written consent of The School District. Ms. Sample-Oates stated that by participating in tonight's meeting, members of the public acknowledge that the School District may use its recordings for any purpose without obtaining permission or paying any compensation.

Lynn Rauch, General Counsel, stated that the School Reform Commission met in Executive Session today to discuss personnel and employment matters, quasi-judicial proceedings, privileged or confidential matters, and information or strategy related to litigation of the following cases: L. R., N. R. vs. the School District of Philadelphia, U. S. District Court #14-1787, a civil rights action; Antonia Pantoja vs. the School District of Philadelphia, a rate case involving payments to charter schools; and Hemphill vs. the School District of Philadelphia in U. S. District Court, #15-3505, a case alleging disability discrimination and FMLA interference.

Ms. Rauch conducted Roll Call.

**Members present:** Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

**Members absent:** Mr. Green – 1

Chair Wilkerson stated that the Mayor has released an application for the new Board of Education. Individuals interested in nominating someone to be on the Board or are interested in serving, should go to the website of the Mayor's Office of Education for more information and to apply.

Chair Wilkerson stated that there are two proposed items on tonight's agenda relating to charter schools. Universal Vare, a Renaissance charter school, was evaluated by the Charter Schools Office during the 2015-16 school year and received a recommendation for non-renewal. The school's charter expired as of June 30, 2016. Memphis Street Academy Charter School, also a Renaissance charter school, was evaluated by the Charter Schools Office during the 2016-17 school year and received a recommendation for non-renewal. The school's charter expired as of June 30, 2017. She stated that updated evaluation reports for both schools have been posted on the Charter Schools Office's website. Chair Wilkerson stated that this Commission's focus has been to create great schools close to where children live, and that to do that we must make difficult decisions that are driven by our fundamental responsibility to ensure quality school options for all students and families.

The minutes of the following School Reform Commission meeting were approved: December 14, 2017.

The vote was as follows:

Yeas: Dr. McGinley, Ms. Jimenez, Ms. Richman, Chair Wilkerson – 4

Nays: 0

William R. Hite, Jr., Superintendent, provided remarks. He stated that The School District of Philadelphia and the Philadelphia Housing Authority held a joint job fair at the John F. Street Community Center, and that with over 700 participants, the event offered job seekers the opportunity to network with recruiters and apply for open positions in the School District's instructional support, climate, food services, transportation, facilities, and maintenance departments. Dr. Hite thanked PHA President and CEO Kelvin Jeremiah and SRC Commissioner Estelle Richman for their work on making this event a success.

Dr. Hite stated that The School District of Philadelphia has opened its teacher and school counselor application process for the 2018-2019 school year, over a month earlier than last year. He stated that this is a great time to be a teacher or counselor in Philadelphia's public schools. Not only is there tremendous momentum and progress in our schools, but with a new contract with the Philadelphia Federation of Teachers, we have greater stability for our workforce. Dr. Hite stated that the District expects to hire between 800 and 1,000 teachers in all content areas, with a particular need in the areas of special education, STEM, and bilingual Spanish elementary and middle years. The application for interested candidates can be found at [jobs.philasd.org](http://jobs.philasd.org).

Dr. Hite stated that as one of the largest employers in the city and the Delaware Valley, The School District of Philadelphia is always hiring. He stated that to ensure our classrooms and school buildings are well-staffed in a competitive job market, we are augmenting our recruiting efforts with a larger advertising presence than in past years. He stated that in an ever hyper-competitive job market the ability to stand out to potential employees is critical for both short and long-term hiring success. Dr. Hite stated that Resolution A-15 will help expand the reach of the School District's talent office so we can make sure the right teachers, counselors, and support staff are in our schools.

Dr. Hite stated that this week he was at Edwin M. Stanton School to kick off kindergarten registration, which opened up on Tuesday. He stated that all students who live in Philadelphia, and who will be 5 years old by September 1st, 2018, are eligible for kindergarten. Kindergarten registration is open from today through May 31st, 2018. Additional information is available at [philasd.org/kregistration](http://philasd.org/kregistration).

Dr. Hite stated that the District is partnering with Read by 4th and iHeartMedia on a joint #AttendanceHero initiative. He stated that now through January 28th, adults are encouraged to share their tips for getting students to school on time by using the hashtags "Attendance Hero" and "Contest Entry" on social media. Winners will be randomly selected to receive \$500 and a pair of Power 99 concert tickets.

Dr. Hite stated that having breakfast to start the day not only helps our students grow and succeed, it helps families ensure their child is in school, on time and ready to learn. He stated that the District is pleased to see that the expanded breakfast program is contributing to improvements in attendance at Francis Scott Key Elementary and other schools across the District. Dr. Hite stated that last week at Key Elementary School, he joined City Council members Mark Squilla and Helen Gym to mark increased participation in its breakfast program and how it is linked to a boost in attendance. He stated that later tonight you will hear from the School District's Operations Division on how they provide free daily breakfast meals to all schools. Dr. Hite stated that this school year, 71% of our schools currently offer an alternative form of breakfast (Breakfast in the Classroom, Grab N Go Carts, and Breakfast after the bell), a 29% increase from last school year. He stated that the District is also serving on average 4,500 more breakfasts each day.

Dr. Hite stated that as the Eagles head into the NFC Championship game this Sunday, he wanted to highlight the great work of Philadelphia Eagles offensive tackle Lane Johnson. He stated that many of you have seen Lane's latest t-shirt venture, and that in just the first 24 hours over 3,000 shirts have been sold with all the proceeds going to the Fund for the School District of Philadelphia. Dr. Hite thanked Lane for his tremendous work both on and off the field and Go Eagles!

Dr. Hite stated that in honor of Dr. Martin Luther King, Jr. Day on January 15, students and community members from across The School District of Philadelphia celebrated his life with a wide variety of events and service projects. He stated that last week nine, six-foot tall, student decorated sculptures commemorating the life of Dr. King were revealed for the first time to the public at the Philadelphia High School for the Creative & Performing Arts. He

stated that more than 50 students commissioned to design the sculptures are from schools and organizations across the city, including the Philadelphia High School for the Creative & Performing Arts. Dr. Hite stated that these sculptures will be located at prominent locations throughout the City through the end of February in honor of Black History Month, and that the public can see the sculptures at the School District of Philadelphia Administration Building, African American Museum, Betsy Ross House, City Hall, Comcast Center, The Kimmel Center for the Performing Arts, Philadelphia Museum of Art, and Temple University.

Dr. Hite stated that as we reflect on Dr. Martin Luther King's legacy, he is reminded of his famous quote: *"We are caught in an inescapable network of mutuality, tied in a single garment of destiny. Whatever affects one directly, affects all indirectly."* Dr. Hite stated that this is especially true every day in both the School District and our City. He stated that we are working hard to ensure *all* students, no matter their background, have access to a quality education and the resources that will help prepare them to be successful after they graduate. Today's students are tomorrow's leaders. We *all* benefit -- when our students do well, the City of Philadelphia does well. Dr. Hite stated let's all continue to work hard to make sure students all over the City are given the tools they need to become great citizens. Dr. Hite introduced a short video of the performance by CAPA students at the unveiling of the Martin Luther King sculptures. He stated that the full video can be viewed on the District's Facebook page and currently has been seen over 70,000 times.

The Office Depot Seniors of the Month recognition for January 2018 were presented to Michael Carter, Philadelphia Military Academy, and Marina Miranda, Thomas Edison High School.

The Office Depot Teacher of the Month recognition for January 2018 was presented to Lauren Gatti, Robert Morris Elementary School.

### **Policy Committee Report**

Commissioner McGinley provided a report on the Policy Committee's meeting on January 11, 2018. He stated that the Committee met to review proposed changes to District policies related to students, employees, and facilities, and operations, and that materials from these meetings can be found on the SRC website on the Policy Committee page. Dr. McGinley stated that there are two resolutions, SRC-1 & SRC-2, on tonight's agenda related to policies reviewed by the Committee. SRC-1 (Proposed Adoption of Policies) is a list of policies that have been reviewed by the Committee and were shared for public review at last month's meeting. He stated that tonight, these policies are on the agenda for approval by the SRC. SRC-2 (Review of Proposed Policies) is a list of policies that were reviewed by the Committee on January 11th and are on tonight's agenda for public review and comment. Dr. McGinley stated that in response to the discussion at the Committee meeting, some minor changes have been made to Policies 216, 226, and 251. He stated that those changes are represented by bold, red font in the materials for this evening and on the SRC website, and that these policies will be in front of the SRC for a vote at our February SRC Action meeting. Dr. McGinley stated that the next meeting of the Policy Committee will be held on February 1, 2018 at 10:30 a.m., and that Policies to be discussed at that meeting will be posted on the SRC website on January 25, 2018.

### **Presentation**

Wayne Grasela, Senior Vice President, Division of Food Services, provided a presentation on the School District's 2017-2018 School Breakfast Program. Mr. Grasela stated that the District's goal is to increase breakfast participation year over year. He stated that in addition to the traditional cafeteria model, more schools are adopting alternative breakfast models, including breakfast in the classroom, and Grab N Go/Breakfast After the Bell. Mr. Grasela stated that 30 District schools are identified for additional support to improve breakfast participation and provided the criteria for selection, including school year 2016-2017 participation rates, household income, schools participating in other District programs, and principal agreement to implement an alternative breakfast service model this year. Mr. Grasela also provided a list of 2017-2018 School Breakfast Program successes, including Key Elementary, Horatio Hackett Elementary, Feltonville Intermediate, and Isaac Sheppard Schools. Mr. Grasela also provided a list of attendance tips for caregivers.

*\*A complete copy of Mr. Grasela's powerpoint presentation is on file with the minutes of the School Reform Commission.*

The meeting was opened to the public for presentation of statements.

Ms. Rauch announced the applicable provisions of the SRC's public participation policy.

The following individuals presented statements in support of John B. Stetson Charter School:

- Star Matos, student
- Antoinette Smith, student
- Devin Santana, student
- Luis Otañez, student

Ramir Jones, student, presented a statement in support of Universal Vare Charter School.

Dale Keshishian, CEO, provided information on HealthWorks Academies.

Aziz Walker suggested that the catchment area be eliminated for Penn Alexander Elementary School.

Barbara Dowdall stated that the District should address school priorities, and not "Priority Schools".

Deborah Grill expressed concerns about Priority Schools. She stated that the District should use the funding it has to restore stability to each school. She stated that parents want a safe, healthy, stable environment in which their children could learn.

Monica Clark expressed concerns about the identified Priority Schools and questioned whether the services and resources lost would be restored.

Lisa Haver raised concerns about Priority Schools, contracts with Cambridge Education, charter applications, and funding contracts for teacher recruitment.

Ilene Poses stated that charter school students are not outperforming District schools. She stated, however, the charter schools may outperform District schools in building maintenance. She suggested that a costly expense that the District could eliminate is the privatization of services and programs that had previously been performed in-house, i.e., professional development.

Karel Kilimnik stated that the School District should stop spending money on legal counsel, charter schools, and professional development contracts.

Eric Marsh, parent, stated that Edward Steel Elementary School is understaffed and under resourced. He stated that the District should implement the plan submitted by parents in 2012.

Robin Lowry described staffing and programming needs at Thomas Edison High School. She also expressed concerns about oversized classes due to teacher vacancies.

Diane Payne stated that she does not want her tax dollars being used to fund any new charter schools.

The following individuals expressed support of the renewal of Memphis Street Academy Charter School:

- Antoinette Powell, CEO
- Steven Bilski, Instructional Coach
- Jeffrey Kilpatrick, Founding Educator
- Bridget Cole, teacher

Thomas Mullin, Principal of John B. Stetson Charter School, expressed support of the school.

Tonya Bah outlined her parental responsibilities.

Kristin Luebbert citing cuts in nurses, counselors, teachers, classroom assistants, librarians, and specialists, stated that our children should not suffer any more loss.

Craig Metcalf, Principal, expressed support of Universal Vare Charter School.

Jamar Brown expressed support of the renewal of Olney Charter High School.

Mama Gail Clouden stated that children deserve more than they are receiving.

Cheri Micheau expressed concerns with information contained in the ELL Handbook.

Venard Johnson stated that he would like a meeting to discuss the “turnaround” of schools, citing the Renaissance process.

Tomika Anglin stated that the School Reform Commission is a lame duck body and should not be approving charter schools, starving District schools.

The following resolutions were presented for formal action by the School Reform Commission:

## **I. SCHOOL REFORM COMMISSION**

### **SRC-1**

**Adoption of Proposed Policies: Policy 138 English Development/Bilingual Education Program; Policy 235.1 Surveys; Policy 335 Family and Medical Leaves; Policy 624 Capital Asset; Policy 212 Reporting of Student Progress; Policy 218.1 Weapons; Policy 342 Jury Duty; Policy 806 Child Abuse; Policy 811 Bonding**  
RESOLVED, that the School Reform Commission hereby adopts the following SRC Policy, in the form attached, effective January 18, 2018:

Policy 138 English Development/Bilingual Education Program  
Policy 235.1 Surveys  
Policy 335 Family and Medical Leaves  
Policy 624 Capital Asset

FURTHER RESOLVED, that the School Reform Commission hereby adopts amendments to the following SRC Policies, in the forms attached, effective January 18, 2018:

Policy 212 Reporting of Student Progress  
Policy 218.1 Weapons  
Policy 342 Jury Duty  
Policy 806 Child Abuse  
Policy 811 Bonding

*Description:* The School Reform Commission establishes general parameters in which the daily operations of the School District are to be governed. As such, the policies (listed above and attached) have been revised and updated to align with current local, state and federal law.

These amendments to policies were developed with the support of the Pennsylvania School Boards Association (PSBA), pursuant to a contract entered into with PSBA pursuant to Resolution SRC-5, approved by the SRC on May 19, 2016. PSBA offers a comprehensive Policy Development Service that updates the SRC’s Policy Manual.

Additionally, policies have been reviewed and recommended by the SRC Policy Committee, pursuant to Resolution SRC-4, approved by the SRC on March 16, 2017. The SRC Policy Committee reviews and makes recommendations to the SRC concerning all matters related to developing, updating, and recommending policies for the School District.

The policy development process consists of an in-depth analysis of the existing adopted policies maintained by the School District in relation to the requirements of federal and state laws and regulations; the impact of court and arbitration decisions and recommendations based on governance, liability and educational issues.

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**SRC-2 (Updated 1.11.18)**

**Review of Proposed Policies: Policy 247 Hazing; Policy 718 Service Animals in Schools; Policy 824 Maintaining Professional Adult/Student Boundaries; Policy 216 Student Records; Policy 226 Searches; Policy 251 Students Experiencing Homelessness; Policy 336 Personal Leave; Policy 808 Food Services (FOR REVIEW – NO ACTION)**

RESOLVED, that the School Reform Commission hereby adopts the following SRC Policy, in the form attached, effective February 15, 2018:

Policy 247 Hazing  
Policy 718 Service Animals in Schools  
Policy 824 Maintaining Professional Adult/Student Boundaries

FURTHER RESOLVED, that the School Reform Commission hereby adopts amendments to the following SRC Policies, in the forms attached, effective February 15, 2018:

Policy 216 Student Records  
Policy 226 Searches  
Policy 251 Students Experiencing Homelessness  
Policy 336 Personal Leave  
Policy 808 Food Services

*Description:* The School Reform Commission establishes general parameters in which the daily operations of the School District are to be governed. As such, the policies (listed above and attached) have been revised and updated to align with current local, state and federal law.

These amendments to policies were developed with the support of the Pennsylvania School Boards Association (PSBA), pursuant to a contract entered into with PSBA pursuant to Resolution SRC-5, approved by the SRC on May 19, 2016. PSBA offers a comprehensive Policy Development Service that updates the SRC's Policy Manual.

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The policy development process consists of an in-depth analysis of the existing adopted policies maintained by the School District in relation to the requirements of federal and state laws and regulations; the impact of court and arbitration decisions and recommendations based on governance, liability and educational issues.

**SRC-3**

**Authorization for the Continuation of the Accountability Review Council**

RESOLVED, that the School Reform Commission amend resolution SRC-3 dated November 19, 2008 and authorize the continuation of an Accountability Review Council, which shall analyze and evaluate the findings and recommendations of the School District related to student achievement, so as to validate the results of student and school achievement and to communicate its findings, in a user-friendly format, to the School District's stakeholders.

*Description:* To address the need to monitor the progress of the District's reform measures, the partnership agreement between the then Governor Schweiker and Mayor Street called for the created of an "independent

assessment and reporting center.” The Pennsylvania School Code was then amended to provide for an independent educational assessment and reporting center, to provide for the evaluation, analysis, and communication of school performance. This independent reporting center was named the Accountability Review Council.

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **SRC-4**

##### **Administration’s Recommended Termination of Professional Employees**

RESOLVED, that there exists sufficient evidence to support the recommendation of the Superintendent and/or his designee to terminate the employment, from the School District of Philadelphia, of the following professional employee:

1. F. W.

and be it

FURTHER RESOLVED, that the Secretary and the Commission Chair are directed to advise these professional employees of this resolution and of their right to a hearing.

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

Chair Wilkerson raised that the Charter Schools Office should be directed to enter into negotiations with Memphis Street Academy Charter School and Universal Vire Charter School concerning the terms and conditions for a possible renewal of the charter period. She stated that these terms and conditions relate to: academic targets, organizational compliance and viability performance requirements, and fiscal health performance requirements, and that these concerns, as outlined in detail in the evaluation reports, must be addressed in these negotiations between the Charter Schools Office and these Renaissance Charter Schools. Chair Wilkerson stated that today’s proposed action does not constitute a renewal of the charter.

#### **SRC-5 (Updated 1.18.18)**

##### **Application for Charter Renewal – Memphis Street Academy Charter School at J. P. Jones**

WHEREAS, in January, 2010, the School Reform Commission ("SRC") adopted the Renaissance Schools Initiative Policy, which implemented the Renaissance Schools Initiative of The School District of Philadelphia ("School District"); and

WHEREAS, the J.P. Jones Middle School (“J.P. Jones”) had been identified as a School District school which needed fundamental change through the Renaissance Schools Initiative; and

WHEREAS, the purpose of the Renaissance Schools Initiative is to dramatically improve the learning environment in underperforming School District schools to create highly effective schools that provide exceptional opportunities for student academic achievement and preparedness for success in college and the workforce; and

WHEREAS, for charter schools participating in the Renaissance Schools Initiative, in order to adhere to the mission of the Renaissance Schools Initiative and to maintain high levels of accountability, academic requirements at Renaissance charter schools shall meet or exceed performance targets for non-Renaissance charter schools; and

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A *et seq.* and the Renaissance Schools Initiative Policy, the SRC granted a charter (“Charter”) to MEMPHIS STREET ACADEMY CHARTER SCHOOL AT J.P.

JONES (“Memphis Street” or “Charter School”) in 2012 to operate J.P. Jones as a charter school for a five-year term commencing on July 1, 2012; and

WHEREAS, Memphis Street is managed by American Paradigm Schools; and

WHEREAS, Memphis Street submitted an Application for Charter Renewal in August 2016; and

WHEREAS, members of and individuals on the behalf of the Charter Schools Office of the School District have reviewed the academic performance, organizational compliance and viability, and fiscal health and sustainability of Memphis Street during the existence of the Charter School, and the SRC has reviewed reports and documents prepared by the Charter Schools Office and publicly available information; so be it

RESOLVED, that the SRC hereby directs the Charter Schools Office to negotiate with Memphis Street over the terms and conditions for a possible renewal of the Charter, which terms and conditions shall be memorialized in a School District standard form charter agreement for the five-year period commencing on July 1, 2017 and ending on June 30, 2022; provided, however, that the SRC or a Board of Education of the School District shall not take action on Memphis Street’s Application for Charter Renewal until the terms and conditions for a possible renewal of the Charter have been fully negotiated and Memphis Street has signed a charter agreement in a form acceptable to the Charter Schools Office; and be it

FURTHER RESOLVED, that the SRC hereby directs the Charter Schools Office that the terms and conditions of any charter agreement with Memphis Street shall include, without limitation: (i) academic targets to be met by the Charter School during the term of the charter agreement; (ii) organizational compliance and viability conditions and performance requirements during the term of the charter agreement; and (iii) fiscal health and sustainability conditions and performance requirements during the term of the charter; such that any material deficiencies as identified during the Charter Schools Office’s evaluation of Memphis Street for renewal are addressed; and be it

FURTHER RESOLVED, that the SRC hereby delegates authority to determine compliance with the requirements of this Resolution to the Chief of Staff of the SRC. Failure of: (i) the Charter Schools Office and Memphis Street to agree to the terms and conditions for a possible renewal of the Charter; and/or (ii) Memphis Street to sign a charter agreement in a form acceptable to the Charter Schools Office by April 16, 2018, or by the end of any extension period granted by the SRC Chief of Staff, shall void this Resolution and shall cause the SRC or Board of Education to take action on Memphis Street’s Application for Charter Renewal within thirty (30) days after April 16, 2018, or the expiration of any extension period, whichever is later. Notice of voiding this Resolution for failure of (i) the Charter Schools Office and Memphis Street to agree to the terms and conditions for a possible renewal of the Charter; and/or (ii) Memphis Street to sign a charter agreement in a form acceptable to the Charter Schools Office shall be issued by the Chair of the SRC; and be it

FURTHER RESOLVED, that the actions taken and authorized by the SRC in this Resolution do not constitute and do not have the effect of a renewal of the Memphis Street Charter.

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**SRC-6 (Updated 1.18.18)**

**Application for Charter Renewal – Universal Vare Promise Neighborhood Partnership Charter School**

WHEREAS, in January, 2010, the School Reform Commission (“SRC”) adopted the Renaissance Schools Initiative Policy, which implemented the Renaissance Schools Initiative of The School District of Philadelphia (“School District”); and

WHEREAS, the Edwin H. Vare School (“Vare School”) had been identified as a School District school which needed fundamental change through the Renaissance Schools Initiative; and

WHEREAS, the purpose of the Renaissance Schools Initiative is to dramatically improve the learning environment in underperforming School District schools to create highly effective schools that provide exceptional opportunities for student academic achievement and preparedness for success in college and the workforce; and



WHEREAS, for charter schools participating in the Renaissance Schools Initiative, in order to adhere to the mission of the Renaissance Schools Initiative and to maintain high levels of accountability, academic requirements at Renaissance charter schools shall meet or exceed performance targets for non-Renaissance charter schools; and WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A *et seq.* and the Renaissance Schools Initiative Policy, the SRC granted a charter (“Charter”) to UNIVERSAL VARE PROMISE NEIGHORHOOD PARTNERSHIP CHARTER SCHOOL (“Universal Vare” or “Charter School”) in 2011 to operate the Vare School as a charter school for a five-year term commencing on July 1, 2011; and

WHEREAS, Universal Vare is managed by Universal Education Companies; and

WHEREAS, Universal Vare submitted an Application for Charter Renewal in October 2015; and

WHEREAS, members of and individuals on the behalf of the Charter Schools Office of the School District have reviewed the academic performance, organizational compliance and viability, and fiscal health and sustainability of Universal Vare during the existence of the Charter School, and the SRC has reviewed reports and documents prepared by the Charter Schools Office and publicly available information; so be it

RESOLVED, that the SRC hereby directs the Charter Schools Office to negotiate with Universal Vare over the terms and conditions for a possible renewal of the Charter, which terms and conditions shall be memorialized in a School District standard form charter agreement for the five-year period commencing on July 1, 2016 and ending on June 30, 2021; provided, however, that the SRC or a Board of Education of the School District shall not take action on Universal Vare’s Application for Charter Renewal until the terms and conditions for a possible renewal of the Charter have been fully negotiated and Universal Vare has signed a charter agreement in a form acceptable to the Charter Schools Office; and be it

FURTHER RESOLVED, that the SRC hereby directs the Charter Schools Office that the terms and conditions of any charter agreement with Universal Vare shall include, without limitation: (i) academic targets to be met by the Charter School during the term of the charter agreement; (ii) organizational compliance and viability conditions and performance requirements during the term of the charter agreement; and (iii) fiscal health and sustainability conditions and performance requirements during the term of the charter; such that any material deficiencies as identified during the Charter Schools Office’s evaluation of Universal Vare for renewal are addressed; and be it

FURTHER RESOLVED, that the SRC hereby delegates authority to determine compliance with the requirements of this Resolution to the Chief of Staff of the SRC. Failure of: (i) the Charter Schools Office and Universal Vare to agree to the terms and conditions for a possible renewal of the Charter; and/or (ii) Universal Vare to sign a charter agreement in a form acceptable to the Charter Schools Office by April 16, 2018, or by the end of any extension period granted by the SRC Chief of Staff, shall void this Resolution and shall cause the SRC or Board of Education to take action on Universal Vare’s Application for Charter Renewal within thirty (30) days after April 16, 2018, or the expiration of any extension period, whichever is later. Notice of voiding this Resolution for failure of (i) the Charter Schools Office and Universal Vare to agree to the terms and conditions for a possible renewal of the Charter; and/or (ii) Universal Vare to sign a charter agreement in a form acceptable to the Charter Schools Office shall be issued by the Chair of the SRC; and be it

FURTHER RESOLVED, that the actions taken and authorized by the SRC in this Resolution do not constitute and do not have the effect of a renewal of the Universal Vare Charter.

The vote was as follows:

Yeas: Dr. McGinley, Ms. Richman, Chair Wilkerson – 3

Nays: 0

Abstentions: Ms. Jimenez – 1

## **II. EDUCATION SUPPORT SERVICES**

### ***Talent***

**A-1**

**General/Categorical Funds: Approves Personnel, Terminations**

RESOLVED, that the School Reform Commission hereby ratifies the appointment of the following persons to the positions, on the effective dates through **December 31, 2017** and at the salaries respectively noted, as recommended by the Superintendent, provided that: (a) continued employment of persons appointed to positions funded by categorical grants is contingent upon the availability of grant funds; and (b) persons appointed to positions funded by operating funds, shall report to either the Superintendent or his/her designees, and shall serve at the pleasure of the School Reform Commission.

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

*Executive*

**A-2**

**Operating Budget: \$24,000 Contract with Sheraton Philadelphia Downtown – Meeting Space Rental**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through its Superintendent or his designee, to execute, deliver and perform a contract with The Sheraton Philadelphia Downtown Hotel to provide meeting site rental during the March 1-2, 2018 Benchmarking, Analytics and Management meeting for Principals and school leaders, for an amount not to exceed \$24,000, for the period commencing January 19, 2018 through March 8, 2018.

*Description:* During the 2017-18 school year, The School District of Philadelphia (“the District”) will deliver a series of meetings entitled Benchmarking, Analytics and Management (BAM) meetings for principals and school leaders. The purpose of these meetings is to advance school improvement and increase academic outcomes for students through four key activities: 1) data review, 2) implementation review of evidence-based strategies and actions, 3) professional development, and 4) collaborative work time.

During the March BAM meeting, principals and school leaders will review their results through the end of the second quarter and also participate in planning sessions to develop their budgets and school plans for 2018-19. Each meeting is attended by 450-500 participants, including the District’s 221 principals, an additional leader from each school, all Assistant Superintendents, central office leaders, meeting facilitators and speakers. Successfully executing on such a meeting requires a mix of meeting spaces to accommodate up to 500 participants in plenary style sessions and up to 16 concurrent breakout sessions where participants review actionable data points for their school while receiving relevant and timely professional development. The Sheraton Philadelphia Downtown is one of few venues in Philadelphia with the availability and space to accommodate such a meeting.

ABC Code/Funding Source	\$24,000.00
1100-051-9020-2361-4411	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-3**

*Withdrawn by Staff 1.2.18*

*Information Technology*

**A-4**

**Operating Budget: \$750,000 Contract with Windstream Services, LLC – Primary Districtwide Internet Service**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Windstream Services, LLC, for Districtwide Internet Service, for an amount not to exceed \$750,000, for the period commencing July 1, 2018 through June 30, 2023.

*Description:* The School District of Philadelphia facilitates Internet connectivity for approximately 250 District-owned or operated school and administrative facilities supporting over 75,000 computing devices. The School District's technology-infused instructional models and its mission to fully integrate classroom computing and electronic tools and resources into all aspects of the learning process, dictate a critical demand for robust and reliable Internet connectivity.

The School District's Office of Information Technology solicited proposals through a formal Request for Proposal (RFP) for the selection of a primary and a secondary Internet Service Provider to supply all schools and administrative buildings with commodity Internet Service. Notice of RFP-564 was sent to several major telecommunications carriers with local infrastructure presence, was posted on the FCC's competitive bidding website, and was made available through the District's Procurement website. Proposals were received from eight (8) vendors: Comcast Business, Education Networks of America, Fusion, Lighttower Fiber Networks, Longway Broadband, Windstream Services, Xtel Communications, and Zayo Group.

Upon analysis of all proposal responses, the RFP evaluation committee concluded that the proposal from Windstream Services, LLC, of Little Rock, AR, represented the most cost effective and favorable response for the provisioning of Internet service to the District's fiber-optic network interconnect at 440 N. Broad Street. Windstream Services will serve as the District's primary Internet Service Provider (ISP) by delivering a high-capacity Internet feed directly to the District's Network Operations Center. The five-year contract award will be constructed as an initial three-year commitment with two (2) optional one-year extensions.

Upon approval from the School Reform Commission, the District will be eligible to apply for annual subsidies beginning in FY19 from the Federal Universal Service (E-Rate) program to support the funding of the contract with Windstream Services. As a result, the District's anticipated subsidy for this service would be 90% of the contract value. By agreeing to participate in the Universal Service program, Windstream Services are required by law to offer the Lowest Corresponding Price (LCP) for services that are otherwise made available to any similarly situated non-residential customer.

A contract award for a secondary Internet Service Provider will also be recommended as a result of RFP-564 through a separate School Reform Commission resolution.

ABC Code/Funding Source	\$750,000.00
1100-033-9HF0-2694-5321 FY19 Operating (\$150,000.00)	
1100-033-9HF0-2694-5321 FY20 Operating (\$150,000.00)	
1100-033-9HF0-2694-5321 FY21 Operating (\$150,000.00)	
1100-033-9HF0-2694-5321 FY22 Operating (\$150,000.00)	
1100-033-9HF0-2694-5321 FY23 Operating (\$150,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-5**

#### **Operating Budget: \$990,000 Contract with Xtel Communications, Inc. – Secondary Districtwide Internet Service**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Xtel Communications, Inc., for Districtwide Internet Service, for an amount not to exceed \$990,000, for the period commencing July 1, 2018

through June 30, 2023.

*Description:* The School District of Philadelphia facilitates Internet connectivity for approximately 250 District-owned or operated school and administrative facilities supporting over 75,000 computing devices. The School District's technology-infused instructional models and its mission to fully integrate classroom computing and electronic tools and resources into all aspects of the learning process, dictate a critical demand for robust and reliable Internet connectivity.

The School District's Office of Information Technology solicited proposals through a formal Request for Proposal (RFP) for the selection of a primary and a secondary Internet Service Provider to supply all schools and administrative buildings with commodity Internet Service. Notice of RFP-564 was sent to several major telecommunications carriers with local infrastructure presence, was posted on the FCC's competitive bidding website, and was made available through the District's Procurement website. Proposals were received from eight (8) vendors: Comcast Business, Education Networks of America, Fusion, Lighttower Fiber Networks, Longway Broadband, Windstream Services, Xtel Communications, and Zayo Group.

Upon analysis of all proposal responses, the RFP evaluation committee concluded that the proposal from Xtel Communications, Inc., of Marlton, NJ, represented the most cost effective and favorable response for the provisioning of Internet service to the District's fiber-optic network interconnect at 11081 Knights Road. Xtel Communications will serve as the District's secondary Internet Service Provider (ISP) by delivering a high-capacity Internet feed directly to the District's Northeast Network Operations Center. The five-year contract award will be constructed as an initial three-year commitment with two (2) optional one-year extensions that will permit the District to increase capacity as future demand warrants. As a secondary provider, Xtel Communications will not only provide approximately 50% of the School District's capacity needs, but will also serve as a backup Internet connection should the primary provider's connection fail.

By agreeing to participate in the Universal Service program, Xtel Communications is required by law to offer the Lowest Corresponding Price (LCP) for services that are otherwise made available to any similarly situated non-residential customer.

A contract award for a primary Internet Service Provider will also be recommended as a result of RFP-564 through a separate School Reform Commission resolution.

ABC Code/Funding Source	\$990,000.00
1100-033-9HF0-2694-5321 Operating FY19 (\$150,000.00)	
1100-033-9HF0-2694-5321 Operating FY20 (\$150,000.00)	
1100-033-9HF0-2694-5321 Operating FY21 (\$150,000.00)	
1100-033-9HF0-2694-5321 Operating FY22 (\$270,000.00)	
1100-033-9HF0-2694-5321 Operating FY23 (\$270,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-6**

#### **Operating Budget: \$305,000 Contract with CGI Technologies & Solutions, Inc. – Advantage Enterprise Planning Software**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with CGI Technologies & Solutions, Inc. to provide software system updates, programming and technical assistance for the Advantage Financial, Payroll and Human Resources systems, for an amount not to exceed \$305,000, for the period commencing July 1, 2018 through June 30, 2019.

*Description:* The District's Financial, H/R and Payroll systems, known as the Advantage System is central and critical to the management of financial data, procurement of goods and services, the administration of personnel, employee payroll and benefits. The annual application software maintenance agreement will provide the District with the necessary technical support and software upgrades required to ensure the continued and uninterrupted operation of the centralized software systems and applications that are vital in managing financial and employee information throughout the District. As in the last four years, the District has negotiated with CGI, the software vendor, to discount annual maintenance costs by 10% and cap the fee that typically increases every year. The software maintenance agreement will provide uninterrupted coverage of existing services for the period July 1, 2018 through June 30, 2019, for an annual fee of \$305,000.

ABC Code/Funding Source	\$305,000.00
1100-056-9420-2842-3311	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-7**

#### **Operating Budget: \$2,400,000 Amendment of Contract with Fidelity Information Services, LLC – Managed Mainframe Hosting Services**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform an amendment of a contract, originally entered into with Fidelity Information Services, LLC, pursuant to Resolution A-5, approved by the School Reform Commission on December 17, 2015, for IBM mainframe computer hosting services to support the School District's financial and human resources information systems, by increasing the amount of the contract by an additional \$2,400,000, from the \$2,400,000 approved by Resolution A-5, to an amount not to exceed \$4,800,000, and by extending the term of the contract from its scheduled expiration date of June 30, 2018, through June 30, 2020.

*Description:* The School District's Office of Information Technology conducted RFP-464 in late 2015, to evaluate and to select a qualified vendor to serve as the District's managed IBM mainframe hosting provider. Fidelity Information Services, LLC (FIS) of Jacksonville, FL, was chosen by the RFP evaluation team for an initial two-year contract award while allowing for the extension of the contract for up to three (3) additional one-year terms, as needed, until such time as the District has upgraded or replaced its legacy Enterprise Resource Planning (ERP) application suite.

The proposed two-year contract extension through June 30, 2020, is necessary given the projected timeline required for the implementation and availability of a new ERP system. FIS has agreed to maintain existing rates, terms and conditions through the contract extension period.

The services provided under this contract extension are specific to the hosting and operation of the IBM mainframe system that houses the School District's existing ERP (CGI's Advantage) Finance/Human Resources system. A recommendation of an award of contract directly with CGI, Inc., the licensor of the Advantage ERP suite, will be presented under a separate School Reform Commission resolution, that will specifically address the ongoing software maintenance and technical support of the Advantage ERP application suite itself. The CGI software maintenance agreement must be negotiated and renewed on an annual basis.

FIS's pricing is extremely competitive mainly due to large-scale licensing agreements for software that the District's Human Resources and Finance systems utilize including database and tape backup library, that is similar to software environments of other large FIS mainframe hosting customers.

This contract replaces the need for an on-site technology data center and associated staffing required for support of the District's legacy IBM mainframe computing environment. Fidelity Information Services hosts these applications in a secure Tier-4 approved data center with direct communications connectivity to the District's private network. FIS owns, maintains, manages, and monitors all required mainframe hardware and is responsible for licensing the

database and related tools for use by the District. FIS is also responsible for providing an off-site disaster recovery solution in the event of a failure at their primary mainframe hosting location.

The continued contractual engagement with Fidelity Information Services will provide the School District with a legacy applications hosting environment for supporting critical administrative information systems and services including financial, procurement, payroll, and human resources applications.

ABC Code/Funding Source	\$2,400,000.00
1100-056-9500-2844-3412 Operating FY19 (\$1,200,000.00)	
1100-056-9500-2844-3412 Operating FY20 (\$1,200,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**General Counsel**

**A-8**

**Operating Budget: \$200,000 Settlement of State Court Action – Karima Bright**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the General Counsel, to execute, deliver and perform a settlement agreement with Karima Bright, in the amount of \$200,000, payable in two payments - the first in the amount of \$100,000 within 60 days of approval by the School Reform Commission, and the second in the amount of \$100,000 on or before September 30, 2018 in exchange for a general release of liability for claims of damages for personal injury and wage loss due to a motor vehicle accident and dismissal of the state court civil action.

*Description:* Karima Bright filed a suit against the School District in the Court of Common Pleas of Philadelphia County in 2016, for damages for personal injury and wage loss due to a motor vehicle accident on July 24, 2015 with a vehicle owned and operated by the School District. Plaintiff passed by the School District vehicle, which was stopped in the right-hand lane, traveled 100 feet in the left-lane and then made a right turn from the left lane in front of the School District vehicle. Plaintiff did not request medical attention at the accident site, but went to the Emergency Room later the same day with complaints of neck and back pain. She underwent a neurosurgical operation to fuse two cervical discs in October, 2016. Plaintiff claims a wage loss as a result of the accident of between \$360,000 and \$1.8 million, if she cannot return to work.

Upon completion of pretrial discovery, the case was scheduled for jury trial in December 2017. Plaintiff's initial demand was \$500,000, which is the statutory cap on damages for motor vehicle accidents. After a mediation with an independent mediator on Nov. 20, 2017, the parties agreed to a settlement in the amount of \$200,000, payable in two installments of \$100,000 each over two fiscal years, to settle all claims. The likelihood of an unfavorable outcome at trial is reasonably possible.

ABC Code/Funding Source	\$200,000.00
1100-061-9370-2392-8211 Operating FY 18 (\$100,000.00)	
1100-061-9370-2392-8211 Operating FY 19 (\$100,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

*Student Support Services*

**A-9**

**Operating Budget: \$24,000 Contract with Cora Services – Homebound Instruction to Non-Public School Student**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent, or his designee to execute, deliver and perform, a contract with Cora Services, for an amount not to exceed \$24,000, to provide homebound instructional services to children who attend non-public schools, who as determined from a medical evaluation by a licensed physician, are not able to attend school because of mental or physical illnesses, chronic physical disability, injury or other urgent reasons for a temporary period of absence, for the period commencing January 19, 2018 through June 30, 2018.

*Description:* Under the PA School Code of 1949 Chapter 22 § 11.32, every child of compulsory school age regularly attending full-time at a non-public school or an accredited or licensed private school, in which instruction is prescribed by statute and is taught, must be in compliance with the compulsory school attendance requirements. In addition under this Code, the District is charged by Philadelphia Intermediate Unit 26 to provide its students attending public, private and non-public (religious) schools with programs and services, and to ensure that these programs are made accessible to these students.

The District, through the Office of Student Support Services, will contract with Cora Services to provide homebound instruction to children who attend non-public schools and are unable to attend school so that they are in compliance with compulsory attendance requirements. Students remain home from school for various medical problems such as cancer treatments, transplant surgery, recuperation from a traumatic event (i.e. motor vehicle accident), sickle cell exasperation, and for many more medical and mental health reasons.

Homebound instruction is a service provided to students during a temporary period of excused absence, not to exceed three (3) months, so that on return to school they can re-engage successfully with their instructional program. Excusal from school attendance may be granted upon receipt of medical documentation that substantiates evidence of mental or physical illnesses, chronic physical disability, injury or other urgent reasons by a licensed physician. A student may be provided homebound instruction on an intermittent basis during short but repeated periods of absences due to exacerbations of a chronic medical condition. Chronic medical conditions such as sickle cell anemia, chronic asthma, cystic fibrosis may qualify a student to be approved for intermittent service.

For the 2017-2018 school years, Cora Services shall provide approximately 495 sessions of curricula. These agencies will be contracted on a fee-for service basis to provide homebound instruction to children who attend non-public schools to ensure that students are in compliance with compulsory attendance requirements as specified in the PA School Code of 1949. Both agencies provide a variety of educational and psychosocial services to students and families in specific geographical areas of the city. They will provide homebound instruction to students in non-public schools that are located in the same catchment area where they provide other services. The providers shall provide homebound instructional services to children experiencing mental or physical illnesses, chronic physical disability, injury or other urgent reasons as substantiated by a licensed physician that prevents them from attending school.

Teachers employed by Cora Services will teach the core curriculum of the non-public schools. The Archdiocese of Philadelphia, Office of Catholic Education, will be responsible for monitoring the educational progress of these children. Contracting teaching staff will be required to meet all health screening and have teaching certifications and criminal checks that will be current and maintained by the providers and available for review by non-public personnel. All requests for homebound education services will be approved by the School Nurse and submitted to Student Support Services for final review and approval. For students who are approved for homebound services, a review of the need for the continued service will occur every three (3) months by Student Support Services qualified staff, authorized by Pennsylvania Department of Education and substantiated by written documentation from the students’ physician.

ABC Code/Funding Source \$24,000.00  
1100-007-9580-1432-3291 Operating

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-10**

**Operating Budget: No Cost Ratification of Contract with Progressus – Contract and Substitute Nurses**

RESOLVED, that the School Reform Commission hereby ratifies the execution, delivery, and performance by the School District of Philadelphia, through the Superintendent of amendments of contracts originally entered into with EBS Healthcare, Invo HealthCare, Mediscan, Progressus, SHC Services, RCM Technologies, Inc., and Staffing Plus, to provide contracted certified school nurses, and certified school nurse practitioners to fill certified school nurse vacancies, and to provide substitute coverage when needed in School District schools and in Philadelphia non-public schools, pursuant to Resolution A-20 approved by the School Reform Commission on September 15, 2016, Resolution A-25 approved by the School Reform Commission on October 13, 2016, and B-20 approved by the School Reform Commissioner October 19, 2017, by extending the termination of the contract from its scheduled date of June 30, 2017 through June 30, 2018.

*Description:* The District's Office of Talent conducted and is currently engaged in an exhaustive and comprehensive recruitment effort to identify, hire and place certified school nurses and certified school nurse practitioners in District and non-public schools. The Office of Talent has successfully recruited 14 qualified school nurses, however, an additional 15 certified school nurses are currently needed to cover the ongoing and critical health needs of all 202,538 students attending the 339 schools, public and non-public. This resolution requests authorization to extend the term of the contract with Progressus Therapy to cover school nurse vacancies and provide substitute nursing coverage when needed by schools through June 30, 2018. An October 19, 2017 resolution increased the funding for these vendors, but the term was not extended for Progressus, which previously was authorized to contract only through June 30, 2017. This Resolution rectifies the issue and extends the term through June 30, 2018 to be consistent with the authorized funding.

ABC Code/Funding Source

N/A

The vote was as follows:

Yeas: Ms. Jimenez, Ms. Richman, Chair Wilkerson – 3

Nays: Dr. McGinley – 1

**Finance**

**A-11**

**Categorical/Grant Fund: \$1,000,000 Contract with Mathtech Inc. – Consulting Services for Business Process Reengineering**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Mathtech, Incorporated to purchase consulting services for business process reengineering, for an amount not to exceed \$1,000,000, subject to funding, for the period commencing January 19, 2018 through June 30, 2019.

*Description:* This proposed award establishes a source for consulting services for business process reengineering. The District seeks to use these services to review and revise its core operational processes with the goals of improving services to students, families and caregivers, increasing efficiencies, reducing costs within the system, and holding personnel accountable. This is part of a broader effort under a core value of Action Plan 3.0 that the District be a trusted steward of public resources

The challenges of integrating and streamlining services and system assets within the District are many and include:

- \*Improving operational effectiveness within a constrained budgetary environment;
- \*Satisfying increasing governmental and regulatory requirements;
- \*Increasing enterprise-wide visibility with focus on cost management; and
- \*Integrating systems and processes traditionally viewed as semi-independent silos.



The primary focus of this project is to improve the operational efficiency and effectiveness of the District's special education function in order to ensure students are best receiving the services required. Meeting our obligations to students of special need and their families is of critical importance to the district.

ABC Code/Funding Source \$1,000,000.00  
9CPX-G40-9570-2595-3291

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-12**

**Categorical/Grant Fund: \$17,000,000 Contracts with Catapult Learning LLC, CORA Services Inc., Elwyn, FACTS Education Solutions LLC, and Learn It Systems LLC – Non-Public School Program Services**  
RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform contracts separately with Catapult Learning, CORA Services, Elwyn, FACTS Education Solutions and Learn It, to provide federal Title I, Title II, Title III and Title IV instructional, professional development, parental involvement and related services to non-public schools, as equitable share of The School District of Philadelphia's Title I, Title II, Title III and Title IV awards from the Commonwealth of Pennsylvania, for an aggregate amount not to exceed \$17,000,000, for the period commencing July 1, 2018 through June 30, 2019.

*Description:* Title I, Part A of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), provides Federal financial assistance to local educational agencies (LEAs) to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging academic standards. Accordingly, Title I, Part A requires each participating LEA to provide Title I services to eligible non-public school children. These services must be equitable to those provided to public school children in each LEA. The target population is non-public school children identified as failing or most at risk of failing to meet challenging academic content and student academic achievement standards as adopted by each participating student's non-public school, and who live in the City of Philadelphia and who are enrolled in participating non-public schools.

Title II, Part A provides assistance for preparing, training, recruiting, and retaining highly qualified teachers. The amount of funding available for services to private school personnel is governed by Section 9501(b)(3) of ESEA, as amended by ESSA which requires equitable participation for private school education personnel. The activities allowed under the law are summarized as follows: (1) Providing professional development activities that improve the knowledge of teachers, principals, and paraprofessionals; (2) Developing and implementing initiatives to promote retention of highly qualified teachers and principals, particularly within schools with a high percentage of low-achieving students, and initiatives, to improve the quality of teachers, principals, and superintendents; (3) Staff advancement initiatives that promote professional growth and emphasize multiple career and pay differentiation; and (4) Developing and implementing mechanisms and initiatives to assist in recruiting, hiring, and retaining highly qualified teachers for the purpose of reducing class sizes. Private schools can only participate in the first three activities above.

Title III provides services to eligible students in non-public schools to improve English language proficiency and academic achievement and to provide family literacy and parent activities.

The School District of Philadelphia transfers Title IV funds to Title I as is allowed in the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

The School District of Philadelphia typically provided Title I, Title II and Title III services to Philadelphia non-public school students through its teaching personnel. In many other large school districts, these services are outsourced to vendors. Given that the School District of Philadelphia's cost structure is more expensive for most activities than the cost of vendors, the District was asked in 2014 to issue an RFP to determine if vendors could

provide qualified services at a lower cost. Given the District is required to provide a specific dollar amount of equitable share of services to non-public school students each year, a lower cost of service equates to more service to students than otherwise would be provided. The District first issued an RFP in the fall and winter of 2014 to seek qualified vendors at competitive hourly rates for services in non-public schools. As a result of that RFP, non-public schools have been able to choose their service provider since the 2015-16 school year. In the fall of 2017, the District issued another Request for Proposal (RFP #565) to again seek qualified vendors at competitive hourly rates for service. The RFP Review Committee comprised representatives of the School District of Philadelphia and non-public schools. Hourly rate quotes were requested and provided for instructional services, professional development, parental involvement, extended day, and summer programs. All vendor personnel must be appropriately state certified and have all of the requisite background and health checks. In nearly all cases, the hourly rates of service proposed were less than the equivalent hourly rate of service cost incurred by the District. However, the hourly rate of service for extended day and summer program activities were less costly when provided by the District. Many private schools only receive an equitable share allocation such that the only service received is for the District to pay their teachers to provide extended day learning opportunities. In addition, some schools have expressed a desire to retain District provided personnel. To allow schools the ability to maintain continuity of instruction and provide the greatest programming and cost options possible, the District provides non-public schools a choice model. Five vendors are qualified to provide Title I, Title II and Title III services. In consultation with the District, non-public schools or associations of schools may choose each year vendors to provide those services, or retain existing District provided services. Therefore, it is not known at this time the dollar value of service each vendor will provide. The District seeks authorization to enter into contractual agreements with each proposer selected to provide services to non-public schools for an aggregate amount for the five vendors not to exceed \$17 million.

ABC Code/Funding Source	\$17,000,000.00
201X-G10-9610-1495-3291 Title I	
334X-G10-9610-2272-3291 Title II	
237X-G10-9610-2264-3291 Title III -	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

***External Relations***

**A-13**

**Donation: \$140,000 Acceptance of Donation from The Fund for the School District of Philadelphia – Christian R. and Mary F. Lindback Foundation – Distinguished Principal Leadership 2018**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to accept with appreciation the donation of an amount not to exceed \$140,000, from The Fund for the School District of Philadelphia, generated through Christian R. and Mary F. Lindback Foundation, to provide financial awards through the 2017-2018 Lindback Foundation Award for Distinguished Principal Leadership that honors principals throughout The School District of Philadelphia who demonstrate excellence in promoting learning at the highest levels.

*Description:* The Christian R. and Mary F. Lindback Foundation is sponsoring an annual award that recognizes outstanding principals. Christian Lindback was President and principal owner of Abbotts Dairies, Inc., and Trustee of Bucknell University. He and his wife, Mary, were deeply interested in education. The Foundation established the Lindback Award for Distinguished Principal Leadership to honor Philadelphia public school principals who demonstrate excellence in promoting learning at the highest levels.

The recipients of this award are chosen based on their activities that improve the intellectual and character development of students. The recipients will be announced and recognized at a reception on Thursday, March 1, 2018. Seven winners will be awarded \$20,000 each, for use in their respective school. The funds are presented to the School District from the Lindback Foundation. They are accessed by the winner through the establishment of a special school account.

The Leadership Team in each school (other than the principal), consisting of two teachers (one of whom shall be a previous Lindback Distinguished Teacher Winner at the high school level), one parent, and a student (high school only), will nominate their principal using the following criteria:

\* School leadership through humanitarian efforts, including but not limited to:

-Enthusiasm for the success of each student that inspires and motivates others to invest their time, effort and talent in high quality learning for all students;

-Leadership which reflects creating and communicating a clear vision and set of aligned goals that reflect equal access to school programs and supports for all students;

-Demonstrating passion and kindness that builds unity across staff, students, families and community through collaboration;

-Fostering an environment of mutual respect, appreciation for differences, open communication and personal accountability for the success of all students;

-Building capacity in self and others in ways that result in academic excellence, increased civic responsibility and positive interest and support of mankind;

-A life-long learner who shares and spreads the love of learning throughout their school community;

-Empowering and providing students with the education and skills to develop and help themselves and others;

-Supporting and protection for at-risk school students, families, and communities;

-Demonstrating universal efforts to promote generosity, concern, awareness, and impartiality for all mankind;

-Servicing and demonstrating efforts beyond the classroom that celebrate people of all ethnic groups, cultural and religious backgrounds.

\* A personal and professional commitment to developing civic responsibility amongst students.

\* Community engagement to support local families in their school network.

\* The use of their school as a resource facility available to the community.

\* Promotes respect for diversity within the school community.

ABC Code/Funding Source

\$140,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-14**

#### **Donation: \$210,000 Acceptance of Donation from The Fund for the School District of Philadelphia – Christian R. and Mary F. Lindback Foundation – Distinguished Public Teacher 2018**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to accept with appreciation the donation of an amount not to exceed \$210,000, from The Fund for the School District of Philadelphia, generated through the Christian R. and Mary F. Lindback Foundation, to provide financial awards through the 2017-2018 Lindback Foundation Award for Distinguished Public Teachers that honors up to 60 teachers from Philadelphia public schools who demonstrate excellence in promoting learning at the highest levels.

*Description:* The Christian R. and Mary F. Lindback Foundation is sponsoring an annual award that recognizes outstanding public school teachers. Christian Lindback was President and principal owner of Abbotts Dairies, Inc., and Trustee of Bucknell University. He and his wife, Mary, were deeply interested in education. The Foundation established the Lindback Award for Distinguished Public Educators to honor public school educators promoting learning at the highest levels.

The recipients of this award are chosen based on their activities that improve the intellectual and character development of students. The recipients will be announced and recognized at a reception on Tuesday, March 27, 2018. The award will be evenly distributed to the identified recipients. The funds are provided directly to the School District from the Lindback Foundation and disseminated to the winning teachers through the District's payroll system.

The Leadership Team in each school, consisting of the principal, two teachers (one of whom is the Philadelphia Federation of Teacher's Building Representative), and one parent, nominated candidates using the following criteria:

- Create a positive support learning environment to advance student proficiency in academic subjects, making learning relevant and fun
  - Serve as a role model to students
  - Establish trusting relationships with students, parents, guardians, and community members by being open and accessible for communication
  - Motivate students to learn, explore, and maximize their spirit of inquiry and critical thinking
  - Possess knowledge and demonstrate various instructional strategies
  - Connect, collaborate and inspire colleagues to energize students in positive ways
- Only teachers who have not won the award within a ten-year period are eligible for nomination.

ABC Code/Funding Source \$210,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-15 (Updated 1.16.18)**

**Operating Budget: \$490,000 Contract with Magnum Integrated Marketing – District Recruitment Marketing Campaign**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to contract with Magnum Integrated Marketing for an amount not to exceed \$490,000, for recruitment marketing and advertising services, for the period January 19, 2018 through January 19, 2019, with two one-year options to renew the contract through January 19, 2021.

*Description:* For the last several school years, the School District of Philadelphia has annually hired approximately 900 new teachers across all grades and disciplines, and expects to continue to do so for the next several school years, particularly in high need subject areas such as special education and STEM. The School District of Philadelphia seeks to contract with Magnum Integrated Marketing, a qualified marketing and advertising firm, to support its marketing initiatives to drive teacher recruitment and for other District priority positions related to the District's action plan. The vendor will conduct a comprehensive paid media campaign to highlight the unique benefits of teaching and working in Philadelphia through the following services:

- Planning, developing, and executing a multi-channel outreach and branding campaign;
- Creating a comprehensive suite of branded marketing materials for use throughout the recruitment season;
- Supporting the District's internal marketing needs by providing integrated collateral templates;
- Recommending and implementing strategic changes to the District's website;
- Creating marketing content ranging from video production, audio production and graphic design for mediums such as TV/cable, radio, social media, billboards, and mailings;
- Developing content and executing a comprehensive social media strategy in conjunction with the District's communications team;
- On-going strategic planning and consultation;
- Using a variety of advertising metrics to monitor and improve the reach of marketing and advertising campaigns

ABC Code/Funding Source \$490,000.00  
1100-051-9140-2853-5411 Operating

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**Operations**

**A-16**

**Capital Fund: \$143,867 Authorization of Net Cost Change Orders**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia through the Superintendent or his designee, to execute, deliver and perform amendments of the attached contracts, for an aggregate amount not to exceed \$143,867.00.

*Description:* This resolution seeks approval for various revisions to the on-going construction project as detailed on the attached Modification of Contract document. Changes include items designated as errors or omissions, differing site conditions, unforeseen conditions and revisions requested by School District representatives. Change orders approved to rectify errors or omissions will be further reviewed by the Offices of Capital Program and General Counsel for possible recovery of costs through the professional liability insurance policies of the design professionals, negotiations, and filing of claims or lawsuits against the design professionals.

ABC Code/Funding Source \$143,867.00  
Various

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-17**

**Capital Fund: \$5,152,927 Capital Awards**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through the Superintendent, or his designee, to execute, deliver and perform contracts with the lowest responsible bidders identified in the attachment for an aggregate amount not to exceed \$5,152,927.00, for the period commencing January 19, 2018 through completion of the projects.

*Description:*

Spec: B-010 General Contract - Structural Repairs  
of 2017/18 Hill, Leslie Pinckney Elementary School - 3133 Ridge Avenue  
\*Robert Michaels and Associates, Inc. \$277,777.00  
140 Chestnut Dr.  
Richboro, Pennsylvania 18954

This work covers the labor, material, and equipment necessary for the selective restoration of the building concrete interior slab at this location.

The bids for this project were publicly advertised on 10/25/2017, 10/30/2017, and 11/1/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/28/2017. After review of the bids and a de-scoping meeting it was determined that Robert Michaels and Associates, Inc. was the lowest responsible bidder with a bid of \$277,777.00.

The Facilities Condition Index (FCI) at this location is 41.91%. The School Progress Report (SPR) at this location is 12.

Spec: B-058 C General Contract - Roof Replacement  
of 2016/17 General Phillip Kearny Elementary School - 601 Faimount Avenue  
\*Robert Ganter Contractors, Inc. (W) \$582,000.00  
595 E. Pumping Station Road  
Quakertown, Pennsylvania 18951

This contract covers the labor, material, and equipment necessary for the removal and replacement of the roof. The bids for this project were publicly advertised on 10/20/2017, 10/25/2017, and 10/27/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/21/2017. After review of the bids and a de-scoping meeting it was determined that Robert Ganter Contractors, Inc. was the lowest responsible bidder with a bid of \$582,000.00.

The Facilities Condition Index (FCI) at this location is 35.31%. The School Progress Report (SPR) at this location is 33.

Spec: B-063 C General Contract - Roof Replacement of 2016/17 George Sharswood Elementary School - 2300 South 2nd Street

\*United States Roofing Corporation \$1,337,800.00

1000 E. Main Street

Norristown, Pennsylvania 19401

This contract covers the labor, material, and equipment necessary for the removal and replacement of roofs and selective masonry restoration.

The bids for this project were publicly advertised on 10/25/2017, 10/30/2017, and 11/1/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/28/2017. After review of the bids and a de-scoping meeting it was determined that United States Roofing Corporation was the lowest responsible bidder with a bid of \$1,337,800.00.

The Facilities Condition Index (FCI) at this location is 26.27%. The School Progress Report (SPR) at this location is 56.

Spec: B-064 C General Contract - Roof Replacement of 2016/17 Avery D. Harrington Elementary School - 5300 Baltimore Avenue

\*Union Roofing - \$986,000.00

12260 Townsend Road

Philadelphia, Pennsylvania 19154

This contract covers the labor, material and equipment necessary for the roof replacement.

The bids for this project were publicly advertised on 10/13/2017, 10/18/2017, and 10/20/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/14/2017. After review of the bids and a de-scoping meeting it was determined that Union Roofing was the lowest responsible bidder with a bid of \$986,000.00.

The Facilities Condition Index (FCI) at this location is 27.77%. The School Progress Report (SPR) at this location is 43.

Spec: B-083 C General Contract - Major Renovation Phase 2B: Interior Renovations of 2016/17 J. Hampton Moore Elementary School - 6900 Summerdale Avenue

\*TE Construction Services, LLC \$454,250.00

1520-B Campus Drive

Warminster, Pennsylvania 18974

This contract covers the labor, material, and equipment necessary for general construction interior renovations

The bids for this project were publicly advertised on 10/13/2017, 10/18/2017, and 10/20/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/14/2017. After review of the bids and a de-scoping meeting it was

determined that TE Construction Services, LLC was the lowest responsible bidder with a bid of \$454,250.00.

The Facilities Condition Index (FCI) at this location is 45.53%. The School Progress Report (SPR) at this location is 52.

Spec: B-084 C Electrical Contract - Major Renovation Phase 2B: Interior Renovations  
of 2016/17 J. Hampton Moore Elementary School - 6900 Summerdale Avenue  
\*Hyde Electric Corporation - \$1,225,000.00  
3441 Bowman Street  
Philadelphia, Pennsylvania 19129

This contract covers the labor, material, and equipment necessary for the electrical construction interior renovations.

The bids for this project were publicly advertised on 10/13/2017, 10/18/2017, and 10/20/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/14/2017. After review of the bids and a de-scoping meeting it was determined that Hyde Electric Corporation was the lowest responsible bidder with a bid of \$1,225,000.00.

The Facilities Condition Index (FCI) at this location is 45.53%. The School Progress Report (SPR) at this location is 52.

Spec: B-105 C Electrical Contract - Emergency Generator Replacement  
of 2016/17  
Theodore Roosevelt Middle School - 430 East  
Washington Lane  
\*Carr & Duff, Inc. - \$94,800.00  
2100 Byberry Road  
Huntingdon Valley, Pennsylvania 19006

This contract covers the labor, material, and equipment necessary for the replacement of the emergency generator.

The bids for this project were publicly advertised on 10/13/2017, 10/18/2017, and 10/20/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/14/2017. After review of the bids and a de-scoping meeting it was determined that Carr & Duff, Inc. was the lowest responsible bidder with a bid of \$94,800.00.

The Facilities Condition Index (FCI) at this location is 58.08%. The School Progress Report (SPR) at this location is 20.

Spec: B-106 C Electrical Contract - Fire Alarm System Replacement  
of 2016/17 John Hancock Elementary School - 3700 Morrell Avenue  
\*Mulhern Electric Company, Inc. \$195,300.00  
1828 Eckard Avenue  
P. O. Box #256  
Abington, Pennsylvania 19001

This contract covers the labor, material, and equipment necessary for the replacement of the fire alarm system.

The bids for this project were publicly advertised on 10/13/2017, 10/18/2017, and 10/20/2017 in several local newspapers and posted on the School District's Capital Programs Website. The award is recommended to the responsive and responsible bidder who met the technical and construction specifications. Bids were publicly opened on 11/14/2017. After review of the bids and a de-scoping meeting it was determined that Mulhern Electric Company, Inc. was the lowest responsible bidder with a bid of \$195,300.00.

The Facilities Condition Index (FCI) at this location is 39.81%. The School Progress Report (SPR) at this location is 72.

ABC Code/Funding Source	\$5,152,927.00
8D16-065-4450-4600-4541 Capital (\$277,777.00)	
8Q16-065-5480-4637-4541 Capital (\$389,940.00)	
8XXX-065-5480-4637-4541 Capital (\$192,060.00)	
8Q16-065-2630-4637-4541 Capital (\$896,326.00)	
8xxx-065-2630-4637-4541 Capital (\$441,474.00)	
8Q16-065-1300-4637-4541 Capital (\$660,620.00)	
8XXX-065-1300-4637-4541 Capital (\$325,380.00)	
8D16-065-8310-4600-4541 Capital (\$249,838.00)	
8XXX-065-8310-4600-4541 Capital (\$204,412.00)	
8D16-065-8310-4600-4541 Capital (\$673,750.00)	
8XXX-065-8310-4600-4561 Capital (\$551,250.00)	
8D16-065-6110-4627-4561 Capital (\$94,800.00 )	
8Q16-065-8180-4625-4561 Capital (\$156,240.00)	
8XXX-065-8180-4625-4561 Capital (\$39,060.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-18**

**Capital Fund: \$244,280 Contract with Hunt Engineering Company – Professional Façade Inspection Services**  
RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Hunt Engineering Company to provide façade inspections of selected School District buildings and to provide inspection reports, pursuant to Philadelphia Property Maintenance Code section PM-304.10, for an amount not to exceed \$244,280, for the period commencing January 18, 2018 through completion of the inspections.

*Description:* On September 15, 2017, the School District of Philadelphia, Office of Capital Programs publically advertised a Request for Proposals/Request for Qualifications (RFP/RFQ) to obtain public competitive proposals from qualified, professional firms to perform façade inspection services to the District. A total of two (2) firms responded to this RFP/RFQ on October 11, 2017.

Evaluation of the technical proposals and rankings were performed by a four-person evaluation committee consisting of staff from the Office of Capital Programs' Design Management, Construction Management and Contract Compliance.

After administrative review by contract compliance and technical evaluations of submitted proposals, one (1) firm was selected by the evaluation committee based on the pre-established criteria as follows: technical competence and qualifications of the proposer as evidenced by professional experience of the proposer in the satisfactory performance of façade inspection services for projects of comparable size, technical competence and qualifications of the assigned personnel as evidenced by professional experience and registration and certifications to perform the required testing and inspections, the quality of references from past clients, meeting of M/WBE goals, and proposed fees.

The selected firm was deemed qualified to perform the services in support of the Office of Capital Programs to maintain the physical integrity of existing buildings and to meet code requirements, specifically the City of Philadelphia Ordinance Bill No. 090568-AAA.

The fee includes reimbursable expenses of \$100,000.00 for a high reach rental, high reach operator, and a laborer spotter for the duration of the project inspections.



ABC Code/Funding Source \$244,280.00  
8D16-065-9620-4600-3411 Capital

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-19**

**Operating Budget: \$100,000 Contract with Atkinson & Sons – Flagpole Repair**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through the Superintendent or his designee, pursuant to the requirements contract of supplies and/or a combination of supplies and services, for purchases costing \$25,000 or more, to execute, deliver and perform a contract with Francis J. Atkinson & Sons, LLC, to purchase flagpole repair services, for an amount not to exceed \$100,000, subject to funding, for the period commencing January 19, 2018 through January 31, 2020.

*Description:* This award establishes a source for flagpole repair services at various School District locations. The proposed award represents completion of the public solicitation under A18-65911, flagpole repair services, issued by procurement on November 2, 2017. This solicitation was sent to two (2) vendors plus our host of area assist agencies. Six (6) companies downloaded the solicitation, of those one (1) vendor submitted.

The vendor that submitted a bid was Francis J. Atkinson & Sons, LLC of Philadelphia, PA.

This contract will be evaluated and managed by the Office of Facilities Management Services.

ABC Code/Funding Source \$100,000.00  
1100-031-9270-2625-4311 FY18 (\$24,999.96)  
1100-031-9270-2625-4311 FY19 (\$49,999.92)  
1100-031-9270-2625-4311 FY20 (\$25,000.12)

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-20**

**Various Funds: \$7,000,000 Contract with Various Vendors – I.T. Equipment, Software, and Services**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, pursuant to Pennsylvania COSTARS-3 and COSTARS-6 contracts, to execute, deliver and perform contracts with various vendors approved by these contracts, to purchase IT hardware, software and services, for an aggregate amount not to exceed \$7,000,000, subject to funding, for the period commencing July 1, 2018 through June 30, 2019.

*Description:* This award, made via COSTARS cooperative contracts, establishes a source for the technology equipment, software and related maintenance services needed by schools and administrative offices to permit the continued upgrade and ongoing upkeep of technology equipment and software in classrooms, computer labs, and offices. Schools and offices will continue to have an efficient and cost effective vehicle for purchasing various computer technology, including spare parts and consumables, and various computer software, software licenses, and software subscriptions, that are critical to maintaining their technology infrastructure. This contract will be overseen by the Office of Informational Technology and Services.

ABC Code/Funding Source \$7,000,000.00  
Various

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-21**

**Operating Budget: \$50,000 Contract with Northern Machine Works – Electronic Cutter**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Northern Machine Works, for the one time purchase of an electronic paper cutter, for an amount not to exceed \$50,000, on or after January 19, 2018.

*Description:* This contract establishes a source for an electronic paper cutter to cut down larger paper sizes to more standard sizes such as 8.5 x 11 in. This will result in cost savings for the Office of Printing Services, in situations where larger paper can be cut down into multiple smaller sized paper rather than placing new orders for either smaller or standard sized paper. The cutter will also be utilized to cut down business cards from Printing Service's card stock paper. There are various occasions where School District customers may request an unusual sized item that is not found in any type of pre-cut in a certain size, therefore printing services will make adjustments with existing paper to accommodate.

The proposed award represents the completion of the public solicitation under A18-65910: Electronic Paper Cutter, issued by Procurement on November 2, 2017. The solicitation was sent out to thirty-five (35) vendors as well as our host area assist agencies. Twelve (12) companies downloaded the solicitation and of those, two (2) responded.

The vendors that submitted a bid were Northern Machine Works and Ricoh USA, Inc.

ABC Code/Funding Source	\$50,000.00
9010-032-9220-2541-6122 FY18 (\$47,000.00)	
9010-032-9220-2541-6122 FY19 (\$3,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-22**

**Operating Budget: \$390,000 Contract with Sands Auto Group – Purchase of Vehicles**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, pursuant to a COSTARS contract, to execute, deliver and perform a contract with Sands Auto, Co., for the purchase of 11 vehicles for Food Services and four vehicles for Transportation Services, for an amount not to exceed \$390,000, subject to funding, for the period commencing January 19, 2018 through December 31, 2018.

*Description:* This proposed award will be made via a COSTARS cooperative contract and establishes a source for trucks and vans. Purchases made under this award will help modernize the District's non-bus fleet, achieving significant savings in repair costs. The District's current non-bus vehicles are 12-years-old on average and cost approximately \$3,200 per vehicle in repair costs per year. The District has surpassed the recommended timeline for replacing these vehicles. The maintenance and repair costs now far exceed the residual value of the vehicles. Replacing unreliable vehicles with new ones will also increase the efficiency of both Food Services and Transportation Services to serve school sites.

Purchases will be made of the following vehicles:

9 Ford Escapes - Food Services

2 Transit 250 vans - Food Services  
4 Transit 350 vans - Transportation Services

ABC Code/Funding Source \$390,000.00  
9001-030-9360-2644-7591 FY18 (\$260,000.00)  
1100-027-9590-4003-7591 FY18 (\$130,000.00)

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-23**

##### **No Cost Contract with Mathies & Sons, Inc. – Transportation Vehicle Disposal**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Mathies & Sons, Inc., for the removal and auction of Bus and Non-Bus Transportation Vehicles, at no cost to the School District, for the period commencing January 19, 2018, through June 30, 2021.

*Description:* The Department of Transportation Services currently maintains a fleet of 408 buses and 400 non-bus vehicles. As vehicles age and become inoperable or as repair costs exceed any residual value, vehicles need to be sold and/or disposed of properly. Parent company Mathies & Sons, Inc. provides free auction and vehicle removal services through their company 422 Sales. A licensed and bonded auction company since 1976, 422 Sales is one of the largest auction firms in the world that specializes in bus sales. 422 Sales will provide all of their services for free, including:

- Photographing vehicles
- Moving vehicles to their auction site
- Posting photos online
- Setting reserve rates (limits managed by Transportation Staff)
- Hold the auction
- Collect funds from purchaser
- Schedule vehicle pick-ups with purchasers
- Submit purchase funds to Transportation with completed sales documents as evidence of transactions
- Relist or support other disposal methods as requested by Transportation for any vehicles not sold during previous auction attempts

The vendor will collect sales funds directly from the purchaser, with a 10% buyer's premium charge for vehicles picked up within 4 business days or a 15% buyer's premium if picked up within 5 - 6 business days. This premium is charged directly to the purchaser and is solely the responsibility of the purchaser. The District will not incur any charges for these services. As vehicles are often purchased through Capital Programs, Transportation will seek approval from Capital prior to any vehicle disposal.

ABC Code/Funding Source N/A

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-24**

##### **Declaration of Unused and Unnecessary Land & Buildings; Sale of former Ada Lewis School to Green Star, LLC**

RESOLVED, that the School Reform Commission declares that certain approximately 7.40 acre parcel of ground, including a three-story building containing approximately 187,000 square feet, located at 6199 Ardeligh Street,

Philadelphia, known as the former Ada Lewis School ("the Property"), to be unused and unnecessary to the present and future needs of the School District of Philadelphia within meaning of Section 707 of the Public School Code; and be it

FURTHER RESOLVED, that the School Reform Commission accepts the recommendation of The Flynn Co. made pursuant to its contract for the marketing and sale of 9 surplus properties, and after receipt and review of this offer for this property to accept the offer of Green Star, LLC for the Property; and be it

FURTHER RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, as Seller, through the Superintendent or his designee, to:

1. Execute, deliver and perform an Agreement of Sale (the Agreement) for the sale of the Property on an AS IS basis to Green Star, LLC, or its affiliate, for consideration of \$2,418,000 by cash to be wired at closing and under certain terms and conditions which may be negotiated between the parties, subject to the requirements of Pennsylvania law and the further provisions of this Resolution; and
2. Hold a closing in which the School District will convey clear fee simple title via a special warranty deed to be executed at closing, require the Buyer to pay for certain expenses incurred in connection with the transaction, including, but not limited to, the payment of all state and local real estate transfer taxes, if applicable, and to execute such other documents as may be necessary to accomplish the foregoing, it being conclusively presumed from any action thereby that is authorized on behalf of the School Reform Commission; and be it

FURTHER RESOLVED, that this private sale of real estate is subject to Court approval, pursuant to section 707 (3) of the Public School Code.

*Description:* The School District owns the property known as the former Ada Lewis School, which was closed in June, 2007 and is currently vacant.

The Buyer has offered to purchase the Property for \$2,418,000. The Buyer has agreed to buy the Property on an "As Is" basis. The Buyer has proposed a 90-day due diligence period after an executed Agreement of Sale and a Closing 60 days following the end of Due Diligence. Buyer will deposit \$60,450 upon signing the Purchase & Sale Agreement and will deposit an additional \$60,450 after the expiration of the 90-day due diligence period; total deposit therefore will be \$120,900. The Zoning of this building is RSD-3 Residential. The Buyer has indicated their development plan is by-right and deal is not contingent on a zoning change.

ABC Code/Funding Source \$2,418,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-25**

#### **Lease Agreement with the Philadelphia Municipal Authority for a portion of land at Robert Pollock Elementary School**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a Lease Agreement with the Philadelphia Municipal Authority to use approximately 22,280 square feet of vacant land located adjacent to the Robert B. Pollock Elementary School located at 2875 Welsh Road (the "Premises"), for nominal rent, for a term of up to 25 years, commencing upon execution. The Premises are being leased in "as is" condition for construction of a new playground and other improvements. The Philadelphia Municipal Authority will then sublease the premises to the City of Philadelphia, which will construct improvements at its sole expense through the Departments of Public Property and Parks and Recreation. The City shall maintain and repair the Premises and may make improvements to the Premises that are authorized by the Sublease, at no cost to the School District. The other terms of the Lease Agreement must be acceptable to the School District's Office of Real Property Management, Office of General

Counsel and Office of Risk Management to protect the interests of the School District.

*Description:* The City of Philadelphia through the Parks and Recreation Department has requested permission to lease a portion of the vacant land next to the Pollock School located at 2801 Welsh Road in order to install a new playground and make other improvements that will benefit both the school and the surrounding community. The project will include (i) new asphalt surface, (ii) age appropriate play areas for 2 to 5 year olds and 5 to 12 year olds, (iii) resurfacing the basketball court and installing new backstops, (iv) new benches and litter receptacles, (v) upgraded chain link fencing, (vi) new swing sets, (vi) painted tricycle track and games, (vii) re-seeded lawn areas and other new landscaping and (viii) repair of brick retaining wall. This lease will provide the school and the neighborhood surrounding the McArdle playground with a new, safe area for younger children to play and will be run and maintained by the City on a long-term basis.

ABC Code/Funding Source

N/A

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

#### **A-26**

*Withdrawn by Staff*

#### **Student Support Services**

**A-27 (Added 1.12.18)**

#### **Categorical/Grant Funds/Operating Budget: \$160,000 Contract Amendment with LanguageLine Solutions – Telephonic Interpretation Services**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform an amendment of Contract No. 457D/F14, originally entered into with Language Line Services, Inc., pursuant to Resolution No. A-74, approved by the School Reform Commission on June 15, 2017, by increasing the amount of the Contract by an additional \$160,000 from the total of \$600,000 approved in Resolution A-62, to an amount not to exceed \$760,000, for the period through June 30, 2019.

*Description:* Translation and interpretation services are managed and coordinated by the Office of Family and Community Engagement (FACE), and acts as the essential bridge of communication between English Learning (EL) families and the School District of Philadelphia. Interpretation refers to the process of orally rendering communication from one language into another, while translation refers to the same process in written language.

The Office of Family and Community Engagement seeks to contract with LanguageLine Solutions, a comprehensive language service provider which helps to eliminate language barriers by offering telephonic interpreting, document translation, and consulting services to serve Limited English Proficient individuals in more than 200 languages available 24 hours a day, 7 days a week, and 365 days a year. LanguageLine Solutions' ability to guarantee continuous service is a result of its infrastructure's complete redundancy and its geographically distributed workforce.

Telephonic interpretation provides a powerful and effective tool in serving the District's non-English speaking constituents. This service, implemented to support principals, teachers, counselors, school police, and other staff to communicate with non-English speaking families, is convenient, reliable, available at any time, and has become one of the most effective tools to communicate with multilingual parents and communities.

LanguageLine Solutions was selected through a competitive RFP process conducted by the City of Philadelphia. Under the guidance of the District's Office of Procurement Services, FACE is availing itself of the City's procurement process. Pursuant to Commonwealth Procurement Code, section 1902 of Act 57 of May 15, 1998, as amended, (Title 62 Pa. C.S. 1902) local public procurement units, local municipalities, and authorities are permitted to participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more public procurement units or external procurement activities in accordance with an agreement entered into between the participants. Based on this Local Public Procurement Units

located within the County of Philadelphia, or as otherwise by the County and the contractor may, at its discretion, avail themselves of contract(s) awarded by the County of Philadelphia, provided the contractor agrees.

The successful use of telephonic interpretation has been steadily promoted by an extensive campaign to simultaneously train District staff about its use while informing non-English speaking members of the District community that the service is available in all District related offices. FACE has designed, produced, and distributed language ID charts, posters describing the use of telephonic service, and language service request cards in multiple languages to encourage and promote the use of this service.

ABC Code/Funding Source	\$160,000.00
1100-045-9JS0-2264-3291 Operating (\$40,000.00)	
201X-G45-9JS0-3393-3291 Title I (\$120,000.00)	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-28 (Added 1.12.18)**

**Donation: \$1,402,000 Acceptance of Donation from Big Brothers Big Sisters Organization – Mentoring Services; Memorandum of Understanding**

RESOLVED, that the School Reform Commission hereby ratifies the acceptance with appreciation by The School District of Philadelphia, through the Superintendent, of the donation from Big Brothers Big Sisters Organization ("BBBS") of mentoring services to students in at least 29 School District schools, valued at \$1,402,000, for the period from September 1, 2017 through June 30, 2018; and be it

FURTHER RESOLVED, that the School Reform Commission hereby ratifies the execution, delivery and performance by The School District of Philadelphia, through the Superintendent, of a Memorandum of Understanding with Big Brothers Big Sisters Organization to provide mentoring services to students in at least 29 School District schools. The schools include, but are not limited to, William Dick School, Delaplaine McDaniel Elementary School, Potter Thomas Promise Academy, Laura W. Waring School, James Logan Elementary School, Promise Academy at Martin Luther King High School, D. Newlin Fell School, George W. Sharswood School, Dr. Ethel D. Allen School, Feltonville School of Arts and Sciences, George Washington Carver High School of Engineering and Science, Anna Blakiston Day School, Benjamin Franklin High School, Samuel Powel Elementary, Henry C. Lea Elementary School, Albert M. Greenfield School, Edward Heston Elementary School, Paul Lawrence Dunbar School, Tanner G. Duckrey School, General George G. Meade School, S. Weir Mitchell Elementary School, Benjamin B. Comegys Elementary School, Thomas Mifflin School, James Logan Elementary School, Samuel Gompers Elementary School, Chester A. Arthur Elementary School, Martha Washington Elementary School, Science Leadership Academy Middle School, and Parkway Center City High School.

*Description:* For the 2017-18 school year, BBBS IR will match students from each of the 29 schools listed in the contract with one-to-one mentoring relationships with volunteer mentors from the surrounding community. Mentors will meet with students two to four times a month, individually, or in a structured group activity. The mix of individual meetings and structured group activities will help mentors and students build positive relationships with the goal of modeling appropriate behavior, sharing experiences, and having opportunities for meaningful contact.

ABC Code/Funding Source	\$1,402,000.00
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The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**A-29 (Added 1.12.18)**

**Donation: \$113,000 Acceptance of Donation from the Health Federation of Philadelphia for the North Philadelphia Health Enterprise Zone – Community & University Affiliated Schools Project**

RESOLVED, that the School Reform Commission authorizes the School District of Philadelphia, through the Superintendent or his designee, to accept with appreciation the donation of \$113,000 from the Health Federation of Philadelphia, as part of the North Philadelphia Health Enterprise Zone initiative to reduce health disparities and improve health outcomes for students in the North Philadelphia Enterprise Zone, for the period commencing January 19, 2018 through completion of the program.

*Description:* The North Philadelphia Health Enterprise Zone Community & University Affiliated Schools project will invest in a set of key services that will leverage and connect to the large array of health-related services that are available for Philadelphia's children. The goal is that a strategic investment will improve health, school attendance and academic achievement for 1,800 children who attend Community Schools or University Affiliated Schools in the North Philadelphia Health Enterprise Zone (HEZ).

The initiative will work to connect children to care by:

- Making sure insured children can access the services their healthcare coverage provides, especially dental and vision care;
- Providing care for children who are uninsured;
- Tackling one of the largest health challenges Philadelphia children face: asthma, by making sure each child has an asthma plan and children's home and school environments are free of asthma triggers; and
- Making sure all eligible children and their parents are enrolled in health care coverage and other benefits, such as SNAP, that can help them be ready to learn.

Through this initiative, four elementary schools will receive services from approximately eight Community Health Connectors (employed by the Health Federation of Philadelphia), who will work with school staff to help maximize children's ability to participate in school-based health screening, to receive any needed follow-up care, and generally to help address health-related concerns. The program will also provide in-home visiting, education and supplies to children who are missing multiple days of school due to asthma. The four schools that have been designated to receive the services are:

- William Cramp Elementary
- Edward Gideon Elementary/Middle
- James Logan Elementary and
- Bethune Elementary

In addition to the services of the community health connectors, each of the schools will receive \$7,000 to support small-scale asthma trigger removal at the schools. Additionally, the District will receive \$85,000 to support District activities that are consistent with the purposes of the program.

ABC Code/Funding Source \$113,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**III. EDUCATION SERVICES**

***Academic – Acceptances/Donations***

**B-1**

**Donation: \$65,000 Acceptance of Donated Services from Public Citizens for Children and Youth; Memorandum of Understanding**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to accept with appreciation the donation of arts services valued at up to \$65,000 from Public Citizens for Children and Youth in Picasso Project grants to provide teaching artists and related supplies for school-based arts activities in up to 14 schools, to be selected through a grant review process, for use in the period commencing January 19, 2018 through June 30, 2018; and be it

FURTHER RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, contingent upon receipt of this donation, to execute, deliver and perform a Memorandum of Understanding with Public Citizens for Children and Youth, to provide these services to the School District students, in a form acceptable to the Office of General Counsel and the Office of Risk Management.

*Description:* The Picasso Project was created by Public Citizens for Children and Youth (PCCY) in 2003 to increase arts education opportunities for students in The School District of Philadelphia by facilitating the capacity of schools to provide additional arts education experiences especially in schools that are under-served. Only schools which have two or less full-time arts teachers (visual arts, music, drama, and dance) are eligible to apply. The Picasso Project issues an application inviting school-based teams to apply for these grants. Over the last 15 years, PCCY through the Picasso Project, has funded 163 school-based arts projects which provided activities and experiences valued at \$674,466, reaching over 40,750 students.

This year, PCCY will grant up to fourteen schools (K-12) up to \$5,000 per school for a total of up to \$65,000. Schools may apply to fund their school-based project describing how their project will enhance and facilitate the integration of the arts into the curriculum and classroom. Teams of classroom teachers, art and music teachers and teaching artists from local arts and cultural institutions design each project. Each school's application requires the approval of their principal.

Schools are selected to participate by a review committee of the PCCY board members and other stakeholders including District staff and community partners.

Through the Picasso Project, PCCY also engages in advocacy towards long-term changes in access to and funding for arts education in District schools. The Picasso Project is funded by individuals, foundations, corporations and events.

These funds will be held by PCCY and paid directly to schools and their partners to cover the program costs and materials.

ABC Code/Funding Source \$65,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

***Academic – Contracts/Payments***

**B-2**

**Categorical/Grant Fund: \$68,600 Contract with Solution Tree – Professional Development**

RESOLVED, that the School Reform Commission ratifies the execution, delivery and performance by The School District of Philadelphia, through the Superintendent of a contract with Solution Tree, to provide training and professional development for School District staff at Roosevelt Elementary School to improve school and staff climate, for an amount not to exceed \$68,600, for the period commencing January 31, 2017 through September 30, 2018.

*Description:* Roosevelt Elementary School is proposing to enter into a contract with Solution Tree. Solution Tree will provide an overview of our school culture. They will conduct a climate/culture review and on-going embedded professional development that aims to improve school and staff climate. This will include 5 day-long trainings for all staff along with 4 embedded coaching sessions to develop collaborative practices and provide all staff with tools to improve student performance in a healthy and safe learning environment.

ABC Code/Funding Source \$68,600.00  
3G0X-G02-6360-1101-3291 School Improvement Grant

The vote was as follows:



Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

### **B-3**

#### **Categorical/Grant Fund: \$1,160,000 Contract with Philadelphia Youth Network – WorkReady Summer Program 2018-2020**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Philadelphia Youth Network, Inc. to support GEAR UP cohorts with WorkReady summer programming, for an amount not to exceed \$1,160,000.00, for the period commencing July 2, 2018 through September 24, 2020.

*Description:* WorkReady Philadelphia, managed by the Philadelphia Youth Network (PYN), is a portfolio of programs that provide workforce etiquette and career readiness to address the skills gap among youth. PYN designed a continuum of models to provide young people ages 12-24 with career-connected education experiences that create long-lasting relationships while building the critical 21st century skills that are foundational to entering the workforce.

The purpose of this resolution is to authorize a contract with PYN to support the successful implementation and execution of GEAR UP's 2018 - 2020 Summer Internship Program, including the payment of student wages, payroll management, and support.

Approximately 250 youth from GEAR UP schools will participate in one of four WorkReady summer program models: Career Exposure, Service Learning, Work Experience, and Internships.

**Career Exposure:** The Career Exposure model provides opportunities for 10th grade youth to explore skills and experience that careers require and to be exposed to four key 21st century skills, specifically focusing on introducing long term and short term goal setting, and providing opportunities to build their social networks.

**Service Learning:** Service Learning programs should employ teaching and learning strategies designed for youth with an interest in civic service, and little or no prior exposure to the world of work. These programs will allow youth to collectively address real-world issues, problems, and needs within the local, regional, national, or global community. Youth will work in groups in a wage-bearing experience to explore these real-world challenges through research, reflection, and project development, as well as through direct service and/or advocacy. During their projects, youth will acquire the necessary knowledge for active and effective citizenship and will practice targeted 21st-century skills.

**Work Experience:** Work Experience programs will provide a structured wage-bearing work experience for youth with limited exposure to the world of work. Work Experience programs will also provide youth with explicit opportunities to further explore a desired career path as well as practice 21st-century skills. As a supplement to the work experience, participants will complete a work-based-learning project that demonstrates knowledge of the specific career area of their worksite. Work Experience programs will be required to provide intentional skill development and ongoing interaction with a trained adult supervisor.

**Internships:** Internships will offer an advanced opportunity for youth with prior employment and/or leadership experience. These wage-bearing experiences will provide youth with exposure to professional careers otherwise not accessible to the teenage population, opportunities to develop and refine targeted 21st-century skills, and engagement in ongoing, professional-development workshops. In addition, internships will provide opportunities for youth to work closely with a trained, adult supervisor, who will serve in an instructional role throughout the duration of the experience.

PYN will manage funds allocated for the purposes of making payments and accounting for expenditures made on behalf of the GEAR UP, with primary use of funds for student wages and provision of student payroll services. Youth will work approximately 20 hours per week, a total of 120 hours over six weeks.

PYN services will include:

- Model development: PYN will share model design for the four WorkReady summer models to identified program

partners. PYN will ensure program partners understand the model requirements and expectations.

- Tools and Resource Development to develop tools and resources (i.e. enrollment checklist, worksite agreement, policies & procedures) required to run a high quality program.
- Training and Technical Assistance: PYN will provide access to training resources (manuals, webinars and in-person) required to run a high quality program. PYN will also identify a staff person to be the main point of contact for GEAR UP staff as well as program partners.
- Contextual Learning and Financial Literacy: PYN will provide supports to the program partners to ensure high quality contextual learning and financial literacy is incorporated into the youth experience.
- Eligibility and Compliance Review: PYN will review participant files for program eligibility and compliance.
- Reporting, Research and Evaluation: PYN will provide reports necessary to operate a high quality program. PYN will also conduct research and evaluation on the program participants and provide data to GEAR UP staff.
- PA Child Labor Law Compliance: PYN will provide necessary tools, resources, policies and procedures to ensure compliance with all PA Child Labor Laws, including required clearances.
- Employer of Record / Payroll Services: PYN will operate as the employer of record as well as manage and operate payroll services for all youth participants.

PYN, as a wage intermediary organization for the District, will utilize the vast majority of the funds in this contract to directly pay student wages and stipends. PYN will charge only a small percentage (7% of the total contract amount) for administrative costs, such as payroll management, check generation, postage, and data collection. The remaining funds (93% of the total contract amount) will pass through PYN and go directly to the students in the form of wages or stipends for participating in internships or academic enrichment programs. Furthermore, PYN is the only organization in the city with the capacity, expertise and infrastructure to administer a citywide student employment program. Other larger community based organizations in the city that operate their own smaller summer job programs currently partner with PYN to secure work sites and recruit students.

ABC Code/Funding Source	\$1,160,000.00
38BX-G58-97A0-2260-3291 GEAR UP	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**B-4**

*Withdrawn by Staff*

**B-5**

**Operating Budget: \$25,000 Contract with Shippensburg University Foundation – 2018 PIAA State Track and Field Championships**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Shippensburg University Foundation to provide dormitory housing and meals for student athletes and coaches, for an amount not to exceed \$25,000, for the period commencing May 25, 2018 through May 26, 2018.

*Description:* The Shippensburg University Foundation, in partnership with The Pennsylvania Interscholastic Association (PIAA), provides housing and meals for all student athlete runners competing in the 2018 PIAA State Track and Field Championships on the campus of Shippensburg University.

ABC Code/Funding Source	\$25,000.00
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The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

**B-6 (Updated 1.16.18)**

**Operating Budget: \$30,000 Contract with Steppingstone Scholars – STEAM Partnership Coordinator – George Washington Carver High School of Engineering and Science**

RESOLVED, that the School Reform Commission authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver and perform a contract with Steppingstone Scholars to pay partial salary and benefits for one STEAM Partnerships Coordinator to support students at George Washington Carver High School of Engineering and Science, for an amount not to exceed \$30,000, for the period commencing January 19, 2018 through June 30, 2018, with an option for annual renewal.

*Description:* The STEAM Partnerships Coordinator (SPC) will formalize a partnership between Carver HSES and Steppingstone Scholars to increase STEAM opportunities for Philadelphia students as well as create a strong talent pool of qualified students for selective colleges and universities. The SPC will have three core responsibilities: (1) At Carver HSES, the SPC will promote external partnerships through ongoing communication and site visits, outreach to expand partnership opportunities, support dual-enrollment at local colleges, and develop internship programs for the school year and summer. S/he will connect students to appropriate programs and internships, while serving as a mentor to students. (2) The SPC will support Steppingstone initiatives that promote high school selection and college readiness. This includes, but is not limited to, the CTE fair, implementing online college readiness courses, and Robotics summer programming. (3) The SPC will assist the Carver HSES and Steppingstone leadership with analyzing the scope of external programs and student participation rates.

ABC Code/Funding Source	\$30,000.00
1100-004-4030-1103-3291 Operating	

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

The meeting was recessed at 6:39 p.m. and reconvened at 6:40 p.m. following the business of the Intermediate Unit.

Commissioner McGinley clarified for the public that resolutions SRC-5 and SRC-6 do not approve the Charter, but is a directive for the Charter Schools Office to enter into negotiations with Memphis Street Academy Charter School and Universal Vare Charter School concerning the terms and conditions for a possible renewal of the charter period.

On motion, the meeting was adjourned at 6:41 p.m.

Joyce S. Wilkerson, Chair  
School Reform Commission

William R. Hite, Jr., Ed.D  
Superintendent

**PHILADELPHIA INTERMEDIATE UNIT #26  
MEETING OF THE SCHOOL REFORM COMMISSION  
PHILADELPHIA, PA**

**JANUARY 18, 2018**

A meeting of the School Reform Commission sitting as the Board of Directors of the Intermediate Unit was held on January 18, 2018 in the Auditorium of the School District of Philadelphia Education Center, 440 North Broad Street.

The meeting was convened at 6:40 p.m. by Chair Wilkerson.

**Members present:** Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

**Members absent:** Mr. Green – 1

The following resolution was presented for formal action by the School Reform Commission:

**IU-1**

**Categorical/Grant Fund: \$15,000,000 Contracts with Catapult Learning LLC, CORA Services Inc., Elwyn, and Learn It Systems LLC – Act 89 Services to Non-Public Schools**

RESOLVED, that the School Reform Commission acting in its capacity as the Board of Directors of the Philadelphia Intermediate Unit, authorizes Intermediate Unit #26, through the Executive Director or his designee, to execute, deliver and perform contracts separately with Catapult Learning LLC., CORA Services, Elwyn Inc., and Learn It LLC., for Act 89 auxiliary services to non-public students, for an aggregate amount not to exceed \$15,000,000, for the period commencing July 1, 2018 through June 30, 2019.

*Description:* Act 89 was enacted in 1975 to address equitable educational issues for non-public school students throughout Pennsylvania. The Declaration of Policy in the legislation stated that "The welfare of the Commonwealth requires that the present and future generation of school-age children be assured ample opportunity to develop to the fullest, their intellectual capacities. It is the intent of the General Assembly by this enactment to ensure that the Intermediate Units in the Commonwealth shall furnish on an equal basis auxiliary services to all pupils in the Commonwealth...". Auxiliary services are defined in the legislation as remedial reading and mathematics, counseling, psychological services, speech and mobility training. Act 89 services are provided to non-public students in Philadelphia through the Office of Non-Public Programs acting as Intermediate Unit #26. Intermediate Unit #26 engaged in a Request for Proposal process (RFP #565) in the fall of 2017 to seek qualified vendors at competitive hourly rates from which non-public schools could choose for services. The RFP review Committee comprised representatives of Intermediate Unit #26 and non-public schools. Non-public schools may choose each year among vendors with no geographic boundaries, selecting the vendor they believe provides the best service model for their schools at a competitive hourly rate. It is possible that only one, or up to all four, vendors may be selected by schools to provide service. Therefore, it is not known at this time the dollar value of service each vendor will provide. Intermediate Unit #26 seeks authorization to enter into contractual agreements with each vendor selected to provide auxiliary services to non-public schools for an aggregate amount for the four vendors not to exceed \$15 million.

ABC Code/Funding Source \$15,000,000.00

The vote was as follows:

Yeas: Ms. Jimenez, Dr. McGinley, Ms. Richman, Chair Wilkerson – 4

Nays: 0

On motion, the meeting was adjourned at 6:41 p.m.

Joyce S. Wilkerson, Chair  
School Reform Commission/Board of Directors

William R. Hite, Jr., Ed.D  
Executive Director