

THE SCHOOL DISTRICT OF PHILADELPHIA

SECTION: 200 Pupils

TITLE: Diabetes Management

ADOPTED: June 21, 2018

REVISED: June 25, 2020

209.2 DIABETES MANAGEMENT

Purpose

The Board of Education (“Board”) is committed to establishing an effective program of diabetes management in School District of Philadelphia (“District”) schools. The purpose of this policy is to:

1. Ensure the immediate safety of students with diabetes;
2. Support efforts to maintain the long-term health of students with diabetes;
3. Ensure that students with diabetes are ready to learn and participate fully in school activities;
4. Minimize the possibility that diabetes-related emergencies will interfere with instructional time; and
5. Ensure that schools are complying with state and federal laws and regulations in the care of students with diabetes.

Definitions

For purposes of this policy, terms are defined as follows:

Diabetes Medical Management Plan (DMMP): A collection of documents describing the medical orders or diabetes regimen developed and signed by the student's health care practitioner and parent/guardian. [1]

Individualized Education Program (IEP): The written educational statement for each student with a disability that is developed, reviewed, and revised by an IEP team in accordance with federal and state laws and regulations. [2]

Section 504 Service Agreement: An individualized plan for a qualified student, which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities.

Authority

The Pennsylvania School Code and the educational modules and guidelines established jointly by the Pennsylvania Department of Education and Pennsylvania Department of Health, require

schools to implement an effective program of diabetes management. In accordance with those laws, regulations, and guidelines, the Board adopts this policy regarding staff training and the provision of student health services related to diabetes management. [1][2][3][4][5][6][7][8][9]

Delegation of Responsibility

The Board directs the Superintendent or their designee, through the Office of Student Health Services, to develop administrative procedures to implement this policy, including:

1. Identification of students with diabetes;[10]
2. Development and implementation of individual DMMPs or other necessary plans of care;
3. Medication protocols, including methods of storage, access, and administration;[11][12]
4. Student possession and use of diabetes medication and monitoring equipment;
5. Communication and confidentiality of student health records;[8][13][14]
6. Emergency response protocols; and
7. Professional development and/or training for school personnel. [15]

The Superintendent or designee, through the Office of Student Health Services, shall coordinate training for school employees. Such training may be included in the District's Professional Education Plan. [4][16]

The Superintendent or designee, through the Office of Student Health Services in conjunction with principals, shall annually notify students, parents/guardians, staff, and the public about the District's diabetes management policy by distributing the policy in handbooks, newsletters, on the District's website, through posted notices, or other efficient methods. [17][18]

Mandatory Regulatory Procedures

Prior to student possession or use of diabetes medication and monitoring equipment or receipt of diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP. [5]

Students shall be prohibited from sharing, giving, selling, and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards. [3][4][19][20][21]

Diabetes-related care shall be provided in a manner consistent with Board policy, District procedures and individualized student plans such as an IEP, Service Agreement, or DMMP. [2][3][4][5][6][9]

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the

student in the school setting.[3][6][2][19][22]

Confidentiality

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[13][14][23]

Legal References

1. [24 P.S. § 14-1401](#)
2. [Policy 113 - Special Education](#)
3. [Policy 103.1 - Nondiscrimination-Qualified Students With Disabilities/Protected Handicapped Students](#)
4. [24 P.S. § 14-1414.5](#)
5. [24 P.S. § 14-1414.3](#)
6. [24 P.S. § 14-1414.4](#)
7. [24 P.S. § 14-1414.7](#)
8. [Policy 209 - Health Examinations/Screenings](#)
9. [Policy 209.1 - Food Allergy Management](#)
10. [22 Pa. Code 4.13](#)
11. [Policy 210 - Administration of Medication/Medical Technology](#)
12. [Policy 210.1 - Possession/Use of Emergency Medications](#)
13. [Policy 216 - Student Records](#)
14. [Policy 113.4 - Confidentiality of Special Education Student Information](#)
15. [Policy 805 - Emergency Preparedness](#)
16. [Policy 333 - Professional Learning](#)
17. [Policy 218 - Student Conduct and Discipline](#)
18. [22 PA Code 12.3](#)
19. [Policy 113.1 - Discipline of Students with Disabilities](#)
20. [Policy 218 - Student Conduct and Discipline](#)
21. [Policy 227 - Controlled Substances/Paraphernalia](#)
22. [Policy 810 - Transportation](#)
23. [24 P.S. § 14-1409](#)