

**SCHOOL REFORM COMMISSION
SPECIAL PUBLIC MEETING
RESOLUTION SUMMARY**

JUNE 21, 2018

I. SCHOOL REFORM COMMISSION

SRC-1 (Updated 6.21.18)

Application for Charter Amendment: KIPP West Philadelphia Charter School

WHEREAS, pursuant to the Charter School Law, 24 Pa. C.S.A. § 17-1701-A, *et seq.*, the School Reform Commission (“SRC”) granted a charter (“Charter”) to KIPP West Philadelphia Charter School (“Charter School” or “KIPP West”) to operate a public charter school for a three (3)-year period commencing on July 1, 2016; and

WHEREAS, the Charter School operated during its first year in the 2016-2017 school year at 5900 Baltimore Avenue, Philadelphia PA, 19143; and

WHEREAS, by Resolution SRC-13, approved on August 17, 2017, the SRC approved an amendment to the KIPP West Charter to authorize the Charter School to relocate to the Thomas G. Morton School Annex (“Morton Annex”), located at 2412 South 62nd Street, Philadelphia, PA 19142; and

WHEREAS, on April 20, 2018, the Charter School notified the Charter Schools Office (“CSO”) that the Charter School proposed to relocate prior to the start of the 2018-2019 school year to a new facility and to vacate the Charter School’s current facility at the Morton Annex, 2412 South 62nd Street, Philadelphia, PA 19142; and

WHEREAS, in April 20, 2018, the Charter School submitted a written request to change the authorized location for the Charter School for the 2018-19 school year to 5070 Parkside Avenue, Philadelphia, PA 19131 (“Amendment Request”); and

WHEREAS, the CSO has conducted a full evaluation of the Amendment Request and has prepared an evaluation report and made a recommendation to the SRC; now be it

RESOLVED, that the SRC hereby grants an Amendment to the Charter of KIPP West based on the representations, statements and materials contained in the Amendment Request and additional documents submitted by the Charter School to the CSO for the period commencing on July 1, 2018 and ending on June 30, 2019, solely to change the authorized facility/location of the Charter School to 5070 Parkside Avenue, Philadelphia, PA 19131 and that all other terms and conditions in the Charter shall remain in full force and effect for the duration of the Charter Term, effective upon the full execution of an Amendment to the Charter by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board of Trustees duly designated by the Board of Trustees.

SRC-2 (Updated 6.21.18)

Application for Charter Amendment: Mariana Bracetti Academy Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia (“School District”) issued a charter (“Charter”) to the Board of Trustees of MARIANA BRACETTI ACADEMY CHARTER SCHOOL (“Charter School”) to operate a charter school for a four-year term commencing in 2000; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School's Charter for five-year terms in 2004, 2009 and 2014; and

WHEREAS, on or about January 15, 2018, the Charter School submitted a charter amendment request to amend the Charter School's Charter to increase its authorized enrollment by an additional 100 seats commencing in the 2018-2019 school year by adding 25 seats each school year over four years to reach a maximum authorized enrollment of 1,225 students in the 2021-2022 school year ("Amendment Request"); and

WHEREAS, the Charter School has submitted certain additional documents in response to questions raised by the Charter Schools Office; and

WHEREAS, the Charter Schools Office has reviewed and evaluated the representations, statements and materials contained in the Amendment Request and additional documents submitted by the Charter School to the Charter Schools Office; and

WHEREAS, the Charter Schools Office has recommended that the SRC grant the Charter School's Amendment Request with certain conditions; now be it

RESOLVED, that pursuant to the representations, statements and materials contained in the Amendment Request and additional documents submitted by the Charter School, the SRC hereby grants the Charter School’s Amendment Request as follows: the Charter School may enroll a maximum of 1,180 students in Kindergarten through Grade 12 with 720 students in Kindergarten through Grade 8 and 460 students in Grades 9 through 12, commencing on July 1, 2018 and for the remainder of the current Charter Term, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein, without approval by resolution by the SRC or the Board of Education; and be it

FURTHER RESOLVED, if the Charter is renewed, the Charter School shall be authorized to operate during the 2019-2020 school year with a maximum enrollment of 720 students in Kindergarten through Grade 8 and 485 students in Grades 9 through 12; during the 2020-2021 school year with a maximum enrollment of 720 students in Kindergarten through Grade 8 and 510 students in Grades 9 through 12; and during the 2021-2022 school year and for the remainder of the renewal term of the Charter with a maximum enrollment of 720 students in Kindergarten through Grade 8 and 535 students in Grades 9 through 12; and be it

FURTHER RESOLVED, that all other terms and conditions in the Charter shall remain in full force and effect for the duration of the Charter Term; and be it

FURTHER RESOLVED, that the Charter Amendment shall be effective upon the full execution of the Charter Amendment by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board of Trustees duly designated by the Board of Trustees.

SRC-3 (Updated 6.21.18)

Application for Charter Amendment: Southwest Leadership Academy Charter School

WHEREAS, pursuant to the Charter School Law, 24 Pa. C.S.A. § 17-1701-A, *et seq.*, the School Reform Commission (“SRC”) granted a charter (“Charter”) to Southwest Leadership Academy Charter School (“Charter School” or “Southwest Leadership”) to operate a charter school for a term of five years in 2007; and

WHEREAS, the SRC renewed the Southwest Leadership’s Charter for a five-year terms in 2012 and 2017; and

WHEREAS, in Southwest Leadership’s 2017 renewal Charter, the Charter School was authorized to operate at 7101 Paschall Avenue, Philadelphia, PA 19142 and at 1300 S. 58th Street, Philadelphia, PA 19143; and

WHEREAS, on February 23, 2018, the Charter School submitted a written request to change to add a location at 6901 Woodland Avenue, Philadelphia, PA 19142 (“Amendment Request”); and

WHEREAS, the CSO has conducted a full evaluation of the Amendment Request and has prepared an evaluation report and made a recommendation to the SRC; now be it

RESOLVED, that the SRC hereby grants an Amendment to the Charter of Southwest Leadership based on the representations, statements and materials contained in the Amendment Request and additional documents submitted by the Charter School to the CSO for the period commencing on July 1, 2018 and for the remainder of the Term of the Charter, solely to add an authorized facility/location of the Charter School at 6901 Woodland Avenue, Philadelphia, PA 19142 and that all other terms and conditions in the Charter shall remain in full force and effect for the duration of the Charter Term, effective upon the full execution of an Amendment to the Charter by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board of Trustees duly designated by the Board of Trustees.

SRC-4 (Updated 6.21.18)

Application for Charter Renewal: Architecture and Design Charter High School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of ARCHITECTURE AND DESIGN CHARTER SCHOOL (“CHAD” or “Charter School”) to operate a charter school for a four-year term commencing in 1999; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter for five-year terms in 2003, 2008 and 2013; and

WHEREAS, CHAD seeks renewal of its Charter; and

WHEREAS, members of the Charter Schools Office (“CSO”) of the School District have reviewed the academic performance, organizational compliance and viability, and fiscal health and sustainability of CHAD during the Term of the Charter and recommend to the SRC that there are grounds for the SRC not to renew the Charter under Section 1729-A of the Charter School Law; and

WHEREAS, the following are causes for nonrenewal of CHAD's Charter and termination of the charter agreement, pursuant to Section 1729-A(a) of the Charter School Law:

1. During the 2013-2014 school year using the banked 11th grade accountability method, 39% of CHAD students scored proficient or advanced on the Algebra I Keystone exam. During the 2014-2015 school year using the banked 11th grade accountability method, 37% of CHAD students scored proficient or advanced on the Algebra I Keystone exam. During the 2015-2016 school year using the banked 11th grade accountability method, 32% of CHAD students scored proficient or advanced on the Algebra I Keystone exam. During the 2016-2017 school year using the banked 11th grade accountability method, 29% of CHAD students scored proficient or advanced on the Algebra I Keystone exam. Thus, in the four

years of the charter term for which data is available, the Charter School had a 10 percentage point decrease in Algebra I Keystone proficiency.

2. CHAD's Algebra I proficiency rates on the Keystone exam using the banked 11th grade accountability method did not exceed Similar Schools averages in any of the four years during the Charter term for which data is available, the 2013-2014, 2014-2015, 2015-2016, and 2016-2017 school years. Similar Schools average proficiency rates in Algebra I on the Keystone exam using the banked 11th grade accountability method were 39% in the 2013-2014 school year, 41% in the 2014-2015 school year, 45% in the 2015-2016 school year, and 34% in the 2016-2017 school year.

3. CHAD's Algebra I proficiency rates on the Keystone exam using the banked 11th grade accountability method did not meet or exceed School District school averages in any of the four years during the Charter term for which data is available, the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years. School District school average proficiency rates in Algebra I on the Keystone exam using the banked 11th grade accountability method were 43% in the 2013-2014 school year, 43% in the 2014-2015 school year, 48% in the 2015-2016 school year, and 38% in the 2016-2017 school year.

4. During the 2013-2014 school year using the banked 11th grade accountability method, 57% of CHAD students scored proficient or advanced on the Literature Keystone exam. During the 2014-2015 school year using the banked 11th grade accountability method, 57% of CHAD students scored proficient or advanced on the Literature Keystone exam. During the 2015-2016 school year using the banked 11th grade accountability method, 41% of CHAD students scored proficient or advanced on the Literature Keystone exam. During the 2016-2017 school year using the banked 11th grade accountability method, 22% of CHAD students scored proficient or advanced on the Literature Keystone exam. Thus, in the four years of the charter term for which data is available, the Charter School had a 35 percentage point decrease in Literature Keystone proficiency.

5. CHAD's Literature proficiency rates on the Keystone exam using the banked 11th grade accountability method did not meet or exceed Similar Schools averages in three of four years during the Charter term for which data is available, the 2014-2015, 2015-2016 and 2016-2017 school years. Similar Schools average proficiency rates in Literature on the Keystone exam using the banked 11th grade accountability method were 60% in the 2014-2015 school year, 64% in the 2015-2016 school year, and 54% in the 2016-2017 school year.

6. CHAD's Literature proficiency rates on the Keystone exam using the banked 11th grade accountability method did not meet or exceed School District school averages in two of four years during the Charter term for which data is available, the 2015-2016 and 2016-2017 school years. School District school average proficiency rates in Literature on the Keystone exam using the banked 11th grade accountability method were 61% in the 2015-2016 school year and 48% in the 2016-2017 school year.

7. During the 2013-2014 school year using the banked 11th grade accountability method, 22% of CHAD students scored proficient or advanced on the Biology Keystone exam. During the 2014-2015 school year using the banked 11th grade accountability method, 18% of CHAD students scored proficient or advanced on the Biology Keystone exam. During the 2015-2016 school year using the banked 11th grade accountability method, 29% of CHAD students scored proficient or advanced on the Biology Keystone exam. During the 2016-2017 school year using the banked 11th grade accountability method, 11% of CHAD students scored proficient or advanced on the Biology Keystone exam. Thus, in the four years of the charter term for which data is available, the Charter School had an 11 percentage point decrease in Biology Keystone proficiency.

8. CHAD's Biology proficiency rates on the Keystone exam using the banked 11th grade accountability method did not meet or exceed Similar Schools averages in any of the four years of the Charter term for which data is available, the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years. Similar Schools average proficiency rates in Biology on the Keystone exam using the banked 11th grade accountability method were 26% in the 2013-2014 school year, 31% in the 2014-2015 school year, 39% in the 2015-2016 school year, and 32% in the 2016-2017 school year .
9. CHAD's Biology proficiency rates on the Keystone exam using the banked 11th grade accountability method did not meet or exceed School District school averages in any of the four years of the Charter term for which data is available, the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years. School District school average proficiency rates in Biology on the Keystone exam using the banked 11th grade accountability method were 28% in the 2013-2014 school year, 33% in the 2014-2015 school year, 40% in the 2015-2016 school year, and 36% in the 2016-2017 school year.
10. CHAD's building level School Performance Profile ("SPP") score was 56.8 for the 2013-2014 school year, 49.8 for the 2014-2015 school year, 45.8 for the 2015-2016 school year, and 36.7 for the 2016-2017 school year. All of CHAD's scores fall into the lowest SPP category of 60 or below. In the four years of the Charter Term, the Charter School had a decline of 20.1 points on the SPP.
11. CHAD's SPP building level scores were below the average for all School District-operated schools including CTE programs for the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years. The average building level SPP score for all School District-operated schools including CTE programs was 57.3 in the 2013-2014 school year, 53.5 in the 2014-2015 school year (high schools only), 52.6 in the 2015-2016 school year, and 53.0 in the 2016-2017 school year.
12. CHAD's SPP building level scores were below the charter sector average for Philadelphia brick and mortar charter schools for the 2013-2014, 2014-2015, 2015-2016, and 2016-2017 school years. The average building level SPP score for Philadelphia brick and mortar charter schools was 63.6 in the 2013-2014 school year, 57.6 in the 2014-2015 school year (high schools only), 56.7 in the 2015-2016 school year, and 57.1 for the 2016-2017 school year.
13. CHAD did not meet the terms of its Charter for the Pennsylvania academic growth standard, as measured by the AGI, in Keystone Algebra I in the 2014-2015 school year, in the 2015-2016 school year, and in the 2016-2017 school year.
14. CHAD did not meet the terms of its Charter for the Pennsylvania academic growth standard, as measured by the AGI, in Keystone Literature in the 2014-2015 school year, in the 2015-2016 school year, and in the 2016-2017 school year.
15. CHAD did not meet the terms of its Charter for the Pennsylvania academic growth standard, as measured by the AGI, in Keystone Biology in the 2013-2014 school year, in the 2014-2015 school year, in the 2015-2016 school year, and in the 2016-2017 school year.
16. For the 2013-2014 school year, CHAD received 4.07 points (out of 100) in the college readiness benchmark performance measure on the SPP. This represents 1.62% of all Grade 12 students being college ready with either a 1550 on the SAT or 22 on the ACT.
17. For the 2014-2015 school year, CHAD received 6.94 points (out of 100) in the college readiness benchmark performance measure on the SPP. This represents 2.77% of all Grade 12 students being college ready with either a 1550 on the SAT or 22 on the ACT.

18. For the 2015-2016 school year, CHAD received 1.80 points (out of 100) in the college readiness benchmark performance measure in 2015-16 on the SPP. This represents 0.72% of all Grade 12 students being college ready with either a 1550 on the SAT or 22 on the ACT.

19. For the 2014-2015 school year, CHAD earned 11.21 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for historically underperforming students attending CHAD in the high school grades for a full year on the Keystone Algebra I exam.

20. For the 2015-2016 school year, CHAD earned 13.09 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for all students attending CHAD in the high school grades for a full year on the Keystone Algebra I exam.

21. For the 2015-2016 school year, CHAD earned 27.56 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for all students attending CHAD in the high school grades for a full year on the Keystone Literature exam.

22. For the 2015-2016 school year, CHAD earned 0.00 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for historically underperforming students attending CHAD in the high school grades for a full year on the Keystone Algebra I exam.

23. For the 2015-2016 school year, CHAD earned 25.67 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for historically underperforming students attending CHAD in the high school grades for a full year on the Keystone Literature exam.

24. For the 2016-2017 school year, CHAD earned 0.00 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for all students attending CHAD in the high school grades for a full year on the Keystone Algebra I exam.

25. For the 2016-2017 school year, CHAD earned 0.00 points (out of 100, in lowest category of 60 or less) in indicators for closing the achievement gap for all students attending CHAD in the high school grades for a full year on the Keystone Literature exam.

26. For the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years, CHAD received 0 points on the SPP for student enrollment in AP, IB or college credit coursework in each of the four core academic areas.

27. For the 2015-2016 and 2016-2017 school years, the percentage of CHAD students attending 95% or more instructional days did not meet or exceed the School District school average. For the 2014-2015, 2015-2016 and 2016-2017 school years, the percentage of CHAD students attending 95% or more instructional days did not meet or exceed the Similar Schools average.

28. For the 2014-2015, 2015-2016 and 2016-2017 school years, the percentage of CHAD students attending less than 90% of instructional days was higher than the Similar Schools average; this represents a lower level of performance than Similar Schools. The percentage of all high school students at CHAD attending less than 90% of instructional days was higher than School District school average in the 2015-2016 school year, representing a lower level of performance than School District schools.

29. The SAT and ACT college ready rate for CHAD as publicly reported by the School District did not meet or exceed the School District school average in the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years.

30. The SAT and ACT college ready rate for CHAD as publicly reported by the School District did not exceed the Similar Schools average in the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years.

31. The first fall college matriculation rate for CHAD as publicly reported by the School District did not exceed the School District average in the 2016-2017 school year.

32. The first fall college matriculation rate for CHAD as publicly reported by the School District did not meet or exceed the Similar Schools averages in the 2015-2016 and 2016-2017 school years.

33. CHAD has materially failed to implement its stated mission and educational plan priorities. CHAD's stated mission and educational plan priorities in its Application and materials submitted as part of the comprehensive renewal evaluation conducted by the CSO during the 2017-2018 school year include creative courses and career pursuits, with an emphasis on architecture and design, integration of design thinking, commitment to academic excellence, and hands-on learning. These mission and educational plan priorities were inconsistently reflected in the educational program of the Charter School during the site visit, and classroom observations during the Fall of 2017. Approximately 34 classrooms were observed by the CSO during the Fall of 2017 as part of the comprehensive renewal evaluation. One-third of classroom observations included instructional materials that were significantly below grade level and/or lacked standards-aligned evidence of rigor. These observation findings did not reflect academic excellence. Classroom observations did not provide evidence of hands-on, mission-driven learning opportunities in approximately half of the core content classrooms observed in the Fall of 2017. Observers noted that teachers struggled to maintain student engagement in most core content classrooms with two-thirds of observations noting students disregarding teacher directions and half of classrooms observed having evidence of poor student self-regulation which is a tenant of the Charter School's climate and culture model.

34. CHAD has materially failed to implement design thinking, a fundamental component of CHAD's mission and instructional model. Although observers noted evidence of design thinking principles in the design-based courses, instances of application of design thinking in the core subject areas of math, ELA, science and social studies/history were largely not observed during the Fall of 2017 site visit. Of the 34 classroom observations conducted in the Fall of 2017, 24 of these were of core content classrooms.

35. CHAD did not provide sufficient evidence of a multi-tiered approach to differentiate instruction and implement academic and behavioral interventions for students in need of academic, behavioral or social-emotional support or interventions. CHAD could not provide evidence of implementing research-based interventions for students flagged for certain academic and behavioral needs prior to special education referrals during the Charter Term, in violation of Chapter 711 of the Pennsylvania Code and the Charter School's Charter.

36. At the Fall of 2017 renewal site visit, CHAD did not provide evidence of ongoing progress monitoring of general education student progress and interventions as part of a Multi-Tiered System of Support ("MTSS"), in violation of Chapter 711 of the Pennsylvania Code and the Charter School's Charter.

37. During the Fall of 2017 renewal site visit, 0 of 5 English Learner ("EL") student files maintained by CHAD had evidence of a home language survey or W-APT information, in violation of Charter 4 of the Pennsylvania Code, the Pennsylvania Department of Education ("PDE") Basic Education Circular on Educating English Learners (ELs) and the Charter School's Charter.

38. During the Fall 2017 renewal site visit, 0 of 5 EL student files maintained by CHAD had notification of English as Second Language (“ESL”) placement and assessment results, in violation of Chapter 4 of the Pennsylvania Code and the PDE Basic Education Circular on Educating English Learners (ELs).
39. During the 2017-2018 school year, CHAD did not have a compliant Language Instruction Educational Program (“LIEP”), in violation of Chapter 4 of the Pennsylvania Code, the PDE Basic Education Circular on Educating English Learners (ELs), and the Charter School’s Charter.
40. CHAD does not have fully compliant and equitable student admission policies in accordance with the Charter School Law, the Public School Code, and its Charter in that:
- a. CHAD’s student enrollment materials for the 2015-2016, 2016-2017 and 2017-2018 school years required submission of a transcript or report card in order to enroll, in violation of the PDE Basic Education Circular on the Enrollment of Students.
 - b. Five of twenty student enrollment files maintained by CHAD and reviewed by the CSO during the Fall 2017 renewal site visit contained copies of social security cards, which cannot be requested, in violation of the PDE Basic Education Circular on the Enrollment of Students.
 - c. Four of twenty student enrollment files maintained by CHAD and reviewed by the CSO during the Fall 2017 renewal site visit did not contain a parent registration statement, in violation of the PDE Basic Education Circular on the Enrollment of Students.
41. During the term of the Charter, CHAD’s Code of Student Conduct was not in compliance with and the Charter School did not comply with Chapter 12 of the Public School Code.
- a. CHAD’s Code of Conduct in use for the 2017-2018 school year does not articulate the majority of student due process rights for informal hearings.
 - b. During the Charter Term, the informal and/or informal hearing notice for four of eleven students who were either recommended for a 10-day suspension and/or an expulsion did not outline the expulsion policy, did not provide notice that legal counsel could represent the student and did not outline the hearing procedures. For an additional two of eleven students recommended for expulsion, CHAD did not provide evidence that written communications had been sent to families about the expulsion process.
 - c. During the Charter Term, for two students with disabilities recommended for expulsion, CHAD did not provide evidence of a manifestation meeting.
42. In CHAD’s 2015 Annual Report, the Charter School did not report that it employed or engaged a certified ESL teacher, in violation of the Pennsylvania Code and the PDE Basic Education Circular on Educating English Learners (ELs).
43. In CHAD’s 2014 Annual Report, the Charter School reported that only 7 of 8 special education teachers were appropriately certified, in violation of the Pennsylvania Code.
44. The Board of Trustees of CHAD failed to operate in accordance with the CHAD Bylaws and policies in that the Board did not have a parent member during the 2017-2018 school year as required by its Bylaws.

45. Two of 8 Statements of Financial Interest (“SOFIs”) submitted by the Charter School for 2015 were signed after May 1, 2016, and the school leader failed to submit a SOFI for 2015. Four of 9 SOFIs submitted by the Charter School for 2016 did not have all required fields completed; 2 of 9 SOFIs for 2016 were signed in the middle of calendar year 2016; and 1 of 9 SOFIs for 2016 was signed after the May 1, 2017 deadline.

46. CHAD failed to submit its 2014 and 2016 Annual Reports to PDE in a timely fashion in violation of the Public School Code and its Charter.

47. CHAD’s student health services policy as reviewed by the CSO during the 2017-2018 school year: (i) states that physical and dental exams are requirements of families, rather than services the Charter School coordinates; and (ii) does not reference additional required screenings, in violation of Chapter 23 of the Pennsylvania School Health Code.

48. CHAD has failed to meet generally accepted standards of fiscal management and audit requirements in that:

a. CHAD failed to submit its FY2015 audited financial report by December 31, 2015 and failed to submit its FY2017 audited financial report by December 31, 2017, in violation of the Public School Code and its Charter.

b. CHAD had a negative change in net position (expenses in excess of revenues for the fiscal year) during two of four fiscal years during the Charter Term for which financial information is available. The change in net position at the end of FY2016 was \$(770,487) and the change in net position at the end of FY2017 was \$(1,419,615).

c. CHAD failed to achieve budgeted total revenues for its general fund in three of four fiscal years during the Charter Term for which financial information is available. CHAD's actual revenues failed to meet budgeted revenues by \$280,856 in FY15, by \$1,673,484 in FY16, and by \$497,444 in FY17. These budgeted revenues are consistent with an actual enrollment under the maximum authorized enrollment of 620 students in the Charter School’s Charter. In FY15, the Charter School enrolled only 589 students; in FY16, the Charter School enrolled only 534 students; and in FY17, the Charter School enrolled only 538 students. Further, in addition to CHAD’s failure to manage its budget and to adjust for not meeting its revenue targets, CHAD also exceeded its budgeted total expenditures for its general fund in two of four fiscal years during the Charter Term for which financial information is available. CHAD's total expenditures exceeded budgeted expenditures by \$65,330 in FY15 and by \$154,970 in FY17.

d. CHAD had a level of total margin that did not meet standard for FY2017 with a total margin of -17.78%.

e. CHAD had a current ratio that did not meet standard for FY2017 with a current ratio of 0.89.

f. CHAD had a level of average days cash on hand that did not meet standard for FY2017. FY2017, CHAD’s average days cash on hand was 22.68.

g. CHAD had a level of non-restricted fund balance that did not meet standard for FY2017 with a non-restricted fund balance of -0.35%.

h. CHAD had a level of debt service coverage ratio that was significantly below standard for FY2016 and FY2017. CHAD's debt service coverage ratio for FY2016 was 0.56; CHAD's debt service coverage ratio for FY2017 was 0.46.

i. CHAD did not pay 2015 City of Philadelphia Wage Taxes in a timely fashion.

j. CHAD has overbilled the School District for students during the 2015-2016 and 2016-2017 school years. These overbillings include billing for multiple students who were non-Philadelphia residents as well as for students for whom CHAD did not provide evidence of attendance for all or a portion of the billed days.

k. In CHAD's audited financial statements for FY2015, there was an audit finding that CHAD did not have proof of residence and proof of existence in 2 of 25 student files. In CHAD's audited financial statements for FY2017, there was an audit finding that 5 of 10 personnel files did not have appropriate background checks.

l. The Charter School's component unit owns the multi-unit building in which the Charter School is located, and the component unit leases space to the Charter School. Two other tenants in the building have vacated the building. Under the financing arrangement entered into by the component unit, the Charter School will be responsible for additional rent to cover potential shortfalls of over \$800,000 experienced by the component unit for failure to replace to the two tenants. The Charter School has entered into an amended and restated lease as a means to transfer funds to the component unit to cover the component unit's debt obligations. Certain financial covenants applicable to the Charter School under the component unit's bonds were not met as of June 30, 2017;

so be it

RESOLVED, that there are substantial grounds for nonrenewal of the CHAD Charter; and be it

FURTHER RESOLVED, that the SRC or the Board of Education will conduct a public hearing on nonrenewal of the Charter School's Charter commencing on or about January 15, 2019, subject to rescheduling, at which hearing the School District will present evidence in support of the grounds for nonrenewal of the Charter School's Charter, and the Charter School will be given the reasonable opportunity to offer testimony and exhibits in support of why the Charter School's Charter should be renewed; and be it

FURTHER RESOLVED, that the SRC hereby delegates its authority to conduct such public hearing either to a single Commissioner, to a Committee of two Commissioners or to a Hearing Officer to be appointed by the Chair of the SRC or by the President of the Board of Education; and be it

FURTHER RESOLVED, that the Board of Education will take formal action on the nonrenewal or renewal of the Charter following the hearing at a public meeting, after the public has had thirty (30) days to provide comments to the Board of Education.

SRC-5 (Updated 6.21.18)

Application for Charter Renewal: Discovery Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the School Reform Commission ("SRC") granted a charter ("Charter") to the Board of Trustees of THE JACQUELYN Y. KELLEY DISCOVERY CHARTER SCHOOL, formerly known as Discovery Charter School, ("Charter School") to operate a charter school for a term of five years commencing in 2003; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School’s Charter for a five-year term in 2008; and

WHEREAS, the Charter School seeks renewal of its Charter, and on September 15, 2017, the Charter School submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal") based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Charter School shall submit its 2018-2019 Student Code of Conduct to the Charter Schools Office by August 3, 2018 confirming compliance with all Applicable Laws including student due process rights codified in Chapter 12 of Pennsylvania Public School Code, Act 138 concerning truancy, and required manifestation determination procedures.

2. The Charter School shall submit to the Charter Schools Office by August 3, 2018 (i) evidence that dental exams will be coordinated for students during the 2018-2019 school year, and (ii) a plan developed by the Charter School to annually monitor its compliance with student health exam and screening requirements in Chapter 23;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Kindergarten through Grade 8 with a maximum of 620 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-6 (Updated 6.21.18)

Application for Charter Renewal: Imhotep Institute Charter High School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia ("School District") granted a charter ("Charter") to the Board of Trustees of IMHOTEP INSTITUTE CHARTER HIGH SCHOOL ("Charter School") to operate a charter school for a term of four (4) years commencing in 1998; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School’s Charter for five-year terms in 2002, in 2007 and in 2015, retroactive effective July 1, 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a one-year term commencing on July 1, 2018 and ending on June 30, 2019, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School shall be evaluated for renewal again during the 2019-2020 school year once academic outcomes from the 2018-2019 school year are available; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline

matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter

School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal") based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Charter School shall achieve minimally a rating of "Approaches Standard" for Academic Success as measured by the Charter School Performance Framework in the 2018-2019 school year and also have Keystone proficiency rates in 2018-2019 in all tested subjects that are higher than the Charter School's Keystone proficiency outcomes in the 2016-2017 school year.

2. The Charter School shall submit a corrective action plan to the Charter Schools Office by July 13, 2018 that includes a written explanation for why some English Learner students were not identified in a timely fashion in the 2016-2017 school year and includes a detailed, written plan for ensuring that all English Learners are identified in a timely fashion during the upcoming 2018-2019 school year. Additionally, the plan should include information on staffing and budget changes if they are needed to ensure appropriate and timely identification of English Learners;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Grades 9 through 12 with a maximum of 575 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances

will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's performance framework and monitoring system for charter schools ("Charter School Performance Framework"):

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-7 (Updated 6.21.18)

Application for Charter Renewal: KIPP West Philadelphia Preparatory Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the School Reform Commission (“SRC”) of The School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of KIPP WEST PHILADELPHIA PREPARATORY CHARTER SCHOOL (“Charter School”) to operate a charter school for a term of three years commencing in 2009; and

WHEREAS, the SRC renewed the Charter School’s Charter for a five-year term in 2012; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby ratifies the renewal of the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2017 and ending on June 30, 2022, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.

3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Grades 5 through 8 with a maximum of 360 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well

as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.

2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.

3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.

4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-8 (Updated 6.21.18)

Application for Charter Renewal: Maritime Academy Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the School Reform Commission (“SRC”) granted a charter (“Charter”) to the Board of Trustees of MARITIME ACADEMY CHARTER SCHOOL (“Charter School”) to operate a charter school in 2003; and

WHEREAS, the SRC renewed the Charter School’s Charter for a five-year terms in 2008 and 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted

and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School's Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements ("Performance Requirements") as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 ("Nonprofit Law"). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School's Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;

- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School’s website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School’s website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District’s charter school performance framework and monitoring system (“Charter School Performance Framework”) as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal (“Conditions for Renewal”) based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Charter School shall submit a corrective action plan to the Charter Schools Office by July 13, 2018 that includes a written explanation for why some English Learners did not take the full ACCESS test in the 2016-2017 school year and include a detailed, written plan with evidence of appropriate and necessary resources and staffing for ensuring that all English Learners are tested during the 2018-2019 school year.

2. The Charter School shall submit a corrective action plan to the Charter Schools Office by July 13, 2018 that includes a written explanation for why some English Learner students were not identified in a timely fashion in the 2016-2017 school year and include a detailed, written plan for ensuring that all English Learners are identified in a timely fashion during the upcoming 2018-2019 school year. Additionally, the plan should include information on staffing and budget changes if they are needed to ensure appropriate and timely identification of English Learners.

3. The Charter School shall submit to the Charter Schools Office by July 13, 2018 revised Board approved procedures for public comment before the Charter School’s Board of Trustees that remove restrictions on who can address the Board and what topics can be covered. The Charter Schools Office shall review such procedures to ensure compliance with the Board Accessibility standard in the Charter School Performance Framework;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Kindergarten through Grade 12 with a maximum of 820 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that upon such time as when the Charter School’s Annual Charter Evaluation (“ACE”) for any one year beginning with the 2018 ACE reflects compliance for all compliance standards in the English Learner, Student Discipline and Food, Health and Safety categories of the Organizational Compliance and Viability domain, then the Charter School shall be authorized to operate with a maximum enrollment of 975 students in Kindergarten through Grade 12 beginning at the earliest with the

2019-2020 school year. In order for this maximum authorized enrollment of 975 students to be effective the Charter School must enroll students in Kindergarten and Grade 1 as per the enrollment plan submitted with the renewal application; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-9 (Updated 6.21.18)

Application for Charter Renewal: Math, Science and Technology Community Charter School (MaST)

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of MATH, SCIENCE, AND TECHNOLOGY COMMUNITY CHARTER SCHOOL (“Charter School”) to operate a charter school for a term of five (5) years commencing in 1998; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School’s Charter for five-year terms in 2003, 2008 and 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.

3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Kindergarten through grade 12 with a maximum of 1325 students in school year 2018-2019, 1350 students in school year 2019-2020, 1375 students in school year 2020-2021, 1400 students in school year 2021-22 and during the remainder of the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-10 (Updated 6.21.18)

Application for Charter Renewal: Memphis Street Academy Charter School at J.P. Jones

WHEREAS, in January, 2010, the School Reform Commission ("SRC") adopted the Renaissance Schools Initiative Policy, which authorized the SRC to grant Renaissance charters as part of the Renaissance Schools Initiative of The School District of Philadelphia ("School District"); and

WHEREAS, the John Paul Jones Middle School ("Jones School") had been identified as a School District school which needed fundamental change through the Renaissance Schools Initiative to facilitate a transformation of the learning environment; and

WHEREAS, the purpose of the Renaissance Schools Initiative was to dramatically improve the learning environment in underperforming School District schools to create highly effective schools that provide exceptional opportunities for student academic achievement and preparedness for success in college and the workforce; and

WHEREAS, for charter schools participating in the Renaissance Schools Initiative, in order to adhere to the mission of the Renaissance Schools Initiative and to maintain high levels of accountability, academic requirements could exceed performance targets for non-Renaissance charter schools; and

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the SRC granted a charter (“Charter”) to the Board of Trustees of MEMPHIS STREET ACADEMY CHARTER SCHOOL AT J.P. JONES (“Charter School”) to operate the Jones School as a charter school for a term of five years commencing in 2012; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, members of the CSO, beginning in late 2016 and continuing through April 2017, had reviewed the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the existence of the Charter School and had recommended to the SRC that there were grounds for the SRC not to renew the Charter under Section 1729-A of the Charter School Law; and

WHEREAS, by Resolution SRC-5, approved on January 18, 2018, the SRC directed the CSO to negotiate with the Charter School on the terms of a renewal; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby ratifies the renewal of the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2017 and ending on June 30, 2022, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.

2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.

3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter.

11. The Board of Trustees acknowledges and agrees that through the Renaissance Schools Initiative, the Jones School had been identified as a School District school which needed fundamental change to facilitate a transformation of the learning environment. As the board of a Renaissance charter school, the Board of Trustees is committed to achieving high levels of academic achievement, sound and compliant operations, fiscal responsibility and stewardship, and strong parent, family and community engagement. Therefore, the Board of Trustees acknowledges and agrees that if during the Term of the Charter, the Board of Education approves by resolution the revocation or nonrenewal of the Charter after holding a public hearing on the nonrenewal or revocation of the Charter School's Charter and after completion of a 30-day public comment period pursuant to Section 1729-A(c) of the Charter School Law, the Board of Trustees shall use its best efforts to expedite (i) any appeal of the Board of Education decision to nonrenew or revoke the Charter to the Charter School Appeal Board, to any administrative agency or to any court and (ii) any court actions related to the nonrenewal or revocation of the Charter School's charter or to the charter renewal or revocation process;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal") based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. PSSA proficiency shall be higher than the annual proficiency rate average of the Charter School's Similar Schools Group in at least 2 of 3 tested subjects in the 2017-2018 school year (year 1 of the Charter Term) and in 3 of 3 tested subjects in year 2 (2018-2019 school year), year 3 (2019-2020 school year) and year 4 (2020-2021 school year) of the Charter Term. The Charter School shall seek to close the proficiency gap with School District averages annually (increasing proficiency trend) by the end of the 2020-2021 school year, year 4 of the Charter Term, in Science and English Language Arts.
2. The Charter School shall have minimally a three (3) percentage point increase in PSSA Math proficiency from both the baseline proficiency rate of 6.43% (2016-17 school year) by the 2018-2019 school year and also from the Charter School's 2018-2019 school year proficiency rate by the end of the 2020-2021 school year; a total of a minimum of six (6) percentage point proficiency rate increase in PSSA Math.
3. The percentage of students attending 95% or more instructional days shall be higher than Similar Schools Group averages in all instances during the first four years of the Charter Term. Additionally, the Charter School will close the gap in attendance with the School District so that the Charter School's percent of students attending 95% or more days of school exceeds the School District average by the 2020-2021 school year.
4. The percentage of students attending fewer than 90% of instructional days (chronic absenteeism) shall have minimally a four (4) percentage point decrease from both the baseline chronic absenteeism rate of 34% (2016-2017 school year) by the 2018-2019 school year and also from the Charter School's 2018-2019 school year chronic absenteeism rate by the end of the 2020-2021 school year; a total of a minimum of eight (8) percentage point decrease in chronic absenteeism.
5. The Charter School shall submit to the Charter Schools Office evidence of Board approval of the Charter School's revised educational plan priorities and focal areas not later than September 15, 2018 or the first day of the 2018-2019 school year, whichever is earlier. This revised educational plan document shall also contain performance targets and measurable and time bound educational plan goals for the Charter School. These goals and targets for performance shall be aligned with the Conditions as set forth in the Charter but will also be evaluated as part of the comprehensive renewal evaluation during the 2021-2022 school year.
6. The Charter School shall submit to the Charter Schools Office by October 19, 2018 a fully compliant enrollment packet for enrollment in the 2019-2020 school year that clearly outlines the five required documents to enroll and clearly identifies anything that can be optionally requested from families. Additionally, if the Charter School ceases to only use the Philadelphia Standard Application or subsequent online replacement for student applications, any application form must be submitted to the Charter Schools Office at least 45 days in advance of use for approval as to form and substance by the Charter Schools Office.
7. The Charter School's percent of newly enrolled students residing in the catchment shall not fall below 90% in any year of the Charter Term.
8. The Charter School will submit to the Charter Schools Office a revised Code of Conduct that is compliant with Applicable Laws and reflects full alignment to the intent of the School District's Code of Conduct including proportionality of consequence to occurrence and reasons for suspension and expulsion by August 3, 2018. The Charter School will update annually, as necessary, its Code of Conduct to ensure continued alignment to the School District's Code of

Conduct. Annual revisions to the Charter School's Code of Conduct, if any, will be submitted to the Charter Schools Office by August 15th of each school year.

9. The Charter School will within five (5) business days of any Board approved expulsion submit to the Charter Schools Office information regarding the expulsion including the reason for expulsion, the date of the incident, the date of expulsion hearing, the date of final Board action and charges as approved by the Board, an indication as to whether or not the student had an IEP or was in a process for evaluation that could result in an IEP at the time of the alleged offense, and if appropriate, information regarding any manifestation determination.

10. The Charter School shall reduce the number of students with at least one out-of-school suspension by 10 percent annually from the baseline year (2016-2017 school year) rate of 152 out-of-school suspensions until the total number of students in any school year with at least one out-of-school suspension is fewer than 100.

11. The Charter School shall submit evidence of staffing and/or contracted services sufficient to provide required annual health screenings and services to all enrolled students in compliance with Chapter 23 of the Pennsylvania Code by August 15, 2018 for the projected enrollment for the 2018-2019 school year.

12. The Charter School shall submit evidence annually to the Charter Schools Office by June 30th of each prior school year during the charter term that all required student health exams and screenings as outlined in Chapter 23 of the Pennsylvania Code are provided to students in eligible grades. Annually, the Charter School will ensure that at least 85% of eligible students receive vision screenings, hearing exams, height and weight measurements, and scoliosis screenings. Annually, the Charter School will increase by 15 percentage points from the baseline rate of 31% (2016-2017 school year) the percent of eligible students receiving a physical exam until an annual rate of 75% or more is reached. Annually, the Charter School will increase by 20 percentage points from the baseline rate of 16% (2016-2017 school year) the percent of eligible students receiving a dental exam until an annual rate of 75% or more is reached.

13. Beginning in FY19, the Charter School shall not add any funds received from local revenues to the Charter School's fund balance in any year of the Charter Term. Further, beginning in FY19, the Charter School shall not have the sum of the Charter School's committed, assigned and unassigned fund balances be higher than the sum of the same fund balances for FY18. Committed, assigned and unassigned fund balances are defined by GASB 54.

14. The Charter School annually shall submit to the Charter Schools Office no later than June 30th of each year, a Board approved rolling five-year budget that reflects the educational plan investments and goals approved by the Board and identifies any prior year variance from budget;

and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that if any of the academic conditions, including specific performance targets, set forth in Article I, Section I of the Charter are not met fully by the Charter School, the Charter School will surrender and forfeit its charter and will close on or before June 30, 2022. The Charter School will dissolve without protest and without recourse to the State Charter School Appeal Board or to any court of competent jurisdiction. The Charter Schools Office will make a determination on whether any of the academic or financial conditions set forth in Article I,

Section I of the Charter are not met fully by the Charter School once data for the 2020-2021 school year are available and are made public; and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Grade 5 through Grade 8 with a maximum of 880 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed that pursuant to the Renaissance Schools Policy and the Application, and subject to the maximum enrollment set forth in the Charter, that the Charter School shall only enroll first time entering students who reside in or attend approved feeder schools in the Attendance Zone, as may be revised by the School District during the Term of the Charter and as delineated on the map attached to the Charter in Exhibit H and made a part thereof, and siblings of presently enrolled students at the Charter School if implementing sibling preference as outlined in the Charter School Law. The Charter School may not enroll any first time entering students who live outside the Attendance Zone or do not attend any approved feeder schools identified in the Attendance Zone except for siblings of presently enrolled students at the Charter School, if implementing sibling preference as outlined in the Charter School Law; and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter

Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.

4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-11 (Updated 6.21.18)

Application for Charter Renewal: Universal Alcorn Charter School

WHEREAS, in January, 2010, the School Reform Commission ("SRC") adopted the Renaissance Schools Initiative Policy, which authorized the SRC to grant Renaissance charters as part of the Renaissance Schools Initiative of The School District of Philadelphia ("School District"); and

WHEREAS, the Alcorn Elementary School ("Alcorn School") had been identified as a School District school which needed fundamental change through the Renaissance Schools Initiative to facilitate a transformation of the learning environment; and

WHEREAS, the purpose of the Renaissance Schools Initiative was to dramatically improve the learning environment in underperforming School District schools to create highly effective schools that provide exceptional opportunities for student academic achievement and preparedness for success in college and the workforce; and

WHEREAS, for charter schools participating in the Renaissance Schools Initiative, in order to adhere to the mission of the Renaissance Schools Initiative and to maintain high levels of accountability, academic requirements could exceed performance targets for non-Renaissance charter schools; and

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the SRC granted a charter ("Charter") to the Board of Trustees of UNIVERSAL ALCORN CHARTER SCHOOL ("Charter School" or "Universal Alcorn") to operate the Alcorn School as a charter school for a term of five years commencing in 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office ("CSO"); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School ("Charter Agreement") to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School's Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1,

2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
 - b. shall provide that the application will be made clearly and plainly available on the Charter School’s website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
 - c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
 - d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each

student, and indicating the date any student is removed from the waitlist with the reason for removal;

e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and

f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter.

11. The Board of Trustees acknowledges and agrees that through the Renaissance Schools Initiative, the Alcorn School had been identified as a School District school which needed fundamental change to facilitate a transformation of the learning environment. As the board of a Renaissance charter school, the Board of Trustees is committed to achieving high levels of academic achievement, sound and compliant operations, fiscal responsibility and stewardship, and strong parent, family and community engagement. Therefore, the Board of Trustees acknowledges and agrees that if during the Term of the Charter, the Board of Education approves by resolution the revocation or nonrenewal of the Charter after holding a public hearing on the nonrenewal or revocation of the Charter School's Charter and after completion of a 30-day public comment period pursuant to Section 1729-A(c) of the Charter School Law, the Board of Trustees shall use its best efforts to expedite (i) any appeal of the Board of Education decision to nonrenew or revoke the Charter to the Charter School Appeal Board, to any administrative agency or to any court and (ii) any court actions related to the nonrenewal or revocation of the Charter School's charter or to the charter renewal or revocation process;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal") based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Charter School shall increase the enrollment of students who reside in the catchment area by 4 percentage points per year until at least a 75% threshold is met and/or the Charter School reaches 75% or more by the 2022-2023 school year.
2. The Charter School shall submit a corrective action plan to the Charter Schools Office by July 13, 2018 that includes a written explanation for why some English Learner students were not identified in a timely fashion in the 2016-2017 school year and includes a detailed, written plan for ensuring that all English Learners are identified in a timely fashion during the upcoming 2018-2019 school year. Additionally, the plan should include information on staffing and budget changes if they are needed to ensure appropriate and timely identification of English Learners.
3. On or before the December 31st following the end of each fiscal year, the Charter School shall submit to the Charter Schools Office audited financial statements for Universal Community Homes, Universal Education Companies, and any of its related parties. Related parties includes any entity identified as such in the Charter School's annual audited financial statement or if provided, the Form 990, for the respective fiscal year.
4. The Charter School shall annually submit a draft budget to the Charter Schools Office pre-Board approval no later than May 15. The Charter Schools Office shall provide feedback by May 31; if feedback is not provided, the Board may move forward with reviewing and approving the budget. The Charter School shall submit an approved budget for the next school year within 15 calendar days of June 30 each year. Any approved amendments to the Charter School's budget shall be submitted to the Charter Schools Office within 5 business days of the board's approval.
5. The Charter School shall increase its overall financial health and fiscal management ratings to "Approaches Standard" as defined in the July 2018 Charter School Performance Framework, or any subsequent replacement as permitted by and consistent with Paragraph X.A.4 in the Charter, by the time of its next charter renewal evaluation.

6. Beginning with the 2018-2019 fiscal year (FY19), the Charter School shall have financial health metric outcomes that reflect performance that is at least as good as or improved from the baseline year of FY17 in each of the short-term and long-term financial health metrics as identified in the July 2018 Charter School Performance Framework;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Kindergarten through Grade 8 with a maximum of 620 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed that pursuant to the Renaissance Schools Policy and the Application, and subject to the maximum enrollment set forth in the Charter, that the Charter School shall only enroll first time entering students who reside in or attend approved feeder schools in the Attendance Zone, as may be revised by the School District during the Term of the Charter and as delineated on the map attached to the Charter in Exhibit H and made a part thereof, and siblings of presently enrolled students at the Charter School if implementing sibling preference as outlined in the Charter School Law. The Charter School may not enroll any first time entering students who live outside the Attendance Zone or do not attend any approved feeder schools identified in the Attendance Zone except for siblings of presently enrolled students at the Charter School, if implementing sibling preference as outlined in the Charter School Law; and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.

3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.

4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-12 (Updated 6.21.18)

Application for Charter Renewal: Universal Institute Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of UNIVERSAL INSTITUTE CHARTER SCHOOL (“Charter School”) to operate a charter school for a term of four years commencing in 1999; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School’s Charter for five-year terms in 2003, 2008 and 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the

School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
 - b. shall provide that the application will be made clearly and plainly available on the Charter School’s website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
 - c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
 - d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;

e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and

f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal (“Conditions for Renewal”) based on the comprehensive renewal review by the CSO as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Charter School shall submit a corrective action plan to the Charter Schools Office by July 13, 2018 that includes an explanation for why some students were not identified in a timely fashion in the 2016-2017 school year and includes a detailed plan for ensuring that all English Learners are identified in a timely fashion during the upcoming 2018-19 school year. Additionally, the plan should include information on staffing and budget changes if they are needed to ensure appropriate and timely identification of English Learners.
2. By the 2020-2021 fiscal year and throughout the remainder of the charter term, the Charter School shall not receive in-kind revenues from related entities.
3. Outside of established management or service agreements or contracts for services or goods provided, the Charter School shall not make any payments to or receive payments from related parties. Related parties includes any entity identified as such in the Charter School’s annual audited financial statement or if provided, the Form 990, for the respective fiscal year. For payments or receivables associated with established agreements or contracts, all payments made or received are to be appropriately invoiced, documented, or approved as per Board bylaws and internal controls policies.
4. On or before the December 31st following the end of the fiscal year, the Charter School shall submit to the Charter Schools Office audited financial statements for Universal Community Homes, Universal Education Companies, and any of its related entities.
5. The Charter School shall annually submit a draft budget to the CSO pre-Board approval no later than May 15 annually. The Charter Schools Office shall provide feedback by May 31; if feedback is not provided, the Board may move forward with reviewing and approving the budget. The Charter School shall submit an approved budget for the next school year within 15 calendar days of June 30 each year. Any approved amendments to the Charter School’s budget shall be submitted to the Charter Schools Office within 5 business days of the Board’s approval.
6. The Charter School shall increase its overall financial health and fiscal management ratings to "Approaches Standard" as defined in the July 2018 Charter School Performance Framework, or any subsequent replacement as permitted by and consistent with Paragraph X.A.4 in the Charter, by the time of its next charter renewal evaluation.
7. Beginning with the 2018-2019 fiscal year (FY19), the Charter School shall have financial health metric outcomes that reflect performance that is at least as good as or improved from the baseline year of FY17 in each of the short-term and long-term financial health metrics as identified in the July 2018 Charter School Performance Framework;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Kindergarten through Grade 8 with a maximum of 705 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of

Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-13 (Updated 6.21.18)

Application for Charter Renewal: Universal Vare Promise Neighborhood Partnership Charter School

WHEREAS, in January, 2010, the School Reform Commission ("SRC") adopted the Renaissance Schools Initiative Policy, which authorized the SRC to grant Renaissance charters as part of the Renaissance Schools Initiative of The School District of Philadelphia ("School District"); and

WHEREAS, the Edwin H. Vare Middle School ("Vare School") had been identified as a School District school which needed fundamental change through the Renaissance Schools Initiative to facilitate a transformation of the learning environment; and

WHEREAS, the purpose of the Renaissance Schools Initiative was to dramatically improve the learning environment in underperforming School District schools to create highly effective schools that provide exceptional opportunities for student academic achievement and preparedness for success in college and the workforce; and

WHEREAS, for charter schools participating in the Renaissance Schools Initiative, in order to adhere to the mission of the Renaissance Schools Initiative and to maintain high levels of accountability, academic requirements could exceed performance targets for non-Renaissance charter schools; and

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the SRC granted a charter ("Charter") to the Board of Trustees of UNIVERSAL VARE PROMISE NEIGHBORHOOD PARTNERSHIP CHARTER SCHOOL ("Charter School" or "Universal Vare") to operate the Vare School as a charter school for a term of five years commencing in 2011; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office ("CSO"); and

WHEREAS, members of the CSO, beginning in late 2015 and continuing through April 2016, had reviewed the academic performance, organizational compliance and viability, and fiscal health and sustainability of Universal Vare during the existence of the Charter School and had recommended to the SRC that there were grounds for the SRC not to renew the Charter under Section 1729-A of the Charter School Law; and

WHEREAS, by Resolution SRC-6, approved on January 18, 2018, the SRC directed the CSO to negotiate with the Charter School on the terms of a renewal; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School ("Charter Agreement") to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby ratifies the renewal of the Charter School's Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2016 and ending on June 30, 2021, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
 - b. shall provide that the application will be made clearly and plainly available on the Charter School’s website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
 - c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
 - d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
 - e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter

School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and

f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter.

11. The Board of Trustees acknowledges and agrees that through the Renaissance Schools Initiative, the Vare School had been identified as a School District school which needed fundamental change to facilitate a transformation of the learning environment. As the board of a Renaissance charter school, the Board of Trustees is committed to achieving high levels of academic achievement, sound and compliant operations, fiscal responsibility and stewardship,

and strong parent, family and community engagement. Therefore, the Board of Trustees acknowledges and agrees that if during the Term of the Charter, the Board of Education approves by resolution the revocation or nonrenewal of the Charter after holding a public hearing on the nonrenewal or revocation of the Charter School's Charter and after completion of a 30-day public comment period pursuant to Section 1729-A(c) of the Charter School Law, the Board of Trustees shall use its best efforts to expedite (i) any appeal of the Board of Education decision to nonrenew or revoke the Charter to the Charter School Appeal Board, to any administrative agency or to any court and (ii) any court actions related to the nonrenewal or revocation of the Charter School's charter or to the charter renewal or revocation process;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal") based on the comprehensive renewal review by the CSO and as directed by the SRC pursuant to SRC-6 as set forth below. Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Charter School shall submit to the Charter Schools Office evidence of Board approval of the Charter School's Supplemental Action Plan that identifies specific educational plan priorities and focal areas no later than August 15, 2018 or the first day of the 2018-2019 school year, whichever is earlier. This revised educational plan document shall also contain performance targets and measurable and time bound educational plan goals for the Charter School. These goals and targets for performance shall be aligned with the Conditions as set forth in the Charter and will be evaluated as part of the comprehensive renewal evaluation during the 2020-2021 school year.
2. The Charter School's PSSA proficiency shall be higher than the annual proficiency rate average of the Charter School's Similar Schools Group in each year of the charter term beginning with the 2017-2018 school year in Math and Grade 8 Science and in all 3 of 3 tested subjects in the 2019-2020 school year. The Charter School shall seek to close the proficiency gap with School District averages annually (increasing proficiency trend) by the end of the 2019-2020 school year in English Language Arts ("ELA").
3. The Charter School shall have minimally an eight (8) percentage point increase in PSSA Math proficiency from the baseline proficiency rate of 11% (2016-2017 school year) by the 2019-2020 school year.
4. The Charter School shall have minimally an eight (8) percentage point increase in PSSA ELA proficiency from the baseline proficiency rate of 22% (2016-2017 school year) by the 2019-2020 school year.
5. The Charter School shall have minimally an eight (8) percentage point increase in PSSA Grade 8 Science proficiency from the baseline proficiency rate of 17% (2016-2017 school year) by the 2019-2020 school year.
6. The Charter School shall increase the percentage of students attending 95% or more instructional days by minimally four (4) percentage points from the baseline attendance rate of 32% (2016-2017 school year) in each year of the charter term

beginning with the 2017-2018 school year; a minimum of a 12 percentage point increase in attendance by the end of the 2019-2020 school year.

7. The percentage of students attending fewer than 90% of instructional days (chronic absenteeism) shall have minimally a five (5) percentage point decrease from the baseline chronic absenteeism rate of 43% (2016-2017 school year) in each year of the charter term beginning with the 2017-2018 school year; a minimum of a 15 percentage point decrease in chronic absenteeism by the end of the 2019-2020 school year.

8. The Charter School will increase the percent of students residing in the catchment in each year of the charter term by a minimum of eight (8) percentage points from the baseline catchment enrollment rate of 62% (2017-2018 school year) until the Charter School's percent of enrolled students residing in the catchment reaches 75%. Alternatively, the Charter School's percent of enrolled students residing in the catchment will reach 75% by the 2019-2020 school year. Once the 75% catchment enrollment level is reached, the Charter School will maintain its percent of enrolled students at or above the 75% level.

9. The Charter School shall reduce the percentage of students with at least one out-of-school suspension by 10 percentage points annually from the baseline year (2016-2017 school year) rate of 16% out-of-school suspensions and/or reduce the number of students receiving at least one out-of-school suspension by half the number (68 students) in the baseline year (2016-2017 school year) by the end of the 2019-2020 school year.

10. The Charter School agrees to maintain a level of certified staff in each year of the charter term beginning with the 2018-2019 school year such that 75% of all professional staff and 100% of all special education and English as a Second Language instructional staff are appropriately certified in accordance with Applicable Laws. The Charter School will submit to the Charter Schools Office evidence of an appropriately certified professional staff as detailed above by August 15 prior to the start of each school year.

11. The Universal Vare Board of Trustees shall meet at least once during each full month when the Charter School is in session. Beginning with the 2019-20 school year and for each year in the charter term, the Charter School shall submit to the Charter Schools Office by June 30 a calendar of scheduled Board meetings for the upcoming school year confirming meeting frequency aligned with this condition.

12. The Universal Vare Board of Trustees shall have at least one Trustee with a financial background and at least one Trustee with an academic background throughout the charter term beginning no later than July 1, 2018.

13. The Universal Vare Board of Trustees will by resolution take action on all subjects identified in Exhibit B of the Charter including, but not limited to, annual action on the Charter School's budget, personnel salaries and instructional calendar.

14. Beginning with 2018-2019 fiscal year (FY19) and throughout the remainder of the charter term, the Charter School shall not receive in-kind revenues from related parties. Related parties includes any entity identified as such in the Charter School's annual audited financial statement or if provided, the Form 990, for the respective fiscal year.

15. Outside of established management or service agreements or contracts for services or goods provided, the Charter School shall not make any payments to or receive payments from related parties. For payments or receivables associated with established agreements or contracts, all payments made or received are to be appropriately invoiced, documented, or approved as per Board bylaws and internal controls policies.

16. On or before the December 31 following the end of the fiscal year, the Charter School shall submit to the Charter Schools Office audited financial statements for Universal Community Homes, Universal Education Companies, and any of its related parties.

17. The Charter School shall annually submit a draft budget to the Charter Schools Office pre-Board approval no later than May 15 annually. The Charter Schools Office shall provide feedback by May 31; if feedback is not provided, the Board may move forward with reviewing and approving the budget. The Charter School shall submit to the Charter Schools Office an approved budget for the next school year within 15 calendar days of June 30 each year. Any approved amendments to the Charter School's budget shall be submitted to the Charter Schools Office within five (5) business days of the Board's approval.

18. The Charter School shall submit to the Charter Schools Office unaudited quarterly financial statements for Universal Vare within 30 calendar days after the end of each quarter during the charter term beginning with Q1 of the 2018-2019 fiscal year (FY19).

19. The Charter School shall increase its overall fiscal management rating to "Approaches Standard" as defined in the July 2018 Charter School Performance Framework, or any subsequent replacement as permitted by and consistent with Paragraph X.A.4 in the Charter, by the time of its next charter renewal evaluation.

20. Beginning with the 2018-2019 fiscal year (FY19), in each fiscal year, the Charter School shall not have more than two financial health metric outcomes rated "Does Not Meet Standard" as defined in the July 2018 Charter School Performance Framework;

and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that if any of the academic conditions, including specific performance targets, or financial health and management conditions as set forth in Article I, Section I of the Charter are not met fully by the Charter School, the Charter School will surrender and forfeit its charter and will close on or before June 30, 2021. The Charter School will dissolve without protest and without recourse to the State Charter School Appeal Board or to any court of competent jurisdiction. The Charter Schools Office will make a determination on whether any of the academic or financial conditions set forth in Article I, Section I of the Charter are not met fully by the Charter School once data for the 2019-2020 school year are available and are made public; and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Grades 5 through 8 with a maximum of 425 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed that pursuant to the Renaissance Schools Policy and the Application, and subject to the maximum enrollment set forth in the Charter, that the Charter School shall only enroll first time entering students who reside in or attend approved feeder schools in the Attendance Zone, as may be revised by the School District during the Term of the Charter and as delineated on the map attached to the Charter in Exhibit H and made a part thereof, and siblings of presently enrolled students at the Charter School if implementing sibling preference as outlined in the Charter School Law. The Charter School may not enroll any first time entering students who live outside the Attendance Zone or do not attend any approved feeder schools identified in the Attendance Zone except for siblings of presently enrolled students at the Charter School, if implementing sibling preference as outlined in the Charter School Law; and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter

School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-14 (Updated 6.21.18)

Application for Charter Renewal: Young Scholars Charter School

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the Board of Education of The School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of YOUNG SCHOLARS CHARTER SCHOOL (“Charter School”) to operate a charter school for a term of four (4) years commencing in 1999; and

WHEREAS, the School Reform Commission (“SRC”) renewed the Charter School’s Charter for five-year terms in 2003, 2008 and 2013; and

WHEREAS, the Charter School seeks renewal of its Charter and has submitted an Application for Charter Renewal to the Charter Schools Office (“CSO”); and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the CSO setting forth the agreed terms and conditions of renewal; and

WHEREAS, members of the CSO staff have reviewed the Charter School's Application for Charter Renewal and the academic performance, organizational compliance and viability, and fiscal health and sustainability of the Charter School during the term of the current Charter and have recommended to the SRC that the SRC renew the Charter School’s Charter based on the materials and documents submitted and representations made by the Charter School, as presented in the Renewal Recommendation Report for the Charter School, and on the terms and conditions of the Charter Agreement signed by the Charter School; and

WHEREAS, the SRC has reviewed the Charter Agreement, the information received during the comprehensive renewal evaluation process, and the Renewal Recommendation Report for the Charter School; now be it

RESOLVED, that the SRC hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board

members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School's Bylaws.

3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without

limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the School District and the Charter School have acknowledged and agreed that the Charter School will enroll students only in Grades 6 through 8 with a maximum of 300 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District’s Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School’s academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.

SRC-15 (Updated 6.21.18)

Deep Roots Charter School: Grant of Charter

WHEREAS, on or about November 15, 2016, an application ("Application") was submitted for Deep Roots Charter School to the Charter Schools Office of The School District of Philadelphia ("School District") to start a charter school, and public hearings were held on the Application in December 2016 and January 2017; and

WHEREAS, by Resolution SRC-1, approved on February 8, 2017, the School Reform Commission ("SRC") denied the Application and adopted an adjudication setting forth the grounds for the denial; and

WHEREAS, on April 10, 2017, a Revised Application for Deep Roots Charter School was submitted to the Charter Schools Office; and

WHEREAS, by Resolution SRC-4, approved on May 25, 2017 ("SRC-4"), the SRC granted a Charter to Deep Roots Charter School ("Charter School" or "Deep Roots") for a five-year term commencing on July 1, 2018, contingent upon Deep Roots meeting the conditions set forth in SRC-4; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the granting of the Charter and has submitted a charter agreement (“Charter Agreement”) signed by the Charter School to the Charter Schools Office setting forth agreed terms and conditions; and

RESOLVED, that the SRC hereby grants a Charter to “Deep Roots Charter School” to operate a public charter school for a five-year term commencing on July 1, 2018 and ending on June 30, 2023 (“Term”), effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or by another member of the Board or the Chief Executive Officer duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
 - b. shall provide that the application will be made clearly and plainly available on the Charter School’s website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
 - c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;

- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
 - e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
 - f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.
5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.
6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.
7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.
8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.
9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;
and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions ("Conditions") as set forth below. Failure to comply with the Conditions may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. If by the end of its third year of operation, as reported after the end of the third school year, the Charter School has not (i) achieved Grade 4 Science PSSA proficiency at or above either the School District average or the Charter School's Similar Schools Group; and (ii) demonstrated growth above the Pennsylvania State standard (currently measured by the Average Growth Index (AGI) as >-1.0), the Charter School must submit to the Charter Schools Office evidence of data-driven instructional shifts and any planned curricular changes to the Science curriculum; and
2. By June 30, 2019, the Charter School shall submit to the Charter Schools Office a report documenting the percentage of students enrolled in the Charter School as of October 1, 2018 who remained enrolled throughout the 2018-2019 school year; the number of students who received at least one out-of-school suspension during the 2018-2019 school year; the total number of out-of-school suspensions during the 2018-19 school year; and the total number of days of out-of-school suspension during the 2018-19 school year
3. By June 25, 2018, the Charter School shall submit to the Charter Schools Office a detailed written scope of work, a detailed work schedule with projected completion date for each phase of work, and a detailed budget for the renovation work to be performed on the 3556 Frankford Avenue property, indicating sources of funds and identification of contractors. Any work that is to be completed after the planned first day of school should be highlighted with a note indicating whether this work would occur while students or staff are in the facility.
4. By July 31, 2018, the Charter School shall submit to the Charter Schools Office an executed lease or license agreement between the landlord and the Charter School for use of the 3556 Frankford Avenue property during the Term of the Charter.
5. By June 30, 2018, the Charter School is to submit to the Charter Schools Office a Board approved school year calendar for the 2018-19 school year that clearly identifies the expected first day of school for all grades.
6. By August 15, 2018 or five business prior to the first day of school in 2018-19, whichever is later, the Charter School shall submit to the Charter Schools Office a valid Certificate of Occupancy or memorandum that a new Certificate of Occupancy is not required for use as a school, issued by the City of Philadelphia Department of Licenses and Inspections ("Department of L&I") for the 3556 Frankford Avenue property
7. By August 15, 2018 or five business prior to the first day of school in 2018-19, whichever is later, the Charter School shall submit to the Charter Schools Office a final inspection report produced by the Department of L&I that incorporates all aspects of the

Department of L&I's review, evaluation and inspection of a public school facility prior to the opening of that facility in each school year;
and be it

FURTHER RESOLVED, that the School District and the Charter School acknowledge and agree that the Charter School shall be authorized to operate only as a Kindergarten to Grade 8 charter school starting in the 2018-2019 school year with a maximum enrollment of 300 students in Kindergarten through Grade 4 in 2018-2019, 360 students in Kindergarten through Grade 5 in 2019-2020, 420 students in Kindergarten through Grade 6 in 2020-2021, 480 students in Kindergarten through Grade 7 in 2021-2022, and 540 students in Kindergarten through Grade 8 in 2022-2023, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.

4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes;

and be it

FURTHER RESOLVED, that the Charter granted herein will not take effect until the written Charter has been issued and signed by the Chair of the SRC or the President of the Board of Education and by the Chair of the Charter School's Board of Trustees, or another member of the Board or the Chief Executive Office duly designated by the Board.

SRC-16 (Updated 6.21.18)

KIPP North Philadelphia Charter School: Grant of Charter

WHEREAS, on or before November 15, 2015, the applicant for KIPP North Philadelphia Charter School ("KIPP North" or "Charter School") submitted an application to the Charter Schools Office of The School District of Philadelphia ("School District") to start a charter school; and

WHEREAS, the School Reform Commission ("SRC") reviewed the representations, statements and materials contained in the charter school application submitted by KIPP North and made during the public hearings by representatives for KIPP North; and

WHEREAS, by Resolution SRC-6 ("SRC-6"), approved on February 16, 2016, the SRC granted a Charter to KIPP North for a five-year term commencing on July 1, 2017, contingent upon KIPP North meeting the conditions set forth in SRC-6; and

WHEREAS, in accordance with SRC-6, the Chief of Staff of the SRC in July 2016 granted a three-month extension of time until September 30, 2016 for KIPP North to submit certain required documentation pursuant to SRC-6; and

WHEREAS, on or before December 2016, KIPP North requested to change the commencement date of the five-year term of the Charter to July 1, 2018; and

WHEREAS, by Resolution SRC-3, approved on January 19, 2017 ("SRC-3"), the SRC rescinded SRC-6 and re-granted a Charter to KIPP North for a five-year term commencing on July 1, 2018 and ending on June 30, 2023, contingent upon KIPP North meeting the conditions set forth in SRC-3; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the granting of the Charter and has submitted a charter agreement ("Charter Agreement") signed by the Charter School to the Charter Schools Office setting forth agreed terms and conditions; and

RESOLVED, that the SRC hereby grants a Charter to "KIPP North Philadelphia Charter School" to operate a public charter school for a five-year term commencing on July 1, 2018 and ending on June 30, 2023 ("Term"), effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or by another member of the Board or the Chief Executive Officer duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).
4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:
 - a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
 - b. shall provide that the application will be made clearly and plainly available on the Charter School’s website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
 - c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
 - d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
 - e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter

School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and

f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions ("Conditions") as set forth below. Failure to comply with the Conditions may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. The Charter School shall grant an admissions preference to applicants residing in the 19121 and 19132 zip codes so that fifty percent (50%) of the new students enrolling in any year during the Term of the Charter that do not have a lottery preference shall reside in the Attendance Zone. The Charter School first may fill open enrollment slots with returning students and then students having sibling or founder preferences at the Charter School, as applicable. If enrollment slots are still available after admitting (i) returning students or students having sibling or founder preferences at the Charter School; and (ii) applicants residing in the Attendance Zone for 50% of new students enrolling in any year during the Term of the Charter, the Charter School shall fill the remaining slots on a random basis in accordance with Section 17-1723-A of the Charter School Law.

2. The Charter School shall not give an enrollment preference to alumni of KIPP schools. The Charter School shall limit the enrollment preference given to children of KIPP Philadelphia network staff and to children of current and past members of KIPP charter school boards of trustees to the lesser of thirteen (13) seats at the Charter School or two percent (2%) of the student enrollment at the Charter School;

and be it

FURTHER RESOLVED, that the School District and the Charter School acknowledge and agree that the Charter School will enroll students only in K-Grade 1 with 200 students during the 2018-2019 school year; in K-Grade 2 and Grade 5 with 390 students during the 2019-2020 school year; in K-Grade 3, and Grades 5-6 with 580 students during the 2020-2021 school year; in K-Grade 7 with 770 students during the 2021-2022 school year; and in grades K-Grade 8 with 860 students during the 2022-2023 school year; and be it

FURTHER RESOLVED, that if the Charter School submits to the Charter Schools Office evidence of alignment of curricular assessments to the Keystone exams on or before December 31, 2019 and can demonstrate that KIPP DuBois Charter School: (i) achieved Keystone proficiency on Algebra I, Biology and Literature exams at or above either of the following two averages: the School District average or KIPP DuBois Charter School's Similar Schools Group Average, for two consecutive school years and (ii) demonstrated growth for two consecutive years above the Pennsylvania State standard (AGI >-1.0), then the Charter School shall be authorized to operate in K-Grade 3, Grades 5-6 and Grade 9 with 710 students in the 2020-2021 school year; in K-Grade 7 and Grades 9-10 with 1030 students in the 2021-2022 school year; and in K-Grade 11 with 1250 students in the 2022-2023 school year; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees

governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.

2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.

3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School.

4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes;

and be it

FURTHER RESOLVED, that the Charter granted herein will not take effect until the written Charter has been issued and signed by the Chair of the SRC or the President of the Board of Education and by the Chair of the Charter School's Board of Trustees, or another member of the Board or the Chief Executive Office duly designated by the Board.

SRC-17 (Updated 6.21.18)

Mastery Prep Elementary Charter School: Grant of Charter

WHEREAS, on or before November 15, 2014, the applicant for Mastery Charter School – Gillespie Campus submitted an application to the Charter Schools Office of The School District of Philadelphia ("School District") to start a charter school; and

WHEREAS, the School Reform Commission ("SRC") reviewed the representations, statements and materials contained in the charter school application submitted for Mastery Charter School – Gillespie Campus and made during the public hearings by representatives for Mastery Charter School – Gillespie Campus; and

WHEREAS, on February 18, 2015, the SRC adopted Resolution SRC-24 ("SRC-24"), which approved the Application and granted the Charter to Mastery Charter School – Gillespie Campus ("Charter School" or "Mastery Gillespie"), provided the Charter School satisfied certain conditions; and

WHEREAS, Mastery Gillespie met the conditions in SRC-24, and by Resolution SRC-15, approved on June 18, 2015, the SRC granted a Charter to Mastery Gillespie to operate a public charter school for a three-year period commencing on July 1, 2016 and ending on June 30, 2019, contingent upon Mastery Gillespie providing certain required documentation to the Charter Schools Office; and

WHEREAS, at the request of Mastery Gillespie, by Resolution SRC-7, approved on November 15, 2016, the SRC amended the period of the term of the Charter to commence the three-year term of the Charter on July 1, 2017 and end on June 30, 2020, with the option for Mastery Gillespie to request another one-year extension to the commencement date to July 1, 2018; and

WHEREAS, Mastery Gillespie requested another one-year extension of the commencement date to July 1, 2018; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the granting of the Charter and has submitted a charter agreement (“Charter Agreement”) signed by the Charter School to the Charter Schools Office setting forth agreed terms and conditions; and

WHEREAS, Mastery Gillespie has changed its name to “Mastery Prep Elementary Charter School”; so be it

RESOLVED, that the SRC hereby grants a Charter to “Mastery Prep Elementary Charter School” to operate a public charter school for a three-year term commencing on July 1, 2018 and ending on June 30, 2021 (“Term”), effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or by another member of the Board or the Chief Executive Officer duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws.
3. The Board of Trustees shall use its best efforts to meet at least once during each full month when the Charter School is in session during the Term of the Charter. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1 of the Charter), and the Charter School’s Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1 of the Charter).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

- a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;
- b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;
- c. shall provide that families have at least four (4) weeks to complete and return enrollment packets post-lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;
- d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;
- e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and
- f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency to the Charter School.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions ("Conditions") as set forth below. Failure to comply with the Conditions may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. By June 30, 2018, the Charter School shall submit to the Charter Schools Office the contract between the Charter School and the Charter School's management company, Mastery Charter High School, that accurately reflects all of the duties, services, obligations and liabilities of each party to the other with respect to the operation of the Charter School or services to be provided to the Charter School, including specific provisions on management fees, which shall be approved by the respective governing boards of each entity, in a form and of provisions that are acceptable to the Charter Schools Office.

2. By July 15, 2018, the Charter School shall submit to the Charter Schools Office documents demonstrating that the Charter School has changed its name to Mastery Prep Elementary Charter School with the Pennsylvania Department of State Bureau of Corporations and Charitable Organizations and has notified the Internal Revenue Services of the change in name.

3. Mastery Charter Schools commencing in the 2018-2019 school year shall no longer refer to Grades 7 and 8 at Mastery Charter School Simon Gratz Campus as "Gratz Prep Middle";

and be it

FURTHER RESOLVED, that the School District and the Charter School acknowledge and agree that the Charter School will enroll students only in Kindergarten through Grade 6 with a maximum enrollment of 503 students in the 2018-2019 school year; 532 students in the 2019-2020 school year; and 588 students

in the 2020-2021 school year, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without SRC approval by resolution; and be it

FURTHER RESOLVED, that the Charter School acknowledges and agrees that it may not operate a daycare, early childhood or pre-Kindergarten program under the Charter and that Charter School funds may not be used to pay for or to provide employees, resources, facilities or other expenses related to a daycare, early childhood or pre-Kindergarten program except in accordance with Applicable Laws (as defined in the Charter); and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.
2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.
3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally. If the Charter School continues to fail to meet standards for academic success, organizational compliance and viability, and/or financial health and sustainability, the Charter Schools Office may recommend that the SRC commence revocation or nonrenewal proceedings against the Charter School in accordance with Applicable Laws.
4. During the Term of the Charter, the Charter Schools Office will limit changes to the Charter School Performance Framework applicable to the Charter School to those required by changes in Applicable Laws or by changes to charter school data availability. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes;

and be it

FURTHER RESOLVED, that the Charter granted herein will not take effect until the written Charter has been issued and signed by the Chair of the SRC or the President of the Board of Education and by the Chair of the Charter School's Board of Trustees, or another member of the Board or the Chief Executive Office duly designated by the Board.

II. EDUCATION SUPPORT SERVICES

None Submitted

III. EDUCATION SERVICES

None Submitted