

THE SCHOOL DISTRICT OF PHILADELPHIA

No. 610.1

SECTION: 600 Finance

TITLE: Disqualification,
Suspension or Debarment of
Bidders

ADOPTED: June 16, 1986

REVISED: January 30, 2020

610.1 TERMINATION OF CONTRACTS AND DISQUALIFICATION, SUSPENSION, OR DEBARMENT OF VENDORS

Purpose

The Board of Education (“Board”) seeks to realize the full value of the School District of Philadelphia’s (“District”) business relationships with its vendors and protecting the District from non-responsible vendors.

This policy authorizes the District to establish guidelines and standards for evaluating vendor responsibility, and regarding termination of contracts, and disqualification, suspension, and debarment of vendors from contracting or subcontracting with the District. This policy applies to all contracts with the District. The District may terminate contracts, and may disqualify, suspend, or debar vendors and their affiliates to protect the District and the public’s interest in compliance with law, Board policies (for example, Policy 612), contract commitments, and appropriate business practices, among other things.

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

"Debarment" means exclusion from serving as a vendor for the District for a specified time.

"Disqualification" means exclusion as a vendor from award of any particular contract with the District.

"Suspension" means exclusion as a vendor for the District for an indefinite time determined by some stated future occurrence.

Authority

The Pennsylvania Public School Code authorizes the Board to adopt policies and procedures and to make rules and regulations to manage school affairs and fiscal well-being of the District, including with respect to competitive procurements and vendor responsibility.

[1][2][3][4][5][6][7]

Delegation of Responsibility

The Board authorizes the Superintendent or designee to delegate responsibility for the development of administrative procedures for the implementation and enforcement of this policy concerning:

1. Bases and procedures for termination of contracts, debarment, disqualification, and suspension;
2. The duration and scope of debarment, disqualification, and suspension; and
3. District personnel or offices responsible for making and enforcing decisions regarding termination of contracts, and disqualification, suspension, or debarment of vendors and their affiliates.

Additionally, the Office of Procurement Services shall maintain a “Procurement Manual,” which shall be updated as needed and posted on the District’s website. The Procurement Manual may define other terms and provide additional guidance relevant to this Policy.

Legal References:

1. [24 P.S. § 5-510](#)
2. [24 P.S. § 7-751](#)
3. [24 P.S. § 8-807.1\[1\]](#)
4. [24 P.S. § 6-610](#)
5. [24 P.S. § 8-801](#)
6. [Policy 601](#) - Fiscal Objective
7. [Policy 610](#) - Purchases Subject to Competitive Process

Related References:

[Policy 612](#) - Business Diversity in the Procurement of Materials and Contracted Services
[GP 1800](#): Suspended, Disqualified or Debarred Vendors