SAFE EXPECTATIONS

Parent Tips for Emergency Preparedness & School Safety
SAFE EXPECTATIONS

BEFORE

Parent Connection

The safest place for your child during a major incident is at their school. Please update your:

✓ Emergency Contact Person
✓ Local and Distant Emergency Contact Numbers

Safety Planning

Every school has an individualized School Safety Plan in place to ensure ALL students are safe. Check for your schools:

▪ Emergency Rally Point
▪ Evacuation Relocation Site
▪ Universal Emergency Response Procedures

Visitor Management

ALL visitors are required to sign-in at the visitor’s desk and get a visitor’s pass. Please be ready with:

▪ State Issued Identification
▪ Student’s Name and
▪ Purpose of Visit

PLEASE REMEMBER TO SIGN-OUT
WHEN YOU LEAVE THE SCHOOL

DURING

FOR THE SAFETY OF ALL STUDENTS, DURING A SCHOOL-WIDE INCIDENT PARENTS ARE:

▪ Encouraged NOT to initially report to the school
▪ Asked to cooperate with school officials and emergency personnel

Universal Emergency Response Procedures

Evacuation: Students take the closest and safest way out as posted. This is used when conditions outside the school are safer than conditions inside.

Reverse Evacuation: Students are moved as quickly as possible back into the school building. This is used when conditions inside the school are safer than conditions outside.

Lockdown - All school entry points are locked. Students are cleared from the halls immediately and report to the nearest available classroom. No entry or exit of the school is allowed.

During a Lockdown, there are three (3) ways to secure the building:

▪ HOLD – used when there is an emergency in or around the building i.e., group/major fight, medical emergency, student abduction
▪ SECURE – used when there is danger in the surrounding community, i.e. police searching for a criminal suspect in the area, bomb threat
▪ LOCKDOWN – used when there is a direct threat to the school, i.e. active shooter, armed intruder

Shelter-in-Place: Students are cleared from the halls immediately and report to the nearest available classroom or designated location.

AFTER

Parent/Guardian/Child Reunification

In the event that a school incident requires the emergency release of students, every possible effort will be made to contact parents and/or guardians.

When authorized by School District or Public Safety Officials, the school’s staff will initiate the orderly release of students to parents and/or guardians.

In order for students to be released to parents or emergency contact person, they must:

▪ Be listed on the Emergency Contact Card (EH-4/Blue Card) and
▪ Present valid state issued photo identification to school staff