## STUDENT EXPRESSION/DISTRIBUTION AND POSTING OF MATERIALS Administrative Procedures (Attachment for Policy No. 220)

## **Distribution of Non-school Materials**

The Board requires that students who wish to distribute or post non-school materials on school property shall submit them one (1) week in advance of planned distribution or posting to the building principal or designee, who shall forward a copy to the Superintendent or designee.

If the non-school materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not post or distribute the materials because the materials constitute a violation of Board policy.

If notice is not given during the period between submission and the time for the planned distribution or posting, students may proceed with the planned distribution or posting, provided they comply with written administrative procedures on time, place and manner of posting or distribution of non-school materials.

Students who post or distribute non-school materials in compliance with this provision may still be ordered to desist such distribution if the materials are later found to be unprotected expression under this policy.

Students who distribute printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time.

## **Posting of Non-school Materials**

If a school building has an area where individuals are allowed to post non-school materials, students may post such items as well, if the materials do not constitute unprotected expression and the items are submitted for prior review in the same manner as if the students were going to distribute them.

Such materials shall be officially dated, and the district may remove the materials after ten (10) days of the posting or other reasonable time as stated in the administrative procedures relating to posting.

## Review of Student Expression

School officials shall not censor or restrict non-school materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.

Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of

this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy. Time place and manner restrictions place on religious expression must be content neutral, reasonable, and nondiscriminatory.

The review for unprotected expression shall be reasonable and not calculated to delay distribution.

Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and district regulations or procedures.[4]