



THE SCHOOL DISTRICT OF PHILADELPHIA

Philadelphia Public Schools' Board of Education Non-Voting Student Representative Application Process

Qualifications for Application

1. Student applicants to the Board of Education must be a current resident of the City of Philadelphia and attend a Philadelphia public school.
2. Student applicants must be in the 11th or 12th grade during their term as a student representative.
3. Student applicants must have a minimum GPA of 2.5 or higher, and in good standing.
4. Student applicants must be actively involved in their school community and willing to work to support Philadelphia's public schools, on behalf of their peers, on a regular basis.
5. Student applicants must be willing to represent their peers by communicating student opinions to the School Board, and reporting Board deliberations and actions to the student body. The student representative must be available to meet with the School Board on a monthly basis, to communicate the concerns of their peers, and make an effort to be at every public meeting.

Application Process

1. Applicants must submit a completed application to become a student member of the Board of Education to the Office of Student Support Services. All applications must be submitted with a current school transcript. Applications must arrive in the office no later than 5:00 PM, on August 13, 2018.
2. Applicants must obtain approval signatures from parents/guardians and high school principal.
3. Applicants must submit two reference letters; at least one of these references must come from a current teacher or administrator.
4. Selected applicants will be interviewed by a committee that is made up of leaders from the Office of Student Support Services, Charter Schools, as well as, youth from a district school, charter school, and Philadelphia Youth Commission. The committee will nominate a student representative to the School Board for approval.

*An **alternate student representative** will be selected by the committee to fill a vacancy that is caused by nominated student missing 3 meetings, or if the individual can no longer uphold responsibilities of the position. The alternate will be the successor for the remainder of the term.



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Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Student ID#: _____

School Information

High School Name: _____ Grade: _____

School Clubs & Athletics: _____

Other Extracurricular Activities (Including employment & volunteering):

Short Answer Question

On a separate sheet of paper please answer the following question:

1. Please write no more than 250 words about why you are applying for the position of Non-voting student representative of the Philadelphia Public Schools' Board of Education and what do you hope to accomplish, if selected.
2. Educational background: Please list all the high schools you have attended and any awards or recognitions you have received.
3. Please list any work or practical experience you have performed while in high school.

Letters of Recommendation

Each applicant must submit (2) letters of recommendation stating why the applicant would be an ideal student representative. At least one letter should be from a school administrator or teacher. Recommendations from relatives will not be considered. All recommendations should be mailed, e-mailed, or delivered directly from the individual making recommendation to the address below. Recommendations submitted by the applicant will not be accepted.



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Youth/Parent Consent

To the best of my knowledge, the information given in this application is accurate and complete. If selected for the student representative position, I agree to make a commitment to actively participate and follow the roles and responsibilities of the position. I understand that I must make an effort to attend every public meeting, and meet with the School Board on a monthly basis to communicate the concerns of my peers. If I am unable to uphold my responsibilities, I understand that my position will be filled by an alternate student representative.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Principal Signature: _____ Date: _____

**APPLICATIONS ARE DUE NO LATER THAN
MONDAY, August 13, 2018 AT 5:00 P.M.**

Only complete applications received by email, US Post, or delivered in person on or before 5:00pm on (date) will be accepted.

(Only qualified applicants will be granted interviews. You will be notified by phone or email if interview is to be scheduled.)

Applications and letters of recommendation are to be sent to:

The School District of Philadelphia
Office of Student Support Services
440 N. Broad Street, Suite 201
Philadelphia, PA 19130
studentleaders@philasd.org